

## August 3rd, 2026 Meeting Minutes

The Castlewood City Council met on the above date at 6:00 p.m. with the following members present: Mayor Brian Ries, Jeanette Bohls, Heather Schmit, Chad Ries, LeeAnne Dufek, Stef Goldhorn, & Beau Schooley. Also present: Logan Ruesink, Ryan Sikkink, Ryan Ruesink, Justin Bucher of Banner Associates, and Jerry Gerberding.

The meeting was called to order by the Mayor and the pledge of allegiance was led by the Mayor.

A motion was made to approve the agenda with the addition of Executive Session Personnel SDCL 1-25-2(1), e-bikes and scooters, and Hamlin County Sherriff's Office police contract by Dufek and seconded by Bohls, all members present voting aye and the motion passed.

There was no public comment.

A motion was made to approve the July meeting minutes by C. Ries and seconded by Goldhorn, all members present voting aye and the motion passed.

A motion was made to approve the August bills by Bohls and seconded by C. Ries, all members present voting aye and the motion passed.

AUTO VALUE 236.04 GOLF COURSE REPAIRS, BASS SANITATION 7140.00 SANITATION SERVICES, BRIAN RIES 120.00 CELLPHONE REIMBURSEMENT, BUFFALO TRACKS LLC 140.25 GOLF COURSE REPAIRS, CASTLEARTS 1182.63 SUMMER READING AND WEBSITE, CHESTERMAN (COKE) 1468.85 GOLF COURSE POP, CODE ENFORCEMENT SPECIALISTS 740.99 CODE ENFORCEMENT, TWOTREES TECHNOLOGIES 303.00 MANAGED SERVICES SOFTWARE, DAKOTA SURVEILLANCE 725.00 SECURITY FINANCE OFFICE, DAKOTA DUMPSTERS 1084.10 ROLL OFF RENTAL, DAKOTA PORTABLE TOILETS 1040.00 GOLF CAMP CWOOD DAYS SERVICES, DELTA DENTAL 446.10 GROUP INSURANCE, DEPT OF AG & NATURAL RESOURCES 75.00 FUTURE WATER USE PERMIT, DEPT OF AG & NATURAL RESOURCES 220.00 DRINKING WATER FEES, DOLL DISTRIBUTING 1834.50 GOLF COURSE BEER, AXESS COOPERATIVE 4434.89 STREETS AND GOLF MAINT, EXPRESS EMBROIDERY 320.75 WELLNESS CLOTHING, FIRST PREMIER BANK 150.00 LIBRARY RENTALS, GERHOLD BROTHERS 969.00 GRAVEL GOLF AND CITY, GLACIAL LAKES ASPHALT 20543.92 POTHOLE REPAIR, GREAT AMERICA 234.31 COPIER LEASE, GREEN APPLE SEPTIC TANK SERVIC 1960.00 SEWER REPAIRS AND MAINT, HAMLIN COUNTY REPUBLICAN 309.94 PUBLISHING, HAMILN COUNTY AUDITOR 4225.00 POLICE CONTRACT, HD ELECTRIC 1339.57 GOLF COURSE UTILITIES, IN CONTROL INC 725.75 SCADA CYBERSECURITY, ITC 670.09 UTILITIES, J&M SOLUTIONS 263.98 GOLF COURSE REPAIRS, JOHN DEERE FINANCIAL 284.04 STREETS REPAIRS AND MAINT, KDM EQUIPMENT INC 260.93 GOLF COURSE MAINT, KENNETH LEWNO 144.00 GOLF COURSE SUPPLIES, KEVEES HOMETOWN GROCERY 760.67 GOLF COURSE POP AND FOOD, KEVEES HOMETOWN GROCERY 302.12 CONCESSIONS SUPPLIES, KEVEES HOMETOWN GROCERY 346.54

WELLNESS SUPPLIES, LONDON VETTER 494.98 REIMBURSE YOUTH FOOTBAL EQUIP, LEAH ADERHOLD 47.00 REC SUPPLIES REIMBURSEMENT, LEVEL CONTRACTING 2603.07 CURBSTOP INSTALL, MENARDS 1799.47 GOLF COURSE SUPPLIES, OTTERTAIL 3727.20 UTILITIES, PHOENIX GOLF PRODUCTS LLC 1203.54 GOLF COURSE COGS, POPHAM CONSTRUCTION LLC 4510.00 CHIP ROCK SWEEPING, PORTER DISTRIBUTING CO. 1179.86 GOLF COURSE BEER, RIVERSIDE TECHNOLOGIES, INC. 300.00 WELLNESS SECURITY, ROY'S SPORT SHOP 19.98 SMALL EQUIPMENT REC, SANFORD HEALTH OCCMED 115.00 DOT EXAM, JAN SCHIERNBECK 14.72 LIBRARY SUPPLIES, SD DEPT REVENUE 4655.14 SALES TAX, SD ONE CALL 31.80 LOCATES, SIOUX RURAL WATER 14398.70 WATER PURCHASE, STAR LAUNDRY 194.80 RUG RENTALS, STEPHANIE PILLATZKE 49.36 REIMBURSEMENT FOR SOFTBALL TRA, VISA 410.42 STREETS REPAIRS, VISA 1277.45 GOLF COURSE REPAIRS, VISA 81.49 WELLNESS SUPPLIES, VISA 2576.92 FINANCE TRAVEL SUPPLIES REC, VISA 243.15 GOLF COURSE SUPPLIES, WATERTOWN WHOLESALE 2304.30 GOLF COURSE FOOD AND CANDY, WW TIRE SERVICE - BRYANT 265.32 GOLF COURSE REPAIRS, ZIMCO 371.96 GOLF COURSE MAINT, PAYROLL 36104.84 PAYROLL, SOUTH DAKOTA RETIREMENT 2480.02 RETIREMENT, HEALTH POOL OF SOUTH DAKOTA 5579.16 HEALTH INSURANCE, EFTPS 8510.31 PAYROLL TAXES

Finance Report. L. Ruesink attended Floodplain development management training directly through FEMA in Sioux Falls for a week in July stating the course was extensive and the biggest takeaway was that any development such as grading, pipe work, construction in the Special Flood Hazard Area requires a floodplain development permit with stricter regulations on what can be done. L. Ruesink met with the city's insurance representative Lynn Bren to discuss the 2025 appraisal and the monetary adjustments to that policy. L. Ruesink stated that the dog clinic was a decent turnout, utility cards were mailed out, summer rec, summer reading and swimming lessons were all wrapped up and that payroll would be completed on the fifth.

Wellness Report. Susie Benike could not make it to the August meeting but planned to attend future meetings at the request of council to give a report. Sanford would be replacing the Prairie Lakes signs at the wellness center in September and physical therapy services expanded their hours to Tuesday and Thursday from 1 to 5 p.m. each week starting in September. Benike provided council with a typed report which included information on events taking place at the Wellness Depot, fitness membership numbers remaining consistent through the summer, the new cooler filled with beverages for purchase and some details on classes offered.

Public Works Report. Sikkink reported that he was able to get the bulk water dispenser rate changed. The last two to three inch rain the city received, Sikkink had to pump out of the lift station and the state was notified. Sikkink would be attending the annual SD Water and Waste Water conference in Aberdeen September 16-18. Sikkink figured out how to raise the levels of

the lagoon so that they could receive more oxygen. The fire whistle was adjusted and water meters with issues were still being worked on.

R. Ruesink talked about the hot and dry month of July at the golf course and addressed some of the brown or dead spots stating that the irrigation system has straight lines running down the fairways and so the roughs and driving range are not watered. The irrigation system runs at night and if there are any dead spots in the fairways then that means a sprinkler head is not working correctly and R. Ruesink would have to find and fix it. Buffalo Tracks performed maintenance on the cart shed and quoted a new opener for the door on the shop which was around \$500.00. R. Ruesink talked about the 2027 equipment budget for the course which included the old truckster going to the public works department and the course purchasing a new one, more golf carts and trading older models, a potential drain tile job to keep hole number eight pooling water under control when it rains a couple inches or more and if there was anything left in the budget, R. Ruesink would like to have the shop spray foamed to beat the heat.

Drainage Study Date. Justin Bucher of Banner Associates was present to discuss the drainage study data. Regarding the issue between 2<sup>nd</sup> and 4<sup>th</sup> avenue, widening the channel resulted in no change to the water issues. A possible detention pond on the east side of 4<sup>th</sup> avenue would help with some of the water issues but not on the west side of 4<sup>th</sup> avenue or to the north of highway 22. Land to the east of 4<sup>th</sup> avenue would need to be purchased and there were still a lot of specifics to be worked out if the city wanted to go this route. Regarding the drainage issues on 3<sup>rd</sup> Avenue, there would be a challenge with the grade as 3<sup>rd</sup> avenue is just too flat and a lot of the homes are lower than the street. Widening the gulley provided no benefit to the drainage issues on 3<sup>rd</sup> Avenue. Banner stated curb and gutter might help some but the cost-benefit analysis would keep them from recommending this improvement in the report. The most important thing the city can do is to keep culverts and the gulley maintained and make sure any future structures are built above the street to where they can drain to the ditches. Banner would be back in September potentially with their final report on the drainage study.

Facility Plan Banner July Report. Justin Bucher also discussed the status of the sewer facility plan stating that his colleagues Christa and Jessica met with Sikkink, L. Ruesink and the Mayor via Teams to discuss the televising results and that Christa would be at the September meeting to discuss these results with the council and potentially have the final report completed.

Economic Development Board. The city advertised that it was looking for members to join the economic development board. Ron White, Jerry Gerberding and Ruth Fodness were appointed to the board and direction would be given at the September meeting as to what the city would like to see the board members tackle.

Castlewood Days. There were no new updates or questions regarding Castlewood Days.

Economic Development Grant/Loan Discussion. A motion was made to approve a \$2500 economic development grant to TNT Enterprises by C. Ries and seconded by Bohls, all members present voting aye and the motion passed.

2027 Budget. The Mayor had been working on the budget and Bohls, Dufek and L. Ruesink still had to meet as a committee to go over those numbers. Dufek suggested the Economic Development Board work on the grant due next April for the outdoor basketball and pickleball courts as quotes would be needed on material and labor costs, that project would not be included until the 2028 budget. Council felt a storm shelter at the campground was a necessity for the 2027 budget and put the brakes on resurfacing Prairie Street as it had just been chip sealed.

Other Old Business. Code enforcement had just been through town and had a property that they wanted to council to decide if the file should go to the attorney. Council decided a final attempt to reach out to the property owners would be made via phone call, email and or mail and then the file would be sent to the attorney if there was no progress made. Mack Concrete was waiting on the return of their excavator to clean up the trees in the gulley and would hopefully be getting to that soon.

Meter Socket City Shop. A motion was made to approve Sikkink to spend up to \$7,000 on a contractor for a meter socket to be placed outside of the city shop by Dufek and seconded by Goldhorn. All members present voting aye and the motion passed.

Final Plat Approval-Bohls. A motion was made to approve the final plat of Lot 12B of Gerhold Addition submitted by Jeanette and Larry Bohls by Dufek and seconded by Schooley. Roll call vote Dufek yay, Schooley yay, Bohls abstained, Goldhorn yay, C. Ries yay, Schmit yay, motion passed 5-0.

Insurance Appraisal Value Adjustments. The city's insurance company the South Dakota Public Assurance Alliance did an appraisal in 2025 and had a statement of values for all city buildings currently and then a required replacement cost value that would increase the amount of the insurance policy if the city chose to accept required replacement cost values. A motion was made to table this item to the September meeting by C. Ries and seconded by Bohls. All members present voting aye and the motion passed.

Change September Meeting Date. The September city council meeting date was move to Wednesday, September 9<sup>th</sup> at 6 p.m.

Special Liquor License Permit Ship's Inn October 10<sup>th</sup>. A motion was made to approve a special liquor license permit for Ship's Inn on October 10<sup>th</sup> at 804 N 4<sup>th</sup> Avenue by Dufek and seconded by Schooley, all members present voting aye and the motion passed.

Adopting 2024 International Property Maintenance Code. A motion was made to adopt the 2024 International Property Maintenance Code by Bohls and seconded by Goldhorn, all members present voting aye and the motion passed.

First Premier Cd's Maturing 08/15. A motion was made to approve cashing out CD's 201092434, 201092442, 201092459, 201092491 and 301092409 and combining all of them into one CD into a 10-month special at Citizen's State Bank in the amount of \$302,384.08 by Dufek and seconded by Schooley. Roll call vote Schooley yay, Dufek yay, Schmit abstained, Goldhorn yay, Bohls yay, C. Ries yay, motion passed 5-0.

South Softball Field Upgrade. A motion was made to approve cost sharing \$1,000/each with the Castlewood School District on agriline for the DVC softball fastpitch tournament next year by Bohls and seconded by Goldhorn. All members present voting aye and the motion passed.

Set Public Hearing on 216 S 2<sup>nd</sup> Ave Variance Request. The public hearing for a variance request at 216 S 2<sup>nd</sup> Avenue was set for Wednesday, September 9<sup>th</sup> at 6 p.m.

Hamlin County Sheriff's Office Police Contract. A motion was made to approve the Hamlin County Sheriff's Office police contract for 2027-2029 by Dufek and seconded by C. Ries, all members present voting aye and the motion passed.

E-bikes and Electric Scooters. Council discussed e-bikes and electric scooters and potentially implementing an ordinance on these as they were quickly becoming a problem. The consensus was to wait and see what other cities were going to do, and an ordinance would be drafted if the public pressed the issue.

A motion was made to go into Executive Session for Personnel SDCL 1-25-2(1) at 7:29 p.m. by C. Ries and seconded by Goldhorn, all members present voting aye and the motion passed.

The Mayor declared council out of Executive Session at 7:49 p.m.

A motion was made to adjourn at 7:50 p.m. by H. Schmit and seconded by Schooley. All members present voting aye and the motion passed.

Logan Ruesink

Finance Officer