

Castlewood City Council
March 5, 2018

The Castlewood City Council met in regular session on the above date at 7:30 p.m. with the following members present: Mayor Paul Friske, Jeff Shepherd, Heather Schmit, Jeff Dahl, Shawn Mullaney, Ryman Dockter and Brian Ries. Also present: Sheila Gerhold, Rick Ries, Lowell & Wanda Laue, Chris Lather and Kyle Kooima.

The meeting was called to order by the mayor.

The agenda was presented for approval. A new housing incentive for Tayt Alexander was added to the agenda and approved on a motion by Schmit and seconded by Dockter with all members present in favor and motion passed.

The minutes from February 5, 2018, were approved on a motion by Mullaney and seconded by Shepherd with all members present in favor and motion passed.

The following bills were presented and ordered paid on a motion by Ries and seconded by Schmit with all members present voting aye and motion passed.

GENERAL FUND: Wages 5125.20; Electronic Federal Tax Payment, ss & wh 1498.98; H-D Electric, street lighting 18.80; Delta Dental, group ins. 82.40; SD Retirement Systems, retirement 752.96; AFLAC, group ins. 96.68; SD Health Pool, group ins. 1395.80; First Premier Bank, library rent 150.00; Bass Sanitation, garbage haul 15.00; Hamlin County Auditor, police contract 3250.00; Ottertail, utilities 2217.70; ITC Communications, telephone 156.84; Hamlin Co. Republican, publishing 104.53; Janice Schiernbeck, books & Supplies 103.05; Barnes & Noble, books 58.30; Boyd Law Firm, professional fees 180.00; Castlewood Corner Market, supplies 19.94; Northwest Energy, utilities 479.74; Office Peeps, supplies 61.82; Scotting Heating, repairs 109.16; Estelline Coop. supplies 542.39; Menard's, supplies 197.76.

TOTAL GENERAL FUND DISBURSEMENTS: \$16,647.05.

BUSINESS DISTRICT FUND: MAS Media, website maintenance 27.50.

WATER FUND: Justin Ries, wages 92.35; Electronic Federal Tax Payment, ss & wh 15.30; Richard Ries, cell phone & supplies 62.50; Castlewood Ministerial Ass'n, meter refund 100.00; Department of Revenue, water testing 56.00; Ottertail, utilities 253.32; Rural Development, payment 1237.00.

TOTAL WATER FUND DISBURSEMENTS: \$1,816.47.

SEWER FUND: Ottertail, utilities 173.40.

SOLID WASTE FUND: Bass Sanitation, contract 3950.00; Department of Revenue, sales tax 266.14.

TOTAL SOLID WASTE FUND DISBURSEMENTS: \$4,216.14.

GOLF FUND: TSYS Merchant Solutions, credit card fee 29.99; H-D Electric, utilities 412.94; SD Health Pool, group ins. 583.98; Nivel Parts, repairs 96.39.

TOTAL GOLF FUND DISBURSEMENTS: \$1,123.30.

TOTAL DISBURSEMENTS, all funds: \$24,003.86.

The variance hearing for Lowell and Wanda Laue allowing them to build on a 60' wide lot instead of the 75' requirement was approved on a motion by Mullaney and seconded by Dockter with all members present in favor and motion passed.

The second reading for supplemental budget 18-1 General Fund for \$13,000 and Library Fund for \$1,000 was approved on a motion by Ryman and seconded by Ries. All members present in favor and motion passed.

Discussion was held on purchase price for Outlot J. The purchase would include an easement to the city for access to the berm next to the gully. A motion by Mullaney and seconded by Ries to sell Outlot J for \$10,000. All in favor and motion passed.

Warrior Road estimates were received from SPN & Associates. The estimate for a 3' wide valley gutter on the south side of the alley for approximately 200' is \$17,000 and curb and gutter on the south side of the alley for approximately 200' is \$20,000. A motion by Ries and seconded by Dahl to install curb and gutter for \$20,000 with all members present in favor and motion passed.

Chris Lather and Kyle Kooima attended the meeting to ask permission to have a baseball tournament in honor of Mick Kirwan June 8, 9 & 10. The tournament would be 12 & under and 14 & under. The tournament would be an overnight tournament. They would play for 24 hours. The proceeds from the tournament would come to the city plus concessions. A motion by Dahl and seconded by Schmit to approve the tournament. All in favor and motion passed.

The finance officer asked permission to purchase a banner to hang on the baseball field fence in honor of Mick Kirwan. The council gave permission to purchase the banner.

The city equalization meeting is scheduled for March 19, 2018, at 7:00 p.m.

The 2017 Annual Report was presented by the finance officer. A motion by Ries and seconded by Schmit to approve the annual report with all members in favor and motion passed.

A list of election workers was presented and approved on a motion by Mullaney and seconded by Dockter with all members in favor and motion passed.

Street repair and crack sealing for this summer were discussed. The finance officer is to advertise for bids for paving Garvin Drive and fixing a patch of asphalt in front of Jolene Gerberding's and also advertise for chip sealing. A motion by Ries and seconded by Dockter to approve advertising for street repair. All in favor and motion passed.

A motion by Ries and seconded by Schmit to approve the general journal entries with all members in favor and motion passed.

A \$5,000 housing incentive for Tayt and Kelly Alexander was presented. A motion by Dahl and seconded by Mullaney to approve the housing incentive and make payment after the new home is connected to city utilities. All in favor and motion passed.

Discussion was held on Oak Avenue and papers from the engineers will be going to the city attorney so he can contact the bonding company to get the bad concrete panels replaced.

A motion by Mullaney and seconded by Dockter to adjourn. The meeting adjourned at 8:05 p.m.

Sheila Gerhold
Finance Officer