

Castlewood City Council
November 7, 2016

The Castlewood City Council met in regular session on the above date at 7:30 p.m. with the following members present: Mayor Paul Friske, Shawn Mullaney, Jeff Dahl, Jeff Shepherd, LeeAnne Dufek, Brian Ries and Greg Dobbs. Also present: Sheila Gerhold, Rick Ries, Cliff Ruesink, Doug Gerhold and Jason Tvedt.

The meeting was called to order by the mayor.

A motion by Dobbs and seconded by Dufek to approve the agenda with Summer Recreation being added to the agenda with all members present voting aye and motion passed.

The minutes of October 3, 2016 were approved on a motion by Dufek and seconded by Mullaney with all members present in favor and motion passed.

The following bills were presented and ordered paid on a motion by Dobbs and seconded with Ries with all members present voting aye and motion passed:

GENERAL FUND: Wages 300.14; Electronic Federal Tax Payment, ss & wh 72.67; H-D Electric, street lights 18.80; Justin Ries, wages 138.52; Paul Friske, cell phone 30.00; Bass Sanitation, garbage haul 15.00; First Premier Bank, library rent 150.00; Office Peeps, supplies 153.52; Hamlin Co. Republican, publishing 95.38; JW Roll Off Service, clean up days 415.36; Hamlin County Auditor, police contract 3141.67; Richard Ries, cell phone & supplies 111.33; ITC Communications, telephone 144.15; Castlewood Corner Market, supplies 5.38; Northwest Energy, utilities 60.46; Christian Book Distributors, books 91.76; Barnes & Noble, books 213.64; Janice Schiernbeck, books 54.28; Daktronics, new scoreboard 4067.00; Ottertail, utilities 1989.24; Schmucker, Paul, Nohr & Associates, professional fees 1301.25; Castlewood Farmer's Elevator, supplies 1048.73; Estelline Coop Oil, supplies 330.41; Popham Construction, sweep streets 150.00.

TOTAL GENERAL FUND DISBURSEMENTS: \$14,098.69.

MUNICIPAL STREET FUND: Boyd Law Firm, professional fees 270.00.

WATER FUND: Wages 4613.00; Rural Development, payment 1237.00; Electronic Federal Tax Payment, ss & wh 1301.03; Delta Dental, group ins. 80.40; SD Retirement Systems, retirement 710.44; SD Health Pool, group ins. 1349.10; AFLAC, group ins. 96.68; Boyd Law Firm, professional fees 75.00; Department of Revenue, water testing 28.00; Ottertail, utilities 83.55; Hawkins, Inc., supplies 766.05; HD Supply Waterworks, supplies 590.33; SD One Call, locates 8.40; Menard's, supplies 68.14.

TOTAL WATER FUND DISBURSEMENTS: \$11,007.12.

SEWER FUND: Ottertail, utilities 233.59.

SOLID WASTE FUND: Bass Sanitation, contract 3800.00; Department of Revenue, sales tax 261.24.

TOTAL SOLID WASTE FUND DISBURSEMENTS: \$4061.24.

GOLF FUND: Wages 2321.50; TSYS Merchant Solutions, credit card fees 178.44; Porter Distributing, beer 96.50; Department of Revenue, sales tax 859.15; Zimco Supply, supplies 122.69; H-D Electric, utilities 537.93; Electronic Federal Tax Payment, ss & wh 865.02; Sheila Gerhold, wages 163.20; Kathryn Jurrens, wages 76.89; Preston Goldhorn, wages 110.82; Chelsea Ruesink, wages 83.12; Erin Ruesink, wages

56.10; Dave Sogge, wages 69.71; James Janssen, wages & mileage 119.24; SD Health Pool, group ins. 564.44; SD Retirement, retirement 382.68; Hamlin Co. Republican, supplies 129.00; Nivel Parts, repairs 182.28; Doug's Service & Marine, repairs 1314.82; Department of Revenue, food service renewal 170.00; Gerhold Brothers, sand 322.08; J&L Machine, repairs 55.38; Estelline Coop, supplies 1149.11; Dakota Portable Toilets, port a pot 195.00; ITC Communications, utilities 72.97; Pipe Masters, septic tank 135.00; Stan Houston Company, compressor rental 404.00.
TOTAL GOLF FUND DISBURSEMENTS: 10,737.07.

TOTAL DISBURSEMENTS, all funds: \$40,407.71.

The alcoholic beverage licenses and operating agreement for the Ship's Inn, on and off sale, and Castlewood Golf Course, on sale were presented for approval. A motion by Dufek and seconded by Dahl to approve the licenses for the Ship's Inn and the Castlewood Golf Course with all members present in favor and motion passed.

Jason Tvedt was present asking permission to put a shed 12'x 16' on a public access road. He discussed possibly vacating the road. No action was taken and utilities will be located to see what is located in the public access road.

The first reading for Ordinance 16-4 allowing alcoholic beverages to be sold on Memorial Day was approved on a motion by Dobbs and seconded by Mullaney with all members present in favor and motion passed.

Bids for the chain link fence were opened at this time. One bid was received from Craig Goens for \$512 which is over the 90% of the appraisal price. A motion by Mullaney and seconded by Shepherd to sell the chain link fence to Craig Goens for \$512.00. All in favor and motion passed.

A quote from Nitteberg Construction to build Garvin Drive according to the engineer specs for \$25,000 was received. The road will be 24 feet wide. A motion by Dobbs and seconded by Ries to hire Nitteberg Construction to build the road. All in favor and motion passed.

Discussion was held on the Blessings Center. The city is willing to help if possible and if the city is approached by someone from the Blessings Center. No action was taken.

Discussion was held on Oak Avenue. The agreement between the City and Brad Timmons has not been signed by Brad Timmons. The final pay request was approved contingent upon the agreement being signed. The final pay request has not been sent out. The city was to receive an extra year warranty on the project because of cracks in the cement. A letter of recommendation from the city engineer is that if the city doesn't receive an extra year warranty the city should request Timmons Construction to tear the cracked panels out and replace them. No action was taken at this time.

Update was received from Doug Gerhold on the golf course. The irrigation has been blown out and snow fences put up. Rick Ries and Doug Gerhold hauled several loads of dirt in and filled a hole between the #3 and #4 fairway. There is a large tree by the #9 men's tee box that needs to be cut down.

The finance officer gave an update and demonstration on the reading of the new water meters.

Discussion was held on the trees being planted at the campground. The elevator was concerned about spraying and the location of the trees. The council wants the trees planted as originally discussed.

The first reading of Supplemental budget 16-5 was approved on a motion by Mullaney and seconded by Ries with all members present in favor and motion passed.

The general journal entries were approved on a motion by Ries and seconded by Dobbs with all members present voting aye and motion passed.

Discussion was held on summer recreation. The finance officer has a received interest from a few residents that are willing to sit on the recreation board.

A motion by Dobbs and seconded by Mullaney to adjourn. The meeting adjourned at 8:35 p.m.

Sheila Gerhold
Finance Officer