

July 7th, 2026 Meeting Minutes

The Castlewood City Council met on the above date at 6:00 p.m. with the following members present: Mayor Brian Ries, Jeanette Bohls, Heather Schmit, Chad Ries, LeeAnne Dufek, Stef Goldhorn, & Beau Schooley. Also present: Logan Ruesink, Ryan Sikkink, Ryan Ruesink, Rochelle Rudebusch, Justin Bucher of Banner Associates, Jerry Gerberding, Reuben Meyer, Clint Bruinsma, Jeb Bludorn, and Lucas Mack.

The meeting was called to order by the Mayor and the pledge of allegiance was led by the Mayor.

A motion was made to approve the agenda with the addition of golf course policies and new hire and also the removal of item 11.2 final plat approval by H. Schmit and seconded by Dufek, all members present voting aye and the motion passed.

There was no public comment.

A motion was made to approve the June meeting minutes by Bohls and seconded by H. Schmit, all members present voting aye and the motion passed.

A motion was made to approve the July bills by Dufek and seconded by Goldhorn, all members present voting aye and the motion passed.

AUTO VALUE 65.78 GOLF COURSE REPAIRS, BANNER 14151.09 ENGINEERING FEES, BASS SANITATION 7542.00 SANITATION SERVICES, CASTLEWOOD DAYS 1000.00 DONATION FROM CITY, CHESTERMAN (COKE) 775.20 GOLF COURSE POP, CITIZENS STATE BANK 20.00 ACH PAYROLL UTILITIES, TWOTREES TECHNOLOGIES 475.00 COMPUTER SOFTWARE, DAKOTA DUMPSTERS 1171.28 ROLL OFF RENTAL, DAKOTA PORTABLE TOILETS 585.00 UTILITIES, DAKOTA PUMP & CONTROL 470.41 SEWER INSPECTION, DOLL DISTRIBUTING 1874.40 GOLF COURSE BEER, DOUGS SERVICE & MARINE 85.68 GOLF COURSE REPAIRS, ES OPCO USA, LLC 893.20 MOSQUITO SPRAY, AXESS COOPERATIVE 3091.58 GOLF PARKS STREETS MAINT, FERGUSON WATERWORKS #2516 1755.94 GOLF COURSE REPAIRS, FIRST PREMIER BANK 150.00 LIBRARY RENTALS, GREAT AMERICA 230.34 COPIER LEASE, HAMLIN COUNTY TREASURER 33.20 GOLF COURSE TRAILER, HAMLIN COUNTY REPUBLICAN 500.60 PUBLISHING, HAMILN COUNTY AUDITOR 4783.64 POLICE CONTRACT, HAWKINS, INC 2031.14 CHEMICAL WATER, HD ELECTRIC 1170.36 GOLF COURSE UTILITIES, HOLLY SOLBERG 75.00 CONCESSIONS COGS, HYDRO-KLEAN, LLC 13275.00 TELEVISIONING PROJECT FINAL, ITC 683.86 UTILITIES, JOHN DEERE FINANCIAL 414.09 PARKS REPAIRS, JOHNSON BROS OF SOUTH DAKOTA 1328.10 GOLF COURSE LIQUOR, KEVEES HOMETOWN GROCERY 1776.20 GOLF CONCESSIONS COGS, MACK CONCRETE & HAULING 6228.99 DRAINAGE AND CULVERT WORK, MADISON NATIONAL LIFE INS CO 84.50 LIFE INS, MENARDS 825.97 STREETS SUPPLIES, NB GOLF 944.00 CART RENTAL, NIHCA 13.25 WELLNESS FITNESS REWARDS, NORHTWESTERN ENERGY 237.56 UTILITIES, OFFICE PEEPS 455.03 OFFICE SUPPLIES, OTTERTAIL

3206.73 UTILITIES, PAM PEARSON 25.00 CAMPING REFUND, PIVOTAL PRINTING 15.93 GOLF COURSE SUPPLIES, POPHAM CONSTRUCTION LLC 325.00 STREET SWEEPING, PORTER DISTRIBUTING CO. 2185.60 GOLF COURSE BEER, RIDDLES GLASS 876.21 GOLF COURSE REPAIRS, RIVERSIDE TECHNOLOGIES, INC. 300.00 MANAGED SERVICES SECURITY, ROY'S SPORT SHOP 2317.28 REC EQUIPMENT, SOUTH DAKOTA RURAL DEVELOPMENT 1237.00 WATER LOAN, RYAN RUESINK 183.00 POSTAGE, JAN SCHIERNBECK 161.04 LIBRARY SUPPLIES, SD DEPT REVENUE 4407.49 SALES TAX, SD PUBLIC HEALTH 40.00 WATER SAMPLES, SIOUX RURAL WATER 12287.80 WATER PURCHASE, SOUTH DAKOTA MAGAZINE 535.00 G, STAR LAUNDRY 153.12 RUG RENTAL, USA TODAY MEDIA CORP 86.90 PUBLIC OPINION PUBLISHING, VISA 1069.21 REC INSURANCE AND SOFTWARE, VISA 1135.55 GOLF SUPPLIES, VISA 106.42 WELLNESS SUPPLIES, VISA 1024.05 STREETS SUPPLIES, VISA 745.71 FINANCE OFFICE SUPPLIES SERVIC, WATERTIGHT INC 18.53 EXCISE TAX SHORT PAID, WATERTOWN WHOLESALE 2208.80 GOLF/CONCESSIONS COGS, WINWATER 75.68 WATER REPAIRS, PAYROLL 33533.86 PAYROLL, SOUTH DAKOTA RETIREMENT 2488.90 RETIREMENT, HEALTH POOL OF SOUTH DAKOTA 5579.16 HEALTH INSURANCE, EFTPS 7896.25 PAYROLL TAXES

Finance Report. L. Ruesink provided council with the most recent payroll report and the bank reconciliation, which was an accurate reflection of the accounting software. There was no variance in what was reconciled versus reported. L. Ruesink was happy to report that the number of gallons billed out for water versus the number of gallons the city used according to Sioux Rural Water were showing less than a twenty percent loss, which is great. L. Ruesink also reminded council that the pet clinic would take place on Saturday, July 11th from 9 a.m. to 12 p.m.

Golf Report. R. Ruesink gave a recap of how the course has been going since he started, which was very positive including the fact that revenues were up again from this time last year. R. Ruesink with assistance from Gerhold fixed two four-inch main pipe leaks with additional help from Gerhold Brothers exposing the pipe. R. Ruesink stated multiple original sprinkler heads from thirty years ago had to be replaced as well as the circuit board early on for the irrigation system. A couple chemical applications have been sprayed and a few more to go but other than that most of the day-to-day tasks have been mastered. Gerhold will need to show R. Ruesink how to top dress, plug greens, fertilize and blow out the water lines this fall.

Public Works Report. Sikkink reported that three of about twenty water meters have been replaced and he would continue to work on those. He was down a mowing guy and hoping to hire a couple more at the meeting. Some trees have been trimmed in the alleys, and he would be seeding the culvert and ditch project on 1st avenue as soon as the timing was right. Glacial Lakes Asphalt and Repair had started some of their cuts and would get going soon on patching roads in town that needed attention.

7.1 Drainage Study Data. Justin Bucher with Banner Associates was present to discuss the drainage study with council stating that data collection had been complete and they would begin to put different scenarios into the models to find potential solutions. Bucher met with Sikkink, L. Ruesink and the Mayor via teams where they went over all of the data with a couple other engineers from Banner on this project. Some of the potential solutions to the drainage issues were installing storm sewer on third avenue, laying pipe in a ditch to get the water to run faster, widening the gully and detention ponds. Jerry Gerberding was present and asked Bucher if any of those solutions were off the table yet and Bucher stated that nothing is off the table at this point, they are weighing any possible solutions to get the water out of town and faster.

7.2 Facility Plan Banner June Report. Bucher also gave a status update on the sewer facility plan that included council approving a change order and the final pay request from Hydro-Klean. The June report again gave the timeline of when the City could expect the results of the facility plan, when they would go on the state water plan and when they could apply for funding.

7.3 Bulk Water Dispenser Quote. Sikkink had previously inquired with Jim Urban at WinWater if the city could purchase a new machine that accepted dollars or cards instead of quarters and the answer was yes if he can figure out how to adjust the price. Currently 200 gallons of water is \$1.25 or \$5.00 for 1,000 gallons. The City pays Sioux Rural Water \$5.05/1,000 gallons. A motion was made to approve a bulk water rate change from \$1.25 to \$2.00 for 200 gallons by Dufek and seconded by C. Ries, all members present voting aye and the motion passed. Sikkink would see if he could successfully change the rate on the water dispenser and go from there on what to do next.

7.4 Gully Cleanout Discussion & Quotes. Mack Concrete and Hauling gave the lowest quote to remove a pile of trees out of the gully near fourth avenue at \$1575.00. A motion was made to approve Mack Concrete and Hauling's quote of \$1575.00 to clean the pile of trees out of the gully near fourth avenue by C. Ries and seconded by Bohls, all members present voting aye and the motion passed. Jerry Gerberding inquired with Bucher if the drainage study would be looking at all the water coming into city limits and Bucher confirmed that it would and even further across the road north on highway 22. Bucher stated that one of the water sources coming into the city they couldn't quantify would be drain tile as there are a lot of unknown where tile is and how much water is flowing through it. Gerberding asked that the public be involved in the discussions when it comes time to make decisions on potential solutions and grants as they are taxpaying citizens and the water is affecting a lot of people.

7.5 Economic Development Board. Discussion was had on whether to again advertise for a hired position to take over economic development or advertise for board members. L. Ruesink stated a gentleman had stopped in her office today stating that he would be interested in being on the

board. Council decided to put an ad in the paper and anyone interested in being on the economic development board reach out to the finance officer before the Monday, August 3rd meeting.

7.6 Castlewood Days. The Mayor stated the city is about 35 days out from Castlewood Days and that the same streets and alleys as previous years would be closed and the schedule would be out soon.

7.7 Other Old Business. C. Ries inquired if the Mayor had heard anything from the attorney on Oak Avenue; the Mayor had not heard anything but would reach out for an update. The parking project at the Wellness Depot that was approved at a previous meeting was discussed. Sikkink reached out to the contractor and stated that he could pull the sprinkler heads, he just needed to know exactly what we were paving. Sikkink would coordinate with the contractor on a timeline and details.

A motion was made to go into Executive Session for Personnel (1-25-2(1)) at 6:34 p.m. by C. Ries and seconded by Bohls, all members present voting aye and the motion passed.

The Mayor declared council out of Executive Session at 6:55 p.m.

Golf Course policies were discussed regarding closing on holidays and rain days after the course was closed at 6:30 p.m. on the fourth of July due to too few golfers.

The newly elected City Council members reconvened and oaths of office were taken for three year terms by Goldhorn in Ward I, Dufek in Ward 2, C. Ries and Schooley in Ward 3 and Mayor Brian Ries.

A motion was made to approve the nomination for president Bohls by H. Schmit and seconded by Goldhorn, all members present voting aye and the motion passed.

A motion was made to approve the nomination for vice president C. Ries by Goldhorn and seconded by Schooley, all members present voting aye and the motion passed.

The Mayor had no changes on appointments from the previous year with Todd Wilkinson as the City Attorney, the Hamlin County Republican as the city newspaper, Citizens State Bank and First Premier Bank as the official depositories for the City. 2026 Committees Buildings/dump grounds: Stef Goldhorn & Chad Ries. Liquor: Jeanette Bohls & Heather Schmit. Streets: Chad Ries & Stef Goldhorn. Water & Sewer: Jeanette Bohls & Beau Schooley. Zoning/Construction: Brian Ries & LeeAnne Dufek. Golf: LeeAnne Dufek & Heather Schmitt. A motion was made to approve the above appointments by Bohls and seconded by H. Schmit, all members present voting aye and the motion passed.

11.1 Investment Report. L. Ruesink provided council with the latest investment report and would bring updated rate sheets to the August meeting where they would decide if they wanted to invest in more cd's.

INVESTMENT REPORT

June 30, 2026

First Premier Bank

Account	Interest Rate	Amount
Money Market Account	2.53%	\$1,461,413.40
Water & Sewer Reserve	0.15%	\$47,827.84
CD's	3.45-3.85%	<u>\$879,358.46</u>
TOTAL		\$2,388,599.70

69% of the city's money is at First Premier

Citizen's State Bank

Account	Interest Rate	Amount
Checking	.05 %	\$21,504.23
Golden Passbook	0.61%	\$98,614.21
HIFI SAVINGS GOLF	0.25%	\$143,286.39
HIFI SAVINGS WELLNESS	0.25%	\$41,552.72
<u>CD'S</u>	3.52-3.61%	<u>\$747,256.79</u>
TOTAL		\$1,052,214.34

31% of the city's money is at Citizen's State Bank

TOTAL CITY MONIES

\$3,440,814.04

11.3 Planting Trees- Campground. Sikkink inquired with council as to if they would like to see trees planted on the northeast side of the campground to block out some neighboring shop yards. Council would like to see a buffer of trees planted and Sikkink would get to work on that when time allowed.

11.4 Economic Development Grant/Loan Discussion-TNT Enterprises. The new owner of the convenience store inquired with the finance officer if the economic development grant or even a loan with the city would be a possibility. The economic development grant was still available but applicants would have to choose either the loan or the grant and the \$5,000 grant would only be given if there was new hookup to city utilities, which the convenience store would not be but it would be eligible for half of the amount at \$2500.00 Council would like to see what TNT Enterprises is asking for a loan amount and interest rate and stated they would be interested in doing a loan if one or both of the local banks were also involved.

11.5 City Website Going Live. L. Ruesink presented the new website that wasn't quite finished yet to council and stated after this week it was to be going live.

11.6 Hydro-Klean Change Order #1 and Pay Request #2. A motion was made to approve change order #1 from Hydro-Klean which decreased the initial price of the televising contract to \$58,538.55 by Dufek and seconded by Schooley, all members present voting aye and the motion passed. A motion was made to approve pay request #2 from Hydro-Klean for final payment in the amount of \$13,275.00 by Bohls and seconded by H. Schmit, all members present voting aye and the motion passed.

11.7 Castlewood Days Noise Permits 08/13-08/15. A motion was made to approve Castlewood Days Noise Permits for 08/13, 08/14 and 08/15 by Schooley and seconded by C. Ries. All members present voting aye and the motion passed.

11.8 Class of 81 Fireworks on Friday. A motion was made to approve the class of 81 to put on a firework show on Friday, 08/14 of Castlewood Days weekend by the old trailer park and south lift station by Dufek and seconded by Bohls, all members present voting aye and the motion passed.

11.9 2026 Budget Committee Meetings. Dufek, Bohls, Mayor Ries and L. Ruesink would again tackle the 2027 budget in a series of meetings but L. Ruesink provided the rest of the council with worksheets and encouraged them to go thru each fund and present what projects they would like to see completed next year.

11.10 Finance Office Floodplain Management Training 07/13-07/16. A motion was made to approve L. Ruesink to attend floodplain management training in Sioux Falls 07/13-07/16 by Bohls and seconded by Schooley, all members present voting aye and the motion passed. The finance office will be closed Monday July 13th through Friday July 17th but payments could still be placed in the dropbox and L. Ruesink would be available via email.

11.11 Parks New Hires A motion was made to approve golf course hire Barrett Pommer at \$15/hr, public works hires Jeff Sikkink at and Larry Goens at \$16/hr by Dufek and seconded by C. Ries, all members present voting aye and the motion passed.

11.12 TNT Enterprises Alcohol License Operating Agreement. A motion was made to approve the alcohol licenses operating agreement between TNT Enterprises and the City by H. Schmit and seconded by Schooley, all members present voting aye and the motion passed.

A motion was made to adjourn at 7:39 p.m. by H. Schmit and seconded by Goldhorn. All members present voting aye and the motion passed.

Logan Ruesink

Finance Officer