

Castlewood City Council
October 3, 2016

The Castlewood City Council met in regular session on the above date at 7:30 p.m. with the following members present: Mayor Paul Friske, Shawn Mullaney, Jeff Shepherd, Jeff Dahl, Brian Ries and LeeAnne Dufek. Absent: Greg Dobbs. Also present: Rick Ries, Sheila Gerhold, Mark and Holly Jensen and Doug Gerhold.

The meeting was called to order by the mayor.

A motion by Mullaney and seconded by Dufek to approve the agenda with the investment report added to the agenda. All in favor and motion passed.

The minutes from September 6, 2016 were approved on a motion by Dufek and seconded by Shepherd with all members present voting aye and motion passed.

The following bills were presented and ordered paid on a motion by Dufek and seconded by Ries with all members present voting aye and motion passed:

GENERAL FUND: Wages 300.14; Electronic Federal Tax Payment, ss & wh 49.73; H-D Electric, street lights 18.80; Hamlin County Auditor, police contract 3141.67; Fastenal, supplies 98.57; Ottertail, utilities 1946.88; ITC Communications, telephone 142.28; Hamlin Co. Republican, publishing & supplies 302.82; Postmaster, postage 298.00; Castlewood Corner Market, supplies 19.14; Office Peeps, supplies 62.72; Northwest Energy, utilities 51.91; Richard Ries, cell phone & postage 40.01; Paul Friske, cell phone 30.00; Bass Sanitation, utilities 15.00; First Premier Bank, library rent 150.00; Schuneman's Equipment, repairs 972.17; Popham Construction, street sweeping 256.00; Hamlin Co. Highway Dept., patrol 77.27; Heiman Fire Equipment, supplies 80.75; P3 Electric, wire Christmas lights 2254.20; Glacial Lakes Tourism, advertising 315.00.

TOTAL GENERAL FUND DISBURSEMENTS: \$10,623.06.

BUSINESS DISTRICT FUND: P3 Electric, gazebo lights 630.87.

MUNICIPAL STREET FUND: Boyd Law Firm, professional fees 180.00.

WATER FUND: Wages 4613.00; Electronic Federal Tax Payment, ss & wh 1316.32; Rural Development, payment 1237.00; Justin Ries, wages 92.35; Delta Dental, group ins. 80.40; SD Health Pool, group ins. 1349.10; SD Retirement, retirement 710.44; AFLAC, group ins. 96.68; SD One Call, locates 9.45; Department of Revenue, water testing 42.00; Ottertail, utilities 106.18; Menard's, supplies 85.22.
TOTAL WATER FUND DISBURSEMENTS: \$9,738.14.

SEWER FUND: Menard's, supplies 143.59; Ottertail, utilities 214.54; Pipe Masters, repairs 315.00.
TOTAL SEWER FUND DISBURSEMENTS: \$673.13.

GOLF FUND: Wages 2321.50; H-D Electric, utilities 687.12; Electronic Federal Tax Payment, ss & wh 1601.95; Sheila Gerhold, wages 1308.74; Dave Sogge, wages 466.73; Erin Ruesink, wages 151.69; Chelsea Ruesink, wages 149.61; James Janssen, wages 392.49; Kathryn Jurrens, wages 438.44; Preston Goldhorn, wages 410.96; SD Retirement Systems, retirement 554.52; SD Health Pool, group ins. 564.44; Dakota Portable Toilets, port a pot, 195.00; ITC Communications, utilities 183.42; Nivel Parts, repairs 115.75; A&D Graphics, supplies 153.00; Dakota Tobacco, tobacco 107.85; Hamlin County Treasurer,

taxes 793.48; Bass Sanitation, Inc., utilities 210.00; Castlewood Corner Market, supplies 137.92; Zimco Supply, supplies 510.62; Sheila Gerhold, supplies 56.17; Doug's Service & Marine, repairs 482.95; Watertown, Wholesale, supplies 90.37; NB Golf Cars, cart rental 542.00; Coca Cola, pop 72.00; TSYS Merchant Solutions, credit card fees 591.67; Ellwein Brothers, beer 584.90; Variety Foods, food 312.37; Porter Distributing, beer 121.50; Johnson Brothers, liquor 485.46; Republic National, liquor 468.58; Department of Revenue, sales tax 1745.54.
TOTAL GOLF FUND DISBURSEMENTS: \$17,008.74.

TOTAL DISBURSEMENTS, all funds: \$42,915.12.

A moving permit for Wade Mack for a utility shed was approved on a motion by Mullaney and seconded by Ries with all members present voting aye and motion passed.

Jason Tvedt was asking to put a shed on a city street that is not developed north of his house. After some discussion a motion by Mullaney and seconded by Dufek to allow Jason Tvedt to put the shed 10 foot off of the undeveloped city street on his property. All members present in favor and motion passed.

The city did not receive any bids on the chain link fence that was taken down at the baseball field. A motion by Dufek and seconded by Ries to have Keith Fodness, Jeff Sikkink and Todd Gottslieben reappraise the chain link fence. All in favor and motion passed.

Discussion was held on a sewer main line that is running on private property. An individual is looking at purchasing the property and building a new home but needs the sewer line moved. The city council felt that it is the city's responsibility to move the city main so a new home may be built on the property. The city needs to have someone televisive the main to see where it actually runs and decide what needs to be done. The individual would like to purchase the property now and build on it in two years.

Discussion was held on the cracks in cement on Oak Avenue. The city has a year warranty on the road and will review the cracks in the spring.

Discussion was held on Garvin Drive. There is grading that needs to be done and ditches put back in on the right of way. The council felt the engineers need to stake the road out so the city and homeowners can review the design of the road.

Discussion was held on lights for the south softball field. We had issues this summer with softball and baseball games because there are no lights on the south field. The finance officer is to get some prices and see what it would cost to install lights on that field.

Recreation discussion was held. There have been a few complaints on summer recreation. The council would like to see some reorganization done. They would also like some guidelines set up similar to the little league rules. People interested in coaching would need to apply and approved by the city council. The council would also like to see if the board members on there now are still interested in being on there and also see who is interested in sitting on the recreation board and the council would appoint the committee. The board would have terms of possibly one year or two year terms. The finance officer also gave a report on monies for various activities, youth football and the concession stand revenue for the year.

Golf course update was given by Doug Gerhold. Octoberfest will be held October 9th and will be the last tournament for the year. The course will be open on nice days.

A motion by Ries and seconded by Dufek to approve the general journal entries for September with all members present voting aye and motion passed.

There were pop and candy from the concession stand sold to the Golf Course. A transfer of \$119.32 from the Golf Fund to the General Fund was approved on a motion by Ries and seconded by Mullaney with all members present voting aye and motion passed.

The quarterly investment report was presented for approval. A motion by Dahl and seconded by Dufek to approve the report with all members present in favor and motion passed.

A motion by Dufek and seconded by Ries to adjourn. The meeting adjourned at 8:27 p.m.

Sheila Gerhold
Finance Officer