a hidden treasure...
Castlewood
SOUTH DAKOTA

City of Castlewood
Meeting Agenda - City Council

Monday, November 2nd, 2026 **6:00 PM** **City Hall**

1. Call to Order/Pledge of Allegiance
2. Approval of Agenda
3. Public Comment
4. Approval of Meeting Minutes
5. Approval of Bills
6. Reports
7. **Old Business**
   - 7.1 October Engineering Report Banner
   - 7.2 Other Old Business
8. **New Business**
   - 8.1 Public Hearing Wastewater Improvements Project
   - 8.2 Resolution 26-04 Sanitary Storm Sewer Facilities Funding Application & Signing of Payment Requests
   - 8.3 Resolution 26-03 Establishing Sewer Rate Increase
   - 8.4 Resolution 26-05 Establishing Water Rate Increase Discussion
   - 8.5 Contingency Transfer $10,000
   - 8.6 1st Reading 2026 Budget Supplement Ordinance 26-05
   - 8.7 Liquor License Renewals- Ships Inn, Castlewood Golf Course, Tables, K & K Convenience
   - 8.8 Code Enforcement Update
   - 8.9 Drainage Study Proposal 3rd Avenue from Banner Discussion & Drainage Study Direction
   - 8.10 Investment Report & New CD Discussion
   - 8.11 Snow Removal Hire
9. Executive Session Personnel SDCL 1-25-2(3)
10. Adjournment

City of Castlewood – Council Members
Mayor – Brian Ries
Council Members – Ward I – Stef Goldhorn & Jeannette Bohls
Ward II – Heather Schmit & LeeAnne Dufek
Ward III – Chad Ries & Beau Schooley

BANNER

ENGINEERING REPORT

TO	City of Castlewood, SD
DATE	October 26, 2026
SUBJECT	City Engineer's Report

23817.26 Castlewood General Engineering - 2026 (Project Manager – Justin Bucher)

Council Action for Consideration: None at this time.

24504.00 Castlewood Wastewater Facility Plan (Project Manager – Christa Timmer)

Project Summary:

- Complete televising assistance and prepare a wastewater facility plan. This work includes evaluating existing conditions of the collection system and WWTF, projection of future flows and loading, an evaluation of improvements needed for ongoing use of the sanitary sewer and WWTF, and Report Preparation. This work also includes providing bidding or other documentation for the city to complete televising of their sanitary sewer system.

Project Status:

- Public hearing for funding request is scheduled for November Council Meeting.

Project Schedule:

- Kickoff Meeting – Complete
- Finalizing televising bid documents – Complete
- Collection System Televising: Bid Opening – Complete
- Collection System Televising: Award Contract – Complete
- Collection System Televising: Notice to Proceed – Complete
- Collection System Televising: Substantial Completion – Complete
- Collection System Televising: Final Completion – Complete
- Data Collection – Complete
- Alternative Evaluation - Complete
- Meeting with City Staff to discuss alternatives prior to draft submittal – Complete
- Submit Draft Facility Plan for Review – Complete
- Submit Final Facility Plan and Present Findings to Council – Complete
- State Water Plan Application – Complete
- Public Hearing – November 2026
- Project Funding Application – January 1, 2027

Council Action for Consideration:

- Motion to submit funding application prior to January 1, 2027

BANNER

24630.00 Castlewood Drainage Study (Project Manager – Kent Johnson)

Project Summary:

- This study is intended to be a comprehensive evaluation of the existing stormwater drainage that contributes runoff within the city limits. This comprehensive overview will be completed using LiDAR data to determine general overland flow. Locations with concentrated flow or areas with known drainage deficiencies will have a field survey performed, if determined necessary. The watershed and sub-watershed runoff flows will be determined for each delineated area within the study boundary. Localized areas, identified to have drainage issues will be evaluated further to determine options for drainage improvements. Focus will be placed on known areas of concern, including along Main St between 1st Ave and 3rd Ave and on 3rd Ave from Market St to Alice St. This plan will not effectively address private property drainage issues arising from adjacent property improvements; however, it will attempt to address public and/or street drainage that discharges through private property.

Project Status:

- Banner presented final draft report at Council Meeting on October 5. A final report is on track to delivered by Oct 30, 2026.

Project Schedule:

- Kickoff Meeting – Complete
- Data Collection – Complete
- Stormwater Analysis – Complete
- Prepare Drainage Report – Complete
- Present Report findings to City staff and Council – Complete
- Deliver Final Report – October 30, 2026

Council Action for Consideration: None.

Pending Contracts / Proposals

Mayor Ries and City staff requested Banner to prepare a proposal for proposed drainage work on 3rd Ave between Market St and Harry St. The project is proposed to be designed all at once, but potentially constructed in phases as funds are available.

Council Action for Consideration: If Council approves the proposal, the survey work can start in November. If the council does not approve the proposal, survey work may be delayed until Spring pending weather.

Banner Associates, Inc.
Tel | 605.692.6342 Toll Free | 1.855.323.6342
www.bannerassociates.com

RESOLUTION NO. 26-04

RESOLUTION AUTHORIZING AN APPLICATION FOR FINANCIAL ASSISTANCE, AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE APPLICATION, AND DESIGNATING AN AUTHORIZED REPRESENTATIVE TO CERTIFY AND SIGN PAYMENT REQUESTS.

WHEREAS, the City of Castlewood (the "City") has determined it is necessary to proceed with improvements to its Wastewater System, including but not limited to (the "Project"); and

WHEREAS, the City has determined that financial assistance will be necessary to undertake the Project and an application for financial assistance to the South Dakota Board of Water and Natural Resources (the "Board") will be prepared; and

WHEREAS it is necessary to designate an authorized representative to execute and submit the Application on behalf of the City and to certify and sign payment requests in the event financial assistance is awarded for the Project,

NOW THEREFORE BE IT RESOLVED by the City as follows:

1. The City hereby approves the submission of an Application for financial assistance in an amount not to exceed $3,825,000.00 to the South Dakota Board of Water and Natural Resources for the Project.

2. The Mayor is hereby authorized to execute the Application and submit it to the South Dakota Board of Water and Natural Resources, and to execute and deliver such other documents and perform all acts necessary to effectuate the Application for financial assistance.

3. The Mayor is hereby designated as the authorized representative of the City to do all things on its behalf to certify and sign payment requests in the event financial assistance is awarded for the Project.

Adopted at Castlewood, South Dakota, this 2nd day of November, 2026.

APPROVED:

_____
Mayor
City of Castlewood

(Seal)

Attest: _____
City Finance Officer

It was moved by and seconded by to adopt and pass the following Resolution:

RESOLUTION NO. ESTABLISHING SEWER RATES FOR THE CITY OF CASTLEWOOD

Be it resolved that effective as of the _____ day of _____ month _____ year, the following sewer rates shall apply:

A monthly charge consisting of Fifty-Five ($55.00) Dollars per month per connection is hereby imposed.

On roll call, all voting "aye", Resolution declared PASSED and ADOPTED on the 2nd day of November 2026.

CITY OF CASTLEWOOD

Mayor

ATTEST:

Finance Officer

It was moved by and seconded by to adopt and pass the following Resolution:

RESOLUTION NO. ESTABLISHING WATER RATES FOR THE CITY OF CASTLEWOOD

Be it resolved that effective as of the____ day of January 2026, the following water rates shall apply:

A monthly charge consisting of Thirty-Six ($36.00) Dollars per month per connection and Six Dollars and Fifty Cents ($6.50) per thousand gallons of water consumed for any usage in excess of 2,000 gallons is hereby imposed.

On roll call, all voting "aye", Resolution declared PASSED and ADOPTED on the____ day of December 2025.

CITY OF CASTLEWOOD

_____
Mayor

ATTEST:

_____
Finance Officer

Contingency Transfer 2026

101 411.5 429 $10,000.00

101 414.1 422 Attorney Services & Fees $1541.55

101 432.4 428 Rubble Site $4000.00

101 440 441.10 Code Enforcement $3240.70

101 451 411 Recreation $1217.75

Ordinance #26-05
2026 Budget Supplement

(Amending Ordinance #25-3 ANNUAL BUDGET, 2026 Appropriation Ordinance)

BE IT ORDAINED by the City of Castlewood, South Dakota that the following sums are appropriated to meet the needs of the municipality in addition to the sums previously appropriated in the 2026 Appropriation Ordinance.

The Purpose of these appropriations is to provide spending authority in the current fiscal year to cover cost in these funds.

OTHER FINANCING USES:	
414.2 Finance Office	$ 26,000.00
431.0 Streets	$ 40,000.00
451.0 Rec	$ 10,000.00
459.0 Golf	$ 35,000.00
TOTAL APPROPRIATIONS	**$ 111,000.00**
	==========
SOURCE OF FUNDING:	
Undesignated Fund Balance	$111,000.00
TOTAL FUNDING	**$111,000.00**

Dated this 7th day of December, 2026.

ATTEST:

Brian Ries, Mayor

Logan Ruesink, Finance Officer
Passed First Reading: November 2nd, 2026
Passed Second Reading & Adopted: December 7th, 2026
Published: December 16th, 2026

BUDGET EXPENDITURE REPORT FOR 10/29/2026
CITY OF CASTLEWOOD

Fund	Act	G/L#	Account Description		Beginning Budgeted	Mods In/Out	-Total- Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
Expenses											
101	411.1	411.00	G/F MAYOR & COUNCIL SALARIES		20,000.00	.00	20,000.00	14,850.00	5,150.00	74.3	3,725.00
101	411.1	412.00	G/F MAYOR/CIOUNCIL WH & SS TAX		1,530.00	.00	1,530.00	1,136.05	393.95	74.3	284.99
				Sub-Total:	21,530.00	.00	21,530.00	15,986.05	5,543.95	74.3	4,009.99
101	411.1	422.00	MAYOR & COUNCIL SERVICES & FEE		.00	.00	.00	.00	.00	.0	.00
101	411.1	425.00	G/F MAYOR/COUNCIL REPAIR/MAIN.		.00	.00	.00	.00	.00	.0	.00
101	411.1	426.00	G/F MAYOR & COUNCIL SUPPLIES		.00	.00	.00	.00	.00	.0	.00
101	411.1	427.00	G/F MAYOR/COUNCIL TRAVEL/CONF.		.00	.00	.00	.00	.00	.0	.00
101	411.1	428.00	G/F MAYOR & COUNCIL UTILITIES		.00	.00	.00	630.00	-630.00	.0	120.00
101	411.1	429.00	G/F MAYOR & COUNCIL OTHER		.00	.00	.00	.00	.00	.0	.00
				Sub-Total:	.00	.00	.00	630.00	-630.00	.0	120.00
101	411.1	500.00	MAYOR & COUNCIL CONTINGENCY		.00	.00	.00	.00	.00	.0	.00
				Sub-Total:	.00	.00	.00	.00	.00	.0	.00
Total At Activity:											
	411.1		MAYOR & COUNCIL		21,530.00	.00	21,530.00	16,616.05	4,913.95	77.2	4,129.99

BUDGET EXPENDITURE REPORT FOR 10/29/2026
CITY OF CASTLEWOOD

Fund	Act	G/L#	Account Description		Beginning Budgeted	Mods In/Out	-Total- Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
101	411.5	429.00	G/F CONTINGENCY - OTHER		10,000.00	.00	10,000.00	.00	10,000.00	.0	.00
				Sub-Total:	10,000.00	.00	10,000.00	.00	10,000.00	.0	.00
Total At Activity:											
	411.5		CONTINGENCY		10,000.00	.00	10,000.00	.00	10,000.00	.0	.00

BUDGET EXPENDITURE REPORT FOR 10/29/2026
CITY OF CASTLEWOOD

Fund	Act	G/L#	Account Description		Beginning Budgeted	Mods In/Out	-Total- Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
101	413.0	411.00	G/F ELECTIONS SALARIES		700.00	.00	700.00	.00	700.00	.0	.00
				Sub-Total:	700.00	.00	700.00	.00	700.00	.0	.00
101	413.0	426.00	G/F ELECTIONS SUPPLIES		100.00	.00	100.00	67.07	32.93	67.1	.00
				Sub-Total:	100.00	.00	100.00	67.07	32.93	67.1	.00
Total At Activity:											
	413.0		ELECTIONS		800.00	.00	800.00	67.07	732.93	8.4	.00

BUDGET EXPENDITURE REPORT FOR 10/29/2026
CITY OF CASTLEWOOD

Fund	Act	G/L#	Account Description		Beginning Budgeted	Mods In/Out	-Total- Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
101	414.1	422.00	G/F ATTORNEY SERVICES & FEES		5,000.00	.00	5,000.00	6,541.55	-1,541.55	130.8	.00
				Sub-Total:	5,000.00	.00	5,000.00	6,541.55	-1,541.55	130.8	.00
Total At Activity:											
	414.1		ATTORNEY		5,000.00	.00	5,000.00	6,541.55	-1,541.55	130.8	.00

BUDGET EXPENDITURE REPORT FOR 10/29/2026
CITY OF CASTLEWOOD

Fund	Act	G/L#	Account Description		Beginning Budgeted	Mods In/Out	-Total- Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
101	414.2	411.00	G/F FINANCE OFF. SALARIES		55,915.00	.00	55,915.00	49,264.55	6,650.45	88.1	5,064.75
101	414.2	412.00	G/F FIN. OFF. WH & SS TAXES		4,278.00	.00	4,278.00	3,665.69	612.31	85.7	387.46
101	414.2	413.00	FINANCE OFFICE RETIREMENT		3,355.00	.00	3,355.00	2,857.04	497.96	85.2	294.29
101	414.2	414.00	G/F FIN. OFF. WORKMEN'S COMP.		.00	.00	.00	.00	.00	.0	.00
101	414.2	415.00	G/F FINANCE OFF. GROUP INS.		10,800.00	.00	10,800.00	14,882.33	-4,082.33	137.8	48.70
				Sub-Total:	74,348.00	.00	74,348.00	70,669.61	3,678.39	95.1	5,795.20
101	414.2	421.00	G/F FINANCE OFF. INSURANCE		1,000.00	.00	1,000.00	12.00	988.00	1.2	.00
101	414.2	423.00	G/F FINANCE OFF. PUBLISHING		5,000.00	.00	5,000.00	2,903.72	2,096.28	58.1	175.54
101	414.2	424.00	G/F FINANCE OFF. RENTALS		2,500.00	.00	2,500.00	1,794.82	705.18	71.8	146.28
101	414.2	425.00	G/F FINANCE OFF REPAIR & MAIN		500.00	.00	500.00	.00	500.00	.0	.00
101	414.2	426.00	G/F FINANCE OFF. SUPPLIES		10,000.00	.00	10,000.00	6,041.72	3,958.28	60.4	490.29
101	414.2	427.00	G/F FINANCE OFF. TRAVEL & CONF		1,000.00	.00	1,000.00	824.14	175.86	82.4	.00
101	414.2	428.00	G/F FINANCE OFF. UTILITIES		5,000.00	.00	5,000.00	7,386.85	-2,386.85	147.7	589.59
101	414.2	429.00	G/F FINANCE OFF. OTHER		15,000.00	.00	15,000.00	34,832.03	-19,832.03	232.2	8,588.00
				Sub-Total:	40,000.00	.00	40,000.00	53,795.28	-13,795.28	134.5	9,989.70
101	414.2	434.00	G/F MACHINERY AND EQUIPMENT		.00	.00	.00	.00	.00	.0	.00
101	414.2	434.10	G/F FINANCE OFF. COMP.SOFTWARE		3,000.00	.00	3,000.00	4,287.00	-1,287.00	142.9	.00
101	414.2	435.00	G/F FINANCE OFF. EQUIP. & FURN		500.00	.00	500.00	.00	500.00	.0	.00
				Sub-Total:	3,500.00	.00	3,500.00	4,287.00	-787.00	122.5	.00
Total At Activity:											
	414.2		FINANCE OFFICER		117,848.00	.00	117,848.00	128,751.89	-10,903.89	109.3	15,784.90

Finance Office other over budget items
audit $16,000.00 ... budgeted $10,000.00
new website $10,000.00

BUDGET EXPENDITURE REPORT FOR 10/29/2026
CITY OF CASTLEWOOD

Fund	Act	G/L#	Account Description		Beginning Budgeted	Mods In/Out	-Total- Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
101	419.2	414.00	G/F GOV'T BLDG. WORKMEN'S COMP		5,000.00	.00	5,000.00	420.00	4,580.00	8.4	.00
				Sub-Total:	5,000.00	.00	5,000.00	420.00	4,580.00	8.4	.00
101	419.2	421.00	G/F GOV'T BLDG. INSURANCE		13,250.00	.00	13,250.00	16,439.91	-3,189.91	124.1	.00
101	419.2	424.00	G/F GOV'T BLDG. RENTAL FEES		900.00	.00	900.00	1,759.36	-859.36	195.5	76.56
101	419.2	425.00	G/F GOV'T BUILDING REPAIRS		15,000.00	.00	15,000.00	4,292.27	10,707.73	28.6	.00
101	419.2	426.00	G/F GOV'T BUILDINGS SUPPLIES		.00	.00	.00	458.95	-458.95	.0	.00
101	419.2	428.00	G/F GOV'T BUILDINGS UTILITIES		5,000.00	.00	5,000.00	.00	5,000.00	.0	.00
				Sub-Total:	34,150.00	.00	34,150.00	22,950.49	11,199.51	67.2	76.56
101	419.2	434.00	G/F GOV'T BLDG. EQUIPMENT		2,500.00	.00	2,500.00	1,344.99	1,155.01	53.8	.00
101	419.2	435.00	G/F GOV'T. BLDGS. SM. EQUIP.		.00	.00	.00	.00	.00	.0	.00
				Sub-Total:	2,500.00	.00	2,500.00	1,344.99	1,155.01	53.8	.00
Total At Activity:											
	419.2		GEN GOV'T BUILDING		41,650.00	.00	41,650.00	24,715.48	16,934.52	59.3	76.56

BUDGET EXPENDITURE REPORT FOR 10/29/2026
CITY OF CASTLEWOOD

Fund	Act	G/L#	Account Description		Beginning Budgeted	Mods In/Out	-Total- Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
101	421.0	415.00	G/F POLICE DEPT. GROUP INS.		.00	.00	.00	.00	.00	.0	.00
101	421.0	419.00	POLICE CONTRACT		50,000.00	.00	50,000.00	38,772.90	11,227.10	77.5	4,783.64
				Sub-Total:	50,000.00	.00	50,000.00	38,772.90	11,227.10	77.5	4,783.64
101	421.0	421.00	G/F POLICE DEPT. INSURANCE		.00	.00	.00	.00	.00	.0	.00
				Sub-Total:	.00	.00	.00	.00	.00	.0	.00
Total At Activity:											
	421.0		POLICE CONTRACT		50,000.00	.00	50,000.00	38,772.90	11,227.10	77.5	4,783.64

BUDGET EXPENDITURE REPORT FOR 10/29/2026
CITY OF CASTLEWOOD

Fund	Act	G/L#	Account Description		Beginning Budgeted	Mods In/Out	-Total- Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
101	431.0	411.00	G/F STREETS SALARIES		70,000.00	.00	70,000.00	71,477.37	-1,477.37	102.1	8,990.85
101	431.0	412.00	G/F STREETS WH & SS TAXES		5,355.00	.00	5,355.00	5,468.02	-113.02	102.1	687.81
101	431.0	413.00	G/F STREETS RETIREMENT		4,200.00	.00	4,200.00	4,068.44	131.56	96.9	494.00
101	431.0	414.00	G/F STREETS WORKMEN'S COMP.		.00	.00	.00	.00	.00	.0	.00
101	431.0	415.00	G/F STREETS GROUP INS.		11,000.00	.00	11,000.00	8,897.86	2,102.14	80.9	987.54
				Sub-Total:	90,555.00	.00	90,555.00	89,911.69	643.31	99.3	11,160.20
101	431.0	421.00	G/F STREETS INSURANCE		.00	.00	.00	12.00	-12.00	.0	.00
101	431.0	422.00	STREET SERVICES & FEES		.00	.00	.00	55,786.33	-55,786.33	.0	5,914.24
101	431.0	423.00	G/F STREETS PUBLISHING		.00	.00	.00	.00	.00	.0	.00
101	431.0	424.00	G/F STREETS RENTALS		.00	.00	.00	.00	.00	.0	.00
101	431.0	425.00	G/F STREETS REPAIRS & MAIN.		25,000.00	.00	25,000.00	27,314.47	-2,314.47	109.3	-18,656.84
101	431.0	426.00	G/F STREETS SUPPLIES		.00	.00	.00	6,340.59	-6,340.59	.0	739.62
101	431.0	426.20	STREET SNOW REMOVAL		10,000.00	.00	10,000.00	10,304.54	-304.54	103.0	.00
101	431.0	426.30	STREET LIGHTING		26,000.00	.00	26,000.00	16,631.10	9,368.90	64.0	1,875.97
101	431.0	427.00	G/F STREETS TRAVEL & CONF.		.00	.00	.00	.00	.00	.0	.00
101	431.0	428.00	G/F STREETS UTILITIES		5,000.00	.00	5,000.00	4,851.66	148.34	97.0	252.18
				Sub-Total:	66,000.00	.00	66,000.00	121,240.69	-55,240.69	183.7	-9,874.83
101	431.0	434.00	G/F STREETS EQUIPMENT		39,356.00	.00	39,356.00	14,900.00	24,456.00	37.9	.00
101	431.0	435.00	G/F STREETS EQUIPMENT		.00	.00	.00	.00	.00	.0	.00
				Sub-Total:	39,356.00	.00	39,356.00	14,900.00	24,456.00	37.9	.00
Total At Activity:											
	431.0		STREETS		195,911.00	.00	195,911.00	226,052.38	-30,141.38	115.4	1,285.37

Streets over budget items drainage study $60,000.00

BUDGET EXPENDITURE REPORT FOR 10/29/2026
CITY OF CASTLEWOOD

Fund	Act	G/L#	Account Description		Beginning Budgeted	Mods In/Out	-Total- Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
101	432.0	432.30	SOLID WASTE COLLECTION		100,000.00	.00	100,000.00	75,051.58	24,948.42	75.1	7,140.00
				Sub-Total:	100,000.00	.00	100,000.00	75,051.58	24,948.42	75.1	7,140.00
101	432.0	454.00	SANITATION SALES TAX		6,200.00	.00	6,200.00	4,558.31	1,641.69	73.5	457.36
				Sub-Total:	6,200.00	.00	6,200.00	4,558.31	1,641.69	73.5	457.36
Total At Activity:											
	432.0		SANITATION		106,200.00	.00	106,200.00	79,609.89	26,590.11	75.0	7,597.36

BUDGET EXPENDITURE REPORT FOR 10/29/2026
CITY OF CASTLEWOOD

Fund	Act	G/L#	Account Description		Beginning Budgeted	Mods In/Out	-Total- Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
101	432.4	411.00	G/F RUBBLE SITE SALARIES		1,800.00	.00	1,800.00	1,776.50	23.50	98.7	170.00
101	432.4	412.00	G/F RUBBLE SITE WH & SS TAX		138.00	.00	138.00	135.90	2.10	98.5	13.01
101	432.4	414.00	G/F RUBBLE SITE WORK COMP		.00	.00	.00	.00	.00	.0	.00
				Sub-Total:	1,938.00	.00	1,938.00	1,912.40	25.60	98.7	183.01
101	432.4	423.00	G/F RUBBLE SITE PUBLICATION		250.00	.00	250.00	.00	250.00	.0	.00
101	432.4	425.00	G/F RUBBLE SITE REPAIRS		.00	.00	.00	.00	.00	.0	.00
101	432.4	428.00	G/F RUBBLE SITE UTILITIES		5,000.00	.00	5,000.00	6,959.62	-1,959.62	139.2	1,063.05
101	432.4	429.00	G/F RUBBLE SITE OTHER		.00	.00	.00	.00	.00	.0	.00
				Sub-Total:	5,250.00	.00	5,250.00	6,959.62	-1,709.62	132.6	1,063.05
101	432.4	435.00	RUBBLE SITE MINOR EQUIPMENT		.00	.00	.00	.00	.00	.0	.00
				Sub-Total:	.00	.00	.00	.00	.00	.0	.00
Total At Activity:											
	432.4		RUBBLE SITE		7,188.00	.00	7,188.00	8,872.02	-1,684.02	123.4	1,246.06

Fund	Act	G/L#	Account Description		Beginning Budgeted	Mods In/Out	-Total- Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
101	440.0	441.10	CODE ENFORCEMENT		.00	.00	.00	3,240.70	-3,240.70	.0	631.20
				Sub-Total:	.00	.00	.00	3,240.70	-3,240.70	.0	631.20
Total At Activity:											
	440.0		HEALTH AND WELFARE		.00	.00	.00	3,240.70	-3,240.70	.0	631.20

BUDGET EXPENDITURE REPORT FOR 10/29/2026
CITY OF CASTLEWOOD

Fund	Act	G/L#	Account Description		Beginning Budgeted	Mods In/Out	-Total- Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
101	441.3	426.00	G/F WEST NILE VIRUS SUPPLIES		1,500.00	.00	1,500.00	893.20	606.80	59.5	.00
				Sub-Total:	1,500.00	.00	1,500.00	893.20	606.80	59.5	.00
Total At Activity:											
	441.3		WEST NILE		1,500.00	.00	1,500.00	893.20	606.80	59.5	.00

BUDGET EXPENDITURE REPORT FOR 10/29/2026
CITY OF CASTLEWOOD

Fund	Act	G/L#	Account Description		Beginning Budgeted	Mods In/Out	-Total- Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
101	451.0	411.00	G/F RECREATION SALARIES		7,000.00	.00	7,000.00	13,024.25	-6,024.25	186.1	2,828.00
101	451.0	412.00	G/F RECREATION WH & SS TAXES		535.00	.00	535.00	996.37	-461.37	186.2	216.35
101	451.0	414.00	G/F RECREATION WORKMEN'S COMP.		.00	.00	.00	.00	.00	.0	.00
				Sub-Total:	7,535.00	.00	7,535.00	14,020.62	-6,485.62	186.1	3,044.35
101	451.0	421.00	G/F RECREATION INSURANCE		750.00	.00	750.00	1,693.71	-943.71	225.8	.00
101	451.0	423.00	G/F RECREATION PUBLISHING		500.00	.00	500.00	.00	500.00	.0	.00
101	451.0	425.00	G/F RECREATION REPAIR/MAINT.		.00	.00	.00	.00	.00	.0	.00
101	451.0	426.00	G/F RECREATION SUPPLIES		.00	.00	.00	37.50	-37.50	.0	.00
101	451.0	428.00	G/F RECREATION UTILITIES		.00	.00	.00	680.95	-680.95	.0	47.48
101	451.0	429.00	RECREATION OTHER		.00	.00	.00	1,221.30	-1,221.30	.0	1,221.30
				Sub-Total:	1,250.00	.00	1,250.00	3,633.46	-2,383.46	290.7	1,268.78
101	451.0	435.00	G/F RECREATION SMALL EQUIPMENT		5,000.00	.00	5,000.00	4,992.20	7.80	99.8	.00
				Sub-Total:	5,000.00	.00	5,000.00	4,992.20	7.80	99.8	.00
101	451.0	456.00	G/F RECREATION DONATIONS		.00	.00	.00	.00	.00	.0	-1,442.63
				Sub-Total:	.00	.00	.00	.00	.00	.0	-1,442.63
Total At Activity:											
	451.0		RECREATION		13,785.00	.00	13,785.00	22,646.28	-8,861.28	164.3	2,870.50

BUDGET EXPENDITURE REPORT FOR 10/29/2026
CITY OF CASTLEWOOD

Fund	Act	G/L#	Account Description		Beginning Budgeted	Mods In/Out	-Total- Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
101	452.0	411.00	G/F PARK SALARIES		.00	.00	.00	.00	.00	.0	.00
101	452.0	412.00	G/F PARK SS & MEDI TAXES		.00	.00	.00	.00	.00	.0	.00
101	452.0	414.00	G/F PARK WORKMEN'S COMP.		.00	.00	.00	.00	.00	.0	.00
				Sub-Total:	.00	.00	.00	.00	.00	.0	.00
101	452.0	421.00	G/F PARK INSURANCE		.00	.00	.00	.00	.00	.0	.00
101	452.0	423.00	G/F PARK PUBLISHING		.00	.00	.00	.00	.00	.0	.00
101	452.0	425.00	G/F PARK REPAIRS & MAIN.		3,000.00	.00	3,000.00	1,142.89	1,857.11	38.1	360.00
101	452.0	426.00	G/F PARK SUPPLIES		3,000.00	.00	3,000.00	3,884.21	-884.21	129.5	.00
101	452.0	426.01	G/F PARK FUEL		.00	.00	.00	882.92	-882.92	.0	284.52
101	452.0	427.00	G/F PARK TRAVEL & CONFERENCE		.00	.00	.00	.00	.00	.0	-1,221.30
101	452.0	428.00	G/F PARK UTILITIES		2,000.00	.00	2,000.00	1,021.85	978.15	51.1	.00
101	452.0	429.00	G/F PARK OTHER		.00	.00	.00	684.36	-684.36	.0	.00
				Sub-Total:	8,000.00	.00	8,000.00	7,616.23	383.77	95.2	-576.78
101	452.0	433.00	G/F PARK IMPROVEMENTS		.00	.00	.00	.00	.00	.0	.00
101	452.0	434.00	G/F PARK MACHINERY & EQUIPMENT		.00	.00	.00	.00	.00	.0	.00
101	452.0	435.00	PARK EQUIPMENT		.00	.00	.00	.00	.00	.0	.00
				Sub-Total:	.00	.00	.00	.00	.00	.0	.00
Total At Activity:											
	452.0		PARK & REC		8,000.00	.00	8,000.00	7,616.23	383.77	95.2	-576.78

BUDGET EXPENDITURE REPORT FOR 10/29/2026
CITY OF CASTLEWOOD

Fund	Act	G/L#	Account Description		Beginning Budgeted	Mods In/Out	-Total- Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
101	455.0	411.00	LIBRARY SALARIES		4,800.00	.00	4,800.00	4,000.00	800.00	83.3	400.00
101	455.0	412.00	LIBRARY WH & SS TAXES		368.00	.00	368.00	306.00	62.00	83.2	30.60
				Sub-Total:	5,168.00	.00	5,168.00	4,306.00	862.00	83.3	430.60
101	455.0	424.00	LIBRARY RENTALS		1,800.00	.00	1,800.00	1,500.00	300.00	83.3	300.00
101	455.0	426.00	G/F LIBRARY SUPPLIES		1,500.00	.00	1,500.00	1,004.72	495.28	67.0	231.66
101	455.0	429.00	LIBRARY OTHER		.00	.00	.00	.00	.00	.0	.00
				Sub-Total:	3,300.00	.00	3,300.00	2,504.72	795.28	75.9	531.66
Total At Activity:											
	455.0		LIBRARY		8,468.00	.00	8,468.00	6,810.72	1,657.28	80.4	962.26

Fund	Act	G/L#	Account Description		Beginning Budgeted	Mods In/Out	-Total- Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
			Total Expenses		**587880.00**	**.00**	**587,880.00**	**571,206.36**	**16,673.64**	**97.2**	**38,641.06**
Other Uses											
101	511.0	511.00	G/F TRANSFER OUT		.00	.00	.00	.00	.00	.0	.00
				Sub-Total:	.00	.00	.00	.00	.00	.0	.00
Total At Activity:											
	511.0		TRANSFER OUT		.00	.00	.00	.00	.00	.0	.00
			Total Other Uses		**.00**	**.00**	**.00**	**.00**	**.00**	**.0**	**.00**
Total Expenses and Other Uses At Fund:											
	101		**GENERAL FUND**		**587,880.00**	**.00**	**587,880.00**	**571,206.36**	**16,673.64**	**97.2**	**38,641.06**

Fund	Act	G/L#	Account Description		Beginning Budgeted	Mods In/Out	-Total- Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
Expenses											
213	465.0	411.00	BUSINESS DISTRICT SALARIES		.00	.00	.00	.00	.00	.0	.00
213	465.0	412.00	BUSINESS DISTRICT WH & SS TAX		.00	.00	.00	.00	.00	.0	.00
213	465.0	413.00	BUSINESS DISTRICT RETIREMENT		.00	.00	.00	.00	.00	.0	.00
213	465.0	415.00	BUSINESS DISTRICT GROUP INS		.00	.00	.00	.00	.00	.0	.00
				Sub-Total:	.00	.00	.00	.00	.00	.0	.00
213	465.0	422.00	BUSINESS DIST SERVICES & FEES		.00	.00	.00	.00	.00	.0	.00
213	465.0	426.00	BUSINESS DISTRICT SUPPLIES		.00	.00	.00	.00	.00	.0	.00
213	465.0	429.00	Castlewood Days Donations		.00	.00	.00	.00	.00	.0	.00
				Sub-Total:	.00	.00	.00	.00	.00	.0	.00
213	465.0	465.10	BUSINESS IMPROVEMENT DEVELOP.		10,000.00	.00	10,000.00	9,167.41	832.59	91.7	3,567.41
				Sub-Total:	10,000.00	.00	10,000.00	9,167.41	832.59	91.7	3,567.41
Total At Activity:											
	465.0		INDUST DEVELOPMENT		10,000.00	.00	10,000.00	9,167.41	832.59	91.7	3,567.41
			Total Expenses		**10000.00**	**.00**	**10,000.00**	**9,167.41**	**832.59**	**91.7**	**3,567.41**
Total Expenses and Other Uses At Fund:											
	213		**BUSINESS DISTRICT**		**10,000.00**	**.00**	**10,000.00**	**9,167.41**	**832.59**	**91.7**	**3,567.41**

BUDGET EXPENDITURE REPORT FOR 10/29/2026
CITY OF CASTLEWOOD

Fund	Act	G/L#	Account Description		Beginning Budgeted	Mods In/Out	-Total- Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
Expenses											
218	431.2	426.00	MUNICIPAL STREET SUPPLIES		.00	.00	.00	.00	.00	.0	.00
218	431.2	427.00	IMPROVEMENTS		120,000.00	.00	120,000.00	116,134.93	3,865.07	96.8	89,355.67
				Sub-Total:	120,000.00	.00	120,000.00	116,134.93	3,865.07	96.8	89,355.67
218	431.2	434.40	MACHINERY		.00	.00	.00	.00	.00	.0	.00
218	431.2	434.50	VEHICLES		.00	.00	.00	.00	.00	.0	.00
				Sub-Total:	.00	.00	.00	.00	.00	.0	.00
Total At Activity:											
	431.2		HIGHWAY & STREET		120,000.00	.00	120,000.00	116,134.93	3,865.07	96.8	89,355.67
			Total Expenses		**120000.00**	**.00**	**120,000.00**	**116,134.93**	**3,865.07**	**96.8**	**89,355.67**
Total Expenses and Other Uses At Fund:											
	218		**MUNICIPAL STREET**		**120,000.00**	**.00**	**120,000.00**	**116,134.93**	**3,865.07**	**96.8**	**89,355.67**

Fund	Act	G/L#	Account Description		Beginning Budgeted	Mods In/Out	-Total- Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
Expenses											
602	433.0	411.00	WATER - SALARIES		.00	.00	.00	.00	.00	.0	.00
602	433.0	412.00	WATER - WH & SS TAXES		.00	.00	.00	.00	.00	.0	.00
602	433.0	413.00	WATER FUND RETIREMENT		.00	.00	.00	.00	.00	.0	.00
602	433.0	414.00	WATER - WORKMEN'S COMPENSATION		.00	.00	.00	.00	.00	.0	.00
602	433.0	415.00	WATER - GROUP INSURANCE		.00	.00	.00	.00	.00	.0	.00
				Sub-Total:	.00	.00	.00	.00	.00	.0	.00
602	433.0	421.00	WATER - INSURANCE		2,750.00	.00	2,750.00	2,672.61	77.39	97.2	.00
602	433.0	422.00	WATER - FEES		6,000.00	.00	6,000.00	1,157.00	4,843.00	19.3	.00
602	433.0	423.00	WATER - PUBLISHING		.00	.00	.00	.00	.00	.0	.00
602	433.0	424.00	WATER RENTALS		.00	.00	.00	.00	.00	.0	.00
602	433.0	425.00	WATER - REPAIRS & MAINTENANCE		15,000.00	.00	15,000.00	7,799.38	7,200.62	52.0	157.67
602	433.0	426.00	WATER - SUPPLIES		9,000.00	.00	9,000.00	5,126.02	3,873.98	57.0	437.25
602	433.0	427.00	WATER - TRAVEL & CONFERENCE		505.00	.00	505.00	.00	505.00	.0	.00
602	433.0	428.00	WATER - UTILITIES		3,500.00	.00	3,500.00	651.36	2,848.64	18.6	42.00
602	433.0	428.10	WATER - DEPOSIT REFUND		.00	.00	.00	.00	.00	.0	.00
602	433.0	429.00	WATER - OTHER		.00	.00	.00	2,096.25	-2,096.25	.0	200.00
602	433.0	429.15	WATER - METER DEPOSIT		.00	.00	.00	-100.00	100.00	.0	.00
				Sub-Total:	36,755.00	.00	36,755.00	19,402.62	17,352.38	52.8	836.92
602	433.0	433.00	WATER - IMPROVEMENTS		.00	.00	.00	990.31	-990.31	.0	.00
602	433.0	435.00	WATER - SMALL EQUIPMENT		.00	.00	.00	190.45	-190.45	.0	.00
				Sub-Total:	.00	.00	.00	1,180.76	-1,180.76	.0	.00
602	433.0	441.00	Water - Loan Principal		6,932.00	.00	6,932.00	6,413.19	518.81	92.5	573.03
602	433.0	442.00	Water - Loan Interest		7,913.00	.00	7,913.00	5,956.81	1,956.19	75.3	663.97
				Sub-Total:	14,845.00	.00	14,845.00	12,370.00	2,475.00	83.3	1,237.00
602	433.0	452.00	WATER - SIOUX RURAL WATER		120,000.00	.00	120,000.00	97,577.50	22,422.50	81.3	9,116.40
602	433.0	453.00	WATER FUND REFUNDS		.00	.00	.00	318.98	-318.98	.0	.00
				Sub-Total:	120,000.00	.00	120,000.00	97,896.48	22,103.52	81.6	9,116.40
Total At Activity:											
	433.0		WATER		171,600.00	.00	171,600.00	130,849.86	40,750.14	76.3	11,190.32

Fund	Act	G/L#	Account Description		Beginning Budgeted	Mods In/Out	-Total- Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
			Total Expenses		**171600.00**	**.00**	**171,600.00**	**130,849.86**	**40,750.14**	**76.3**	**11,190.32**
Other Uses											
602	511.0	511.00	WATER TRANSFER OUT		.00	.00	.00	.00	.00	.0	.00
				Sub-Total:	.00	.00	.00	.00	.00	.0	.00
Total At Activity:											
	511.0		TRANSFER OUT		.00	.00	.00	.00	.00	.0	.00
			Total Other Uses		**.00**	**.00**	**.00**	**.00**	**.00**	**.0**	**.00**
			Total Expenses and Other Uses At Fund:								
	602		**WATER**		**171,600.00**	**.00**	**171,600.00**	**130,849.86**	**40,750.14**	**76.3**	**11,190.32**

BUDGET EXPENDITURE REPORT FOR 10/29/2026
CITY OF CASTLEWOOD

Fund	Act	G/L#	Account Description		Beginning Budgeted	Mods In/Out	-Total- Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
Expenses											
604	432.5	411.00	Sewer - Salaries		20,000.00	.00	20,000.00	.00	20,000.00	.0	.00
604	432.5	412.00	Sewer - WH & SS taxes		1,530.00	.00	1,530.00	.00	1,530.00	.0	.00
604	432.5	413.00	SEWER FUND RETIREMENT		.00	.00	.00	.00	.00	.0	.00
604	432.5	414.00	SEWER - WORKMENS' COMPENSATION		.00	.00	.00	.00	.00	.0	.00
604	432.5	415.00	SEWER - GROUP INSURANCE		.00	.00	.00	.00	.00	.0	.00
				Sub-Total:	21,530.00	.00	21,530.00	.00	21,530.00	.0	.00
604	432.5	421.00	SEWER PROP. & LIAB. INS.		750.00	.00	750.00	.00	750.00	.0	.00
604	432.5	423.00	SEWER PUBLISHING		1,000.00	.00	1,000.00	.00	1,000.00	.0	.00
604	432.5	424.00	SEWER RENTALS		.00	.00	.00	.00	.00	.0	.00
604	432.5	425.00	SEWER REPAIRS & MAINTENANCE		18,000.00	.00	18,000.00	6,769.01	11,230.99	37.6	.00
604	432.5	426.00	SEWER SUPPLIES		3,000.00	.00	3,000.00	2,502.00	498.00	83.4	.00
604	432.5	427.00	SEWER TRAVEL/CONFERENCE		.00	.00	.00	.00	.00	.0	.00
604	432.5	428.00	SEWER - UTILITIES		3,500.00	.00	3,500.00	4,473.47	-973.47	127.8	301.06
604	432.5	429.00	SEWER OTHER		160,000.00	.00	160,000.00	105,271.00	54,729.00	65.8	12,260.49
				Sub-Total:	186,250.00	.00	186,250.00	119,015.48	67,234.52	63.9	12,561.55
604	432.5	433.00	SEWER IMPROVEMENTS		.00	.00	.00	.00	.00	.0	.00
604	432.5	434.00	SEWER MACHINERY & EQUIPMENT		.00	.00	.00	.00	.00	.0	.00
604	432.5	435.00	SEWER SMALL EQUIPMENT		.00	.00	.00	.00	.00	.0	.00
				Sub-Total:	.00	.00	.00	.00	.00	.0	.00
604	432.5	441.00	SEWER - LOAN PRINCIPAL		.00	.00	.00	.00	.00	.0	.00
604	432.5	442.00	SEWER - LOAN INTEREST		.00	.00	.00	.00	.00	.0	.00
				Sub-Total:	.00	.00	.00	.00	.00	.0	.00
604	432.5	453.00	SEWER FUND REFUNDS		.00	.00	.00	.00	.00	.0	.00
				Sub-Total:	.00	.00	.00	.00	.00	.0	.00
Total At Activity:											
	432.5		SEWER		207,780.00	.00	207,780.00	119,015.48	88,764.52	57.3	12,561.55

Fund	Act	G/L#	Account Description		Beginning Budgeted	Mods In/Out	-Total- Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
			Total Expenses		**207780.00**	**.00**	**207,780.00**	**119,015.48**	**88,764.52**	**57.3**	**12,561.55**
Other Uses											
604	511.0	511.00	SEWER TRANSFER OUT		.00	.00	.00	.00	.00	.0	.00
				Sub-Total:	.00	.00	.00	.00	.00	.0	.00
Total At Activity:											
	511.0		TRANSFER OUT		.00	.00	.00	.00	.00	.0	.00
			Total Other Uses		**.00**	**.00**	**.00**	**.00**	**.00**	**.0**	**.00**
			Total Expenses and Other Uses At Fund:								
	604		**SEWER**		**207,780.00**	**.00**	**207,780.00**	**119,015.48**	**88,764.52**	**57.3**	**12,561.55**

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Fund	Act	G/L#	Account Description		Beginning Budgeted	Mods In/Out	-Total- Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
Expenses											
618	459.0	411.00	GOLF WAGES		115,000.00	.00	115,000.00	99,706.48	15,293.52	86.7	12,222.84
618	459.0	412.00	GOLF WH & SS TAXES		8,798.00	.00	8,798.00	8,340.12	457.88	94.8	977.87
618	459.0	413.00	GOLF RETIREMENT		2,996.00	.00	2,996.00	2,010.36	985.64	67.1	259.00
618	459.0	415.00	GOLF GROUP INSURANCE		11,000.00	.00	11,000.00	4,655.05	6,344.95	42.3	2,120.00
				Sub-Total:	137,794.00	.00	137,794.00	114,712.01	23,081.99	83.2	15,579.71
618	459.0	421.00	GOLF INSURANCE		3,500.00	.00	3,500.00	3,973.39	-473.39	113.5	.00
618	459.0	422.00	Golf Services & Fees		4,000.00	.00	4,000.00	11,113.14	-7,113.14	277.8	.00
618	459.0	425.00	GOLF REPAIRS & MAINTENANCE		23,000.00	.00	23,000.00	40,328.07	-17,328.07	175.3	5,273.13
618	459.0	426.00	GOLF SUPPLIES		18,000.00	.00	18,000.00	12,139.47	5,860.53	67.4	318.53
618	459.0	426.20	Golf Food		3,000.00	.00	3,000.00	5,649.36	-2,649.36	188.3	377.69
618	459.0	426.30	Golf Beer		15,000.00	.00	15,000.00	23,549.44	-8,549.44	157.0	608.05
618	459.0	426.40	GOLF POP		3,500.00	.00	3,500.00	5,496.27	-1,996.27	157.0	.00
618	459.0	426.50	GOLF LIQUOR		4,000.00	.00	4,000.00	4,362.75	-362.75	109.1	389.80
618	459.0	426.60	GOLF TOBACCO		2,000.00	.00	2,000.00	819.16	1,180.84	41.0	.00
618	459.0	426.70	GOLF CANDY		4,000.00	.00	4,000.00	7,225.45	-3,225.45	180.6	209.70
618	459.0	428.00	GOLF UTILITIES		11,000.00	.00	11,000.00	10,979.64	20.36	99.8	2,750.17
618	459.0	429.00	GOLF OTHER		1,000.00	.00	1,000.00	1,668.85	-668.85	166.9	.00
				Sub-Total:	92,000.00	.00	92,000.00	127,304.99	-35,304.99	138.4	9,927.07
618	459.0	434.00	GOLF EQUIPMENT PURCHASED		50,000.00	.00	50,000.00	50,868.00	-868.00	101.7	.00
				Sub-Total:	50,000.00	.00	50,000.00	50,868.00	-868.00	101.7	.00
618	459.0	454.00	GOLF SALES TAX		17,000.00	.00	17,000.00	21,145.84	-4,145.84	124.4	1,371.11
				Sub-Total:	17,000.00	.00	17,000.00	21,145.84	-4,145.84	124.4	1,371.11
Total At Activity:											
	459.0		GOLF		296,794.00	.00	296,794.00	314,030.84	-17,236.84	105.8	26,877.89

golf repairs & maint items over budget
ice machine # 5700.00
irrigation system repairs # 5,000.00
diesel prices ~~#~~ up 1

door glass replacement #1,000.00

previous years repairs & maintenance a lot more than

Fund	Act	G/L#	Account Description		Beginning Budgeted	Mods In/Out	-Total- Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
			Total Expenses		**296794.00**	**.00**	**296,794.00**	**314,030.84**	**-17,236.84**	**105.8**	**26,877.89**
Other Uses											
618	511.0	511.00	GOLF TRANSFER OUT		.00	.00	.00	.00	.00	.0	.00
				Sub-Total:	.00	.00	.00	.00	.00	.0	.00
Total At Activity:											
	511.0		TRANSFER OUT		.00	.00	.00	.00	.00	.0	.00
			Total Other Uses		**.00**	**.00**	**.00**	**.00**	**.00**	**.0**	**.00**
			Total Expenses and Other Uses At Fund:								
	618		**GOLF**		**296,794.00**	**.00**	**296,794.00**	**314,030.84**	**-17,236.84**	**105.8**	**26,877.89**

BUDGET EXPENDITURE REPORT FOR 10/29/2026
CITY OF CASTLEWOOD

Fund	Act	G/L#	Account Description		Beginning Budgeted	Mods In/Out	-Total- Budget	Yr-To-Date Expensed	Budget Remaining	% Exp.	Month-T-D Expensed
Expenses											
620	450.0	411.00	WELLNESS WAGES		40,000.00	.00	40,000.00	39,484.50	515.50	98.7	4,830.00
620	450.0	412.00	WELLNESS WH $ SS TAXES		3,060.00	.00	3,060.00	2,670.27	389.73	87.3	299.44
620	450.0	413.00	WELLNESS RETIRMENT		.00	.00	.00	1,048.08	-1,048.08	.0	221.88
620	450.0	414.00	WELLNESS WORK COMP		.00	.00	.00	.00	.00	.0	.00
620	450.0	415.00	WELLNESS GROUP INSURANCE		.00	.00	.00	7,514.50	-7,514.50	.0	1,457.72
				Sub-Total:	43,060.00	.00	43,060.00	50,717.35	-7,657.35	117.8	6,809.04
620	450.0	421.00	WELLNESS INSURANCE		3,750.00	.00	3,750.00	3,906.15	-156.15	104.2	.00
620	450.0	422.00	WELLNESS SERVICES AND FEES		8,800.00	.00	8,800.00	11,369.58	-2,569.58	129.2	708.68
620	450.0	425.00	WELLNESS REPAIRS AND MAINT		2,468.00	.00	2,468.00	408.00	2,060.00	16.5	.00
620	450.0	426.00	WELLNESS SUPPLIES		8,000.00	.00	8,000.00	3,644.72	4,355.28	45.6	366.46
620	450.0	428.00	WELLNESS UTILITIES		10,800.00	.00	10,800.00	5,932.50	4,867.50	54.9	763.37
620	450.0	429.00	WELLNESS OTHER		16,700.00	.00	16,700.00	.00	16,700.00	.0	.00
				Sub-Total:	50,518.00	.00	50,518.00	25,260.95	25,257.05	50.0	1,838.51
620	450.0	434.00	WELLNESS EQUIPMENT PURCHASE		.00	.00	.00	.00	.00	.0	.00
				Sub-Total:	.00	.00	.00	.00	.00	.0	.00
620	450.0	454.00	WELLNESS SALES TAX EXPENSE		3,400.00	.00	3,400.00	3,917.94	-517.94	115.2	354.50
				Sub-Total:	3,400.00	.00	3,400.00	3,917.94	-517.94	115.2	354.50
Total At Activity:											
	450.0		CULTURE-RECREATION		96,978.00	.00	96,978.00	79,896.24	17,081.76	82.4	9,002.05
			Total Expenses		**96978.00**	**.00**	**96,978.00**	**79,896.24**	**17,081.76**	**82.4**	**9,002.05**
Total Expenses and Other Uses At Fund:											
	620		**WELLNESS**		**96,978.00**	**.00**	**96,978.00**	**79,896.24**	**17,081.76**	**82.4**	**9,002.05**

Banner Associates, Inc.
409 22nd Ave S
Brookings, SD 57006
Tel 605.692.6342
Toll Free 855.323.6342

October 20, 2026

Mayor Brian Ries
City of Castlewood
204 E Main St
Castlewood, SD 57223

Re: 3rd Ave Drainage Improvements
Letter of Contract - Engineering Services
Castlewood, SD

Dear Mayor Ries:

Banner Associates, Inc. ("Banner") is pleased to submit this letter of contract for Civil Engineering and Surveying Services for proposed drainage improvements on the west side of 3rd Ave between Market St and Harry St.

Project Understanding and Assumptions:

- Primary goal of project is to reduce standing and ponding water in ditch and allow for better maintenance of ditch by adjacent landowners.
- Engineer assumes that project will involve replacement of culverts, driveways, alleys, street intersections, sidewalk and ramps, ditch regrading, and new valley gutter.
- Plans will be completed for entire project area in one set of plans and specifications.
- Project will likely be built in phases as the City has funds available for construction.
- Temporary Construction and Permanent Drainage easements may need to be acquired. Engineer assumes that Owner will lead acquisition of all easements. Support can be provided under Additional Services.
- Bidding phase services are for one bid. Preparation of future bidding packages and bidding for additional phases will be charged to Additional Services.

Based on the preceding understanding and assumptions, Banner proposes the following scope of services:

Work Task 1 Topo Survey

- Submit a South Dakota 811 (SD One Call) locate request prior to the topographic survey.
- A topographic survey will be completed to include existing visible utility markings and land features within the project area
- A boundary survey will be completed to verify existing property lines and land ties
- Fly drone mission of the project area for aerial background image

Work Task 2 Preliminary Design

- Attend kickoff meeting with Owner
- Prepare site layout, preliminary grading, and preliminary storm sewer layout, as applicable
- Prepare 30% Design Documents
- Attend one (1) meeting with Owner to present preliminary plan (virtual)

BANNER

Work Task 3 Final Design

- Prepare plans and specifications for drainage improvements
  - Site layout plan
  - Traffic control plan
  - Site erosion and sediment control plan and applicable SWPPP documentation
  - Site removal plan
  - Storm sewer plan and profile
  - Site grading plan and profile
  - Site surfacing plan
  - Provide construction details, typical sections, and general notes
- Attend one (1) meeting with Owner to present 60% Design Documents (Virtual)
- Attend one (1) meeting with Owner to present 90% Construction Documents
- Provide Engineer's Estimate of probable construction cost
- Provide final project plans and technical specifications

Work Task 4 Bidding

- Provide bid advertisement information
  - Owner will advertise the project as required to meet the conditions of the state bid laws
- Receive and respond to prospective contractor questions.
- Prepare and issue addenda as necessary to address contractor questions.
- Engineer will attend the bid opening, prepare bid tabulation, assist the Owner in evaluating bids, and help the Owner determine contractor responsiveness and responsibility.

Submittals:

- 30%, 60%, and 90% Design Documents
- Engineer's Opinion of Probable Construction Cost
- Final Construction Documents

Exclusions:

Based on our understanding of the project, the following items are excluded from our Scope of Services:

- Geotechnical Investigation;
- Wetland Investigation, permitting, or wetland mitigation coordination;
- Archeological Investigation;
- Coordination and Design of Site Electrical, Natural Gas and Telecommunication Utilities;
- Site Lighting Plan;
- Landscape Planting/Irrigation Plan;
- Hazardous Materials;
- Materials Testing;
- MEP Services (Mechanical, Electrical & Plumbing);
- Fire protection;

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- Construction phase services; Construction staking, observation, and administration can be provided upon request.
- Preparation of separate construction documents or bidding services for additional, future construction phases.
- Easement exhibits, legal descriptions, easement negotiations, or acquisition services unless specifically authorizes as Additional Services.

Client Obligations:

- Owner supplied data or documents
- Right of entry

Engineering Services Compensation:

We are proposing to complete the above-described scope of services on an hourly basis including reimbursable expenses as detailed below. These fees do not include costs for any permits required by agencies for review. Any work that falls outside this scope will be billed separately as Additional Services at our hourly rates in accordance with the attached fee schedule. Banner will notify the Owner prior to completing work outside the scope outlined above. Work already completed by the date of this proposal is not included in the fee detailed below.

Work Task 1	Survey	$7,300 + Taxes
Work Task 2	Preliminary Design	$9,900 + Taxes
Work Task 3	Final Design	$27,500 + Taxes
Work Task 4	Bidding	$3,500 + Taxes
Aggregate Fee		$48,200 + Taxes (Hourly to a Max)

Time Schedule of Work:

1. Notice to proceed – November 2, 2026
2. Complete topographic and boundary survey – November 2026
3. Prepare 30% Design Plans - January 2027
4. Prepare 60% Design Plans - February 2027
5. Prepare 90% Design Plans – March 2027
6. Final Construction Documents – April 2027
7. Bidding – April/May 2027

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This Letter of Contract incorporates and includes Banner's Schedule of Labor Rates and Expenses and General Conditions. If this agreement meets your approval, please sign, and date the acknowledgement of acceptance and provide an electronic copy to justinb@bannerassociates.com. Please do not hesitate to contact us if you have any questions.

Sincerely,

Pat Carey, PE
Sr. Vice President

Justin Bucher, PE
Project Manager

Enclosure:

1. Schedule of Labor Rates/General Conditions

ACKNOWLEDGMENT OF ACCEPTANCE

Accepted this _____ day of _____

Client:_____

Business: City of Castlewood

Banner Associates, Inc.
409 22nd Ave S
Brookings, SD 57006
Tel 605.692.6342
Toll Free 855.323.6342

SCHEDULE OF LABOR RATES AND EXPENSES

January 2026

Administrative	$65.00 to $205.00/Hour
Surveying/Geomatics	$85.00 to $190.00/Hour
Technicians	$80.00 to $140.00/Hour
Environmental Scientist	$85.00 to $195.00/Hour
Staff Engineer	$100.00 to $165.00/Hour
Project Engineer	$120.00 to $170.00/Hour
Project Manager	$155.00 to $295.00/Hour

1. Meals at State Rates.
2. Lodging at actual cost.
3. Reimbursables:
   Mileage $0.89/mile
4. All other direct project expenses at actual cost of materials.

Rates are subject to change annually.

GENERAL CONDITIONS

Agreement. The entire Agreement between the Client and Banner shall consist of the Letter of Contract, the Schedule of Labor Rates and Expenses and these General Conditions ("Agreement"). The Agreement represents the entire, integrated Agreement and supersedes all other negotiations, representations or agreements, either written or oral. The Agreement may be amended only by written agreement of the Parties. Banner's services are limited to those specifically identified in the Agreement.

Authorization to Proceed. Execution of this Agreement by the Client will be authorization for Banner to proceed with the Services, unless otherwise provided in the Agreement.

Cost Opinions. Any opinion of cost provided by Banner will be on a basis of experience and judgment, but, since construction costs are dependent upon many market and other conditions over which Banner has no control, Banner shall not be responsible for variations between actual costs and any opinion of cost.

Standard of Care. In the performance of its professional services, Banner will use that degree of care and skill ordinarily exercised by similarly situated professionals under like and similar circumstances. No express or implied warranties are applicable to, or provided with, any of Banner's services

Payment. Monthly invoices will include charges incurred during the preceding month. Payment of the invoice is due within thirty (30) days following the date of the invoice. A charge of one and one-half percent (1 1/2%) per month, or the maximum legal rate for commercial accounts, whichever is less, will be charged for late payment. Client shall be responsible for reimbursing Banner for all costs incurred in collecting delinquent amounts owed by Client.

Termination. This Agreement may be terminated for convenience upon 30 days' written notice, or for cause, if either party fails to substantially perform as required under the Agreement through no fault of the other party and does not commence to diligently correct such nonperformance within 5 days of receipt of written notice. Upon termination, Banner will be paid for all services authorized and performed up to the termination date plus reasonable termination expenses incurred by Banner as a result of the termination.. This Agreement will otherwise terminate upon completion of all applicable requirements of the Agreement. The Indemnity and Limitation of Liability Provision shall survive any termination of this Agreement.

Indemnity and Limitation of Liability. The Client agrees to defend, indemnify and hold Banner and its professionals, officers, employees representatives and agents harmless from and against all claims, costs, expenses (including attorney's fees and expenses) asserted against Banner in connection with the Project, including, but not limited to claims involving hazardous substances, except to the extent caused by the sole negligence of Banner. Banner's liability to the Client for losses, damages or injuries arising out of the performance of Banner's services or the Project will be limited to a sum not to exceed the greater of $50,000 or Banner's fee (to a maximum of $1,000,000 or the amount of any insurance available to cover such liability if less than $1,000,000).

Severability. If any provision of this Agreement is held to be invalid or unenforceable, the remainder of the Agreement shall not be affected and shall continue to be valid and enforceable to the fullest extent permitted by law.

Hazardous Substances. Unless specifically stated in this Agreement, Banner shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site

Interpretation. This Agreement and any claims or disputes arising out of, or relating to, the Agreement shall be governed by the laws of the State of South Dakota, other than any choice of law provisions under South Dakota law.

No Third Party Beneficiaries. This Agreement is for the sole benefit of Client and Banner and nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, any third party against either Client or Banner.

Responsibility for Construction. The Client agrees that in accordance with generally accepted construction industry standards, Banner shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Project, since they are solely the responsibility of the contractor, and Banner shall not have control over or charge of, and shall not be responsible for, acts or omissions of the contractor, including, but not limited to the contractor's failure to perform its work in accordance with industry standards and the requirements of any plans and specifications.