

Castlewood City Council
March 7, 2016

The Castlewood City Council met in regular session on the above date at 7:30 p.m. with the following members present: Mayor Paul Friske, Brian Ries, Jeff Shepherd, Lucas Mack, Shawn Mullaney and LeeAnne Dufek. Absent: Greg Dobbs. Also present: Rick Ries, Sheila Gerhold and Jeff Dahl.

The meeting was called to order by the mayor.

The minutes of February 1, 2016 were approved on a motion by Mullaney and seconded by Mack with all members present voting and motion passed.

The following bills were presented and ordered paid on a motion by Mack and seconded by Dufek with all members present voting aye and motion passed:

GENERAL FUND: Wages 4913.14; Electronic Federal Tax Payment, ss & wh 3800.93; H-D Electric, street lights 18.40; Richard Ries, comp time 7394.12; SD Retirement Systems, retirement 1872.58; Delta Dental, group ins. 80.40; SD Health Pool, group ins. 1237.74; AFLAC, group ins. 96.68; Paul Friske, cell phone 30.00; First Premier Bank, library rent 150.00; Bass Sanitation, Inc., garbage haul 15.00; Boyd Law Firm, professional fees 150.00; Castlewood Corner Market, supplies 5.37; Hamlin Co. Republican, publishing 75.24; Office Peeps, supplies 50.28; Castlewood Building Supplies, supplies 21.40; ITC Communications, telephone 141.60; Northwest Energy, utilities 532.15; Ottertail, utilities 2148.68; Colonial Research Corp., supplies 259.00; Hamlin County Auditor, police contract 3141.67; Richard Ries, cell phone & supplies 64.79; Estelline Coop, fuel 471.70; Demco, supplies 32.59; Hamlin Co. Highway Dept., sand salt 607.67; Northern Truck, repairs 20.98; S&S Auto, repairs 395.38.

TOTAL GENERAL FUND DISBURSEMENTS: \$27,727.49.

WATER FUND: Justin Ries, wages 92.35; Electronic Federal Tax Payment, ss & wh 15.30; Amber Enstad, meter refund 17.35; Tony Janssen, meter refund 100.00; Postmaster, postage 308.00; Department of Revenue, water testing, 28.00; Ottertail, utilities 107.57; Rural Development, payment 1237.00.

TOTAL WATER FUND DISBURSEMENTS: \$1905.57.

SEWER FUND: Ottertail, utilities 125.12.

SOLID WASTE FUND: Bass Sanitation, Inc., contract 3800.00; Department of Revenue, sales tax 235.56.

TOTAL SOLID WASTE FUND DISBURSEMENTS: \$4035.56.

GOLF FUND: TSYS Merchant Solutions, credit card fee 29.99; Mailbox Mony, advertising 300.00; H-D Electric, utilities 330.15; Nivel Parts, repairs 172.28; SD Health Pool, group ins. 517.87; ITC Communications, telephone 5.25; Doug's Service & Marine, rebuild reels 3101.86; Castlewood Building Supplies, supplies 1123.35.

TOTAL GOLF FUND DISBURSEMENTS: \$5580.75.

TOTAL DISBURSEMENTS, all funds: \$39,374.49.

The second reading for supplemental budget 16-1 was held and approved on a motion by Dufek and seconded by Mullaney with all members present voting aye and motion passed.

The council was approached about hiring a summer rec coordinator for \$500 and they would be in charge of scheduling games for all teams, lining up umpires, getting fields ready etc. The council felt these duties should be up to the coaches and did not feel the need for a coordinator.

A request was made to move the baseball field fence back approximately 25' in some areas. A portion of the road would have to be moved. There would have to be wires moved with additional cost. They also asked to have the fence 8 feet tall instead of 6 feet which would cost an additional \$6309.00. No action was taken because the council doesn't feel these changes are necessary.

Discussion on the siren was held. There has been a request not to sound the siren at noon and 6:00 p.m. but only test it once a month. A motion by Mack and seconded by Ries to sound the siren at noon and 6:00 p.m. Roll call vote: Aye, Ries, Dufek, Shepherd, Mack. Nay: Mullaney. Majority in favor and motion passed.

A motion by Dufek and seconded by Mack to rent the industrial park farm ground to the Castlewood Elevator again for \$1000. All in favor and motion passed.

The Ducks Unlimited banquet will be held in the community building on April 16, 2016 and they asked the Castlewood Golf Course to serve the alcoholic beverages. A motion by Mullaney and seconded by Mack to allow a one day liquor license to the Castlewood Golf Course for April 16, 2016. All members present in favor and motion passed.

The 2015 Annual Report was presented to the city council. A motion by Dufek and seconded by Ries to approve the annual report with all members present voting aye and motion passed.

The city equalization meeting is scheduled for Monday, March 21, 2016 at 7:00 p.m.

Councilman Ries discussed the city purchasing lots and selling them for \$1.00 to a family that would like to build a new home in Castlewood. No action was taken.

The water meters the city uses are becoming unavailable. They are going to water meters with a drive by automatic reading. The metering system will tell the office if there is leak, meter tampering and water usage. The cost of the system with the software, the automatic readers and 285 new water meters is \$58,164.11. An additional cost would be a laptop and approximately \$1000 to have the city's computer company come and make changes to the utility software the city uses to make it compatible to automatic reading system. A motion by Dufek and seconded by Mullaney to proceed and advertise for bids. All in favor and motion passed.

Discussion on the golf course. The course needs to advertise for outside help. August 6th will mark 20 year anniversary for the golf course and some type of celebration will be planned. Discussion was also held on someone paying greens fees and then wanting them deducted if they purchase a membership. A policy has been approved that if you purchase the membership within 24 hours the greens fees may be deducted otherwise you pay full price for the membership. A motion by Dufek and seconded by Mullaney to approve the policy with all members present voting aye and motion passed.

A motion by Dufek and seconded by Mack to approve the February General Journal entries. All members in favor and motion passed.

The appraisal price for the generator on a trailer is \$3000. The finance officer is to advertise the generator and accept bids for the purchase of the generator.

A motion by Dufek and seconded by Mullaney to adjourn. The meeting adjourned at 8:55 p.m.

Sheila Gerhold
Finance Officer