

Castlewood City Council
December 5, 2016

The Castlewood City Council met in regular session on the above date at 7:30 p.m. with the following members present: Mayor Paul Friske, Jeff Shepherd, LeeAnne Dufek, Jeff Dahl, Shawn Mullaney, Brian Ries and Greg Dobbs. Also present: Sheila Gerhold, Rick Ries, Harry Boner, Brad Popham, Jason Tvedt, Dallas Sikkink and Traci Bass.

The meeting was called to order by the mayor.

A motion by Ries and seconded by Dobbs to approve the agenda as presented. All in favor and motion passed.

The minutes of November 7, 2016 were approved on a motion by Mullaney and seconded by Dufek with all members present in favor and motion passed.

A motion by Dobbs and seconded by Dufek to approved the bills presented and adding Whites' Welding in the amount of \$1168.00 with all members present in favor and motion passed:

GENERAL FUND: Wages 300.14; Electronic Federal Tax Payment, ss 49.72; H-D Electric, street lighting 18.80; First Premier Bank, library rent 150.00; Bass Sanitation, garbage haul 15.00; Ottertail, utilities 2059.13; Paul Friske, cell phone 30.00; Castlewood Building Supplies, supplies 116.10; Estelline Coop Oil, supplies 347.36; Northern Truck, snow removal supplies 1903.49; Hamlin County Auditor, contract 3141.67; Hamlin Co. Republican, publishing 94.02; Northwest Energy, utilities 101.01; Rick Ries, pesticide applicator renewal 150.00; Barnes & Noble, books 263.44; Janice Schiernbeck, books 83.22; W.W. Tire, supplies 275.00; Menard's supplies 36.84; Popham Construction, street sweeping 150.00; White's Welding, mount box on pickup 1168.00.

TOTAL GENERAL FUND DISBURSEMENTS: \$10,452.94.

MUNICIPAL STREET FUND: Boyd Law Firm, professional fees 285.00.

WATER FUND: Wages 1953.06; Electronic Federal Tax Payment, ss & wh 509.53; SD Retirement Systems, retirement 303.00; SD Health Pool, group ins. 674.55; AFLAC, group ins. 96.68; Delta Dental, group ins. 40.20; Ottertail, utilities 100.71; Department of Revenue, water testing 42.00; Boyd Law Firm, professional fees 153.15; Menard's, supplies 83.21; Postmaster, postage 298.00; Richard Ries, cell phone & supplies 40.01; Rural Development, payment 1237.00.

TOTAL WATER FUND DISBURSEMENTS: \$5,531.10.

SEWER FUND: Wages 2659.94; Electronic Federal Tax Payment, ss & wh 813.67; Justin Ries, wages 133.91; SD Health Pool, group ins. 674.55; SD Retirement Systems, retirement 407.44; Delta Dental, group ins. 40.20; Ottertail, utilities 188.67; SD One Call, locates 10.50; MVTL Laboratories, ground water testing 1435.00; Elite Drain & Sewer Cleaning, clean sewer line 1248.20; Pipe Masters, clean & televise sewer lines 2501.25.

TOTAL SEWER FUND DISBURSEMENTS: \$10,113.33.

SOLID WASTE FUND: Bass Sanitation, contract 3800.00; Bass Sanitation, excess garbage 2016, 2989.00; Department of Revenue, sales tax 262.17.

TOTAL SOLID WASTE FUND DISBURSEMENTS: \$7051.17.

GOLF FUND: Wages 2321.50; Electronic Federal Tax Payment, ss & wh 728.00; H-D Electric, utilities 261.45; SD Retirement Systems, retirement 360.00; SD Health Pool, group ins. 564.44; Estelline Coop, supplies 43.96; TSYS Merchant Solutions, credit card fees 79.58; Department of Revenue, sales tax 262.48.

TOTAL GOLF FUND DISBURSEMENTS: \$4621.41.

TOTAL DISBURSEMENTS, all funds \$38,054.95.

The second reading for Ordinance 16-4 was approved on a motion by Dufek and seconded by Shepherd with all members present voting aye and motion passed.

The second reading for Ordinance 16-5 Supplemental Budget was approved on a motion by Dobbs and seconded by Mullaney with all members present voting aye and motion passed.

The variance hearing for Jason Tvedt to put a 12 x 16 shed on the property line was held at this time. There wasn't anyone attending in opposition of the variance so on a motion by Dufek and seconded by Dahl to approve the variance and also a moving permit for the 12 x 16 shed with all members present in favor and motion passed.

The variance hearing for Dallas Sikkink to allow his garage only 3 feet from the property line was held. Traci Bass attended the hearing but had no opposition to the variance so on a motion by Dahl and seconded by Dobbs to approve the variance with all members present in favor and motion passed.

Harry Boner addressed the council about installing a projector in the ceiling for anyone renting the community building to use it. The city would be responsible for the wiring that needs to be done but Harry Boner would install the projector at no cost. A motion by Dobbs and seconded by Ries to have Harry Boner install the projector with all members present in favor and motion passed.

Discussion was held on sidewalks. The city's insurance had a recommendation of repairing and replacing sidewalks. The council would like a clarification on their recommendation because we have several properties without sidewalks. The finance officer is to contact them for this clarification. No action was taken. The finance officer is also supposed to check with other towns to see what they do.

The Ship's Inn is requesting a liquor license for the community building on December 16th for the Castlewood School Christmas Party. A motion by Dobbs and seconded by Dufek to approve the liquor license for December 16th. All in favor and motion passed.

Discussion was held on Oak Avenue. City Attorney Todd Boyd is asking the city how he should proceed. The council decided that if Brad Timmons isn't willing to sign the agreement to extend his warranty for another year then he may have to tear the cracked panels up in the spring and replace them.

The first reading for Ordinance 16-6 and 16-7 concerning water and sewer and the new meters being installed was held. A motion by Mullaney and seconded by Ries to approve the first reading. All in favor and motion passed. The second reading will be held January 2, 2017.

The finance officer asked for approval to clean carpets at the Community Building and also the Clubhouse. The council gave her the approval to do so.

Sewer lines on First Avenue were discussed. They have been located and cleaned. The sewer line does run over a corner of a property but there are also gas lines, water lines and phone lines in with that easement. The finance officer is to contact the people interested in purchasing the property and have them contact Rick Ries to have him explain the sewer line and other utilities running in that easement.

The City/School Joint election agreement was presented at this time. A motion by Dufek and seconded by Dobbs to allow Mayor Paul Friske to enter into the agreement with the school with all members present in favor and motion passed.

The general journal entries for November, 2016 were presented. A motion by Dobbs and seconded by Ries to approve the journal entries. All in favor and motion passed.

A motion by Dufek and seconded by Dobbs to adjourn. The meeting adjourned at 8:22 p.m.

Sheila Gerhold
Finance Officer