

Castlewood City Council
February 6, 2017

The Castlewood City Council met in regular session on the above date at 7:30 p.m. with the following members present: Jeff Shepherd, Jeff Dahl, Greg Dobbs, Brian Ries and LeeAnne Dufek. Shawn Mullaney was attending the meeting through a teleconference. Absent Mayor Paul Friske. Also present: Sheila Gerhold and Rick Ries.

The meeting was called to order by President LeeAnne Dufek.

A motion by Dobbs and seconded by Dahl to approve the agenda.

A motion by Dobbs and seconded by Shepherd to approve the minutes of January 2, 2017 with all members present voting aye and motion passed.

A correction to the December 2016 minutes is as follows: A motion by Dahl and seconded by Mullaney to transfer \$5300 from the contingency fund to the police fund with all members present in favor and motion passed.

The following bills were presented and ordered paid on a motion by Ries and seconded by Dobbs with all members present voting aye and motion passed:

GENERAL FUND: Wages \$4993.90; Electronic Federal Tax Payment, ss & wh 1538.50; H-D Electric, utilities 37.60; Justin Rise, wages 549.48; AFLAC, group ins. 96.68; Delta Dental, group ins. 82.80; SD Health Pool, group ins. 1349.10; SD Retirement Systems, retirement 731.40; Hamlin Co. Republican, publishing 217.80; Bass Sanitation, garbage haul 15.00; First Premier Bank, library rent 150.00; Paul Friske, cell phone 30.00; SD Public Assurance Alliance, liability, vehicle & property insurance 8246.22; Postmaster, postage 302.00; Ottertail, utilities 2087.50; ITC Communications, telephone 149.68; Hamlin County Auditor, contact 3141.67; Jan Schiernbeck, books 21.98; Christian Book Distributors, books 107.44; Demco, books 102.96; Boyd Law Firm, professional fees 150.00; Northwest Energy, utilities 574.90; Estelline Coop, fuel 881.80; First District Ass'n., dues 740.22; Citizen's State Bank, safe deposit box rent 30.00; Office Peeps, supplies 64.62; Titan Machinery, cutting edges 577.25; Mac's Inc., supplies 37.92. TOTAL GENERAL FUND DISBURSEMENTS: \$27,008.42.

WATER FUND: Winwater, water meters \$25,916.51; Ottertail, utilities 144.76; Department of Revenue, water testing 28.00; Richard Rise, cell phone & postage 361.61; SD Public Assurance Alliance, insurance 1012.62; Rural Development, payment 1237.00.
TOTAL WATER FUND DISBURSEMENTS: \$28,375.50.

SEWER FUND: First National Bank, payment 6490.99; Ottertail, utilities 174.63; SD Public Assurance Alliance, insurance 370.74.
TOTAL SEWER FUND DISBURSEMENTS: \$7036.36

SOLID WASTE FUND: Bass Sanitation. Contract 3800.00; Department of Revenue, sales tax 262.11.
TOTAL SOLID WASTE FUND DISBURSEMENTS: \$4062.11.

GOLF FUND: TSYS Merchant Solutions, credit card fee 29.99; ITC Communications, telephone 5.27; SD Public Assurance Alliance, insurance 1506.84; Castlewood Building Supplies, supplies 24.98; SD Health Pool, group ins. 564.44; H-D Electric, 2 months utilities 845.57.

TOTAL GOLF FUND DISBURSEMENTS: \$2977.09.

Discussion was held on summer recreation. The city is going to advertise for volunteers to sit on the recreation board. Councilman Dufek and Councilman Ries will work together to compile a list of guidelines for coaches. The city will advertise for coaches and the rec board would give recommendations for coaches but the city council will have the final say. They also would like to see an inventory sheet of all the equipment and coaches will have to sign out the inventory for their age group. Discussion was also held on the State VFW tournament being held here July 14th and 15th. The tournament will be added to the calendar so the fields will be open that weekend. A gentleman from Watertown asked to hold a benefit coed tournament in Castlewood. The council would like more information before making a decision.

The council discussed membership rates at the golf course. A motion by Rise and seconded by Dahl to leave the rates the same as 2016 with all members present in favor and motion passed.

Sheila Gerhold requested vacation from February 24th through March 3rd. The council decided to hold the March meeting on the 9th at 7:30. February 24th is the last day for nominating petitions to be turned in so on a motion Ries and seconded by Dahl to hire Jan Schiernbeck to sit in the city office and pay her \$10.00 per hour. The rest of the week the city office will be closed. All in favor and motion passed.

Discussion was held on Oak Avenue. Brad Timmons has contacted the city engineer and we are going to wait until spring to see if any more cracking has occurred on the cement.

There is a couple that is looking to build a 400 square foot cottage with a 3 stall garage attached in Castlewood. The cottage has to be built on site and cannot be moved in. Discussion followed.

A motion by Dobbs and seconded by Ries to approve the general journal entries with all members present in favor and motion passed.

A motion by Dobbs and seconded by Ries to adjourn. The meeting adjourned at 8:15.

Sheila Gerhold
Finance Officer