

Castlewood City Council
May 4, 2015

The Castlewood City Council met in regular session on the above date at 7:30 p.m. with the following members present: Mayor Paul Friske, Jeff Shepherd, Lucas Mack, Shawn Mullaney, Greg Dobbs, LeeAnne Dufek and Brian Ries. Also present Rick Ries, Sheila Gerhold, Cliff Ruesink and Doug Gerhold.

The meeting was called to order by the mayor.

A correction to the minutes as follows: The employees hired at the Golf Course for inside were Chelsie Ruesink, Jennifer Thu, Melissa Gerhold and Dave Sogge. Employees hired for outside were Larry Goens and Preston Goldhorn. A motion by Ries and seconded by Mack to approve the correction to the minutes. A motion by Dobbs and seconded by Mack to approve the minutes of April 6, 2015.

The following bills were presented and ordered paid on a motion by Dobbs and seconded by Mack with all members present voting aye:

GENERAL FUND: Wages \$1884.38; Jan Schiernbeck, wages 300.14; Justin Ries, wages 92.35; SD Health Pool, group ins. 1523.47; AFLAC, group ins. 96.68; Delta Dental, group ins. 39.00; SD Retirement Systems, retirement 738.16; Paul Friske, cell phone 30.00; First Premier Bank, library rent 150.00; Bass Sanitation, garbage haul 15.00; Colonial Research Chemical, supplies 1005.88; Northwest Energy, natural gas 297.87; Ron's Saw Shop, repairs 133.29; Castlewood Building Supplies, supplies 160.00; Arlington Insurance Agency, bond insurance 560.00; Hamlin Co. Republican, publishing 314.91; Hamlin County Auditor, police contract 2708.33; Ottetail, utilities 2107.76; Lyle Signs, supplies 1006.24; ITC Communications, telephone 428.67; Menard's, supplies 446.61; Fastenal, supplies 23.32; Lonny's Service, repairs 152.50; Beacon Athletics, supplies 700.00; Popham Construction, supplies 159.00; Melissa Gerhold, Wages 760.11; Sheila Gerhold, 6 cart seat covers 429.80; Castlewood Locker, supplies 24.00; Watertown, Wholesale, supplies 266.68; Queen City Wholesale, supplies 341.15; Dakota Portable Toilets, supplies 195.00; Coca Cola, supplies 343.20; H-D Electric, utilities 781.08; Eachen Refrigeration, repairs 1649.96; Zimco Supply, chemicals, 1648.30; Miller Tax Service, services & fees 694.30; Doug Gerhold, wages 2371.50; Paul Friske, annual wages 2585.80; Greg Dobbs, wages 1708.47; LeeAnne Dufek, wages 1708.47; Lucas Mack, wages 1708.47; Jeff Shepherd, wages 1754.65; Brian Ries, wages 1754.65; Shawn Mullaney, wages 1754.65; Richard Ries, meeting wages 518.10; Sheila Gerhold, meeting wages 604.45; Hamlin County Register of Deeds, filing fees 30.00; Department of Revenue, malt beverage license 150.00; NB Golf Cars, golf cart with box, 1550.00; Electronic Federal Tax Payment, ss & wh 3620.90.
TOTAL GENERAL FUND DISBURSEMENTS: \$44,727.11.

BUSINESS DISTRICT FUND: Schmucker, Paul, Nohr & Associates, engineer fees 4389.60; Gunderson, Evenson & Boyd, professional fees 270.00; Chuck & Ayrica DeBoer, loan \$12,000.00.
TOTAL BUSINESS DISTRICT FUND DISBURSEMENTS: \$16,659.60.

WATER FUND: Wages 2589.06; Delta Dental, group ins. 39.00; SD One Call, locates 10.50; Hamlin Co. Republican, publishing 228.13; Postmaster, postage 302.00; Richard Ries, cell phone & supplies 161.57; Ottetail, utilities 172.27; Mac's Inc., supplies 104.73; SD Retirement Systems, retirement 467.92; SD Health Pool, group ins. 621.64; Rural Development, payment 1237.00; Electronic Federal Tax Payment, SS & wh 764.80.
TOTAL WATER FUND DISBURSMENTS: \$6698.62

SEWER FUND: First National Bank, quarterly payment 6490.99; Harry's Sewer Service, clean sewer line 537.60; Ottetail, utilities 141.59.
TOTAL SEWER FUND DISBURSEMENTS: \$7170.18.

SOLID WASTE FUND: Craig Bass Sanitation, contract 3800.00; Department of Revenue, sales tax 216.95.
TOTAL SOLID WASTE FUND DISBURSEMENTS: \$4016.95.

TOTAL DISBURSEMENTS, all funds: \$78272.46.

The second reading for supplemental budget 15-1 was approved on a motion by Mack and seconded by Dobbs with all members present voting aye and motion passed.

The second reading for sale of alcoholic beverage was approved on a motion by Mullaney and seconded by Mack with all members present voting aye and motion passed.

A motion by Dobbs and seconded by Mack to adjourn the old council.

Oaths of office were held for Greg Dobbs and Jeff Shepherd.

Mack nominated LeeAnne Dufek for President of the Council with a second by Dobbs and all members present voting aye and motion passed. Mack nominated Mullaney as Vice President with a second by Dobbs and all members present voting aye and motion passed. A motion by Mack and seconded by Ries to approve the following appointments with all members present voting aye and motion passed.

APPOINTMENTS 2015

POLICE: Dobbs, Chairman, Mullaney
STREETS: Mullaney, chairman, Dobbs, Shepherd
WATER & SEWER: Dufek, chairman, Shepherd, Mullaney
LIQUOR: Ries, chairman, Mack, Dobbs
FINANCE: Dufek, chairman, Dobbs, Ries
PARK & RECREATION: Friske, chairman, Gerhold, Ries
ECONOMIC DEVELOPMENT: Development Board, Mullaney & Friske
BUILDING & IMPROVEMENT: Friske, chairman, all council
GOLF: Friske, Dufek, Dobbs
LIBRARY: Geri Leemhuis, Carol Nagelhout & Donna Raasch
DUMP GROUND: Mack
LAWYER: Todd Boyd, Gunderson, Evenson & Boyd
NEWSPAPER: Hamlin Co. Republican
ZONING: Sheila Gerhold
CHIEF OF POLICE: Tayt Alexander & Hamlin County Sheriff Department
FINANCE OFFICER: Sheila Gerhold
MAINTENANCE: Rick Ries
OFFICIAL DEPOSITORIES: Citizen's State Bank, First Premier Bank
CITY ENGINEER: Schmucker, Paul, Nohr & Associates

The generator bid was opened. The city received one bid and a motion by Dobbs and seconded by Mack to table the bid until it can be confirmed that the grant will cover 75% of total bid.

Dufek attended the meeting at 7:40 p.m. and read her oath.

Cliff Ruesink, representing Sioux Valley Development Corp., presented a loan request from Tonya Schmit, The Gab for \$3500. She is doing some updating in her shop and would like this amount added to her existing loan. Interest rate would 5% and monthly payment will be approximately \$145. A motion by Dobbs and seconded by Ries to approve the loan request. All in favor and motion passed.

A letter from the Hamlin County Sheriff's Department was read. Beginning January 1, 2016, the Police contract hourly rate will increase to \$29.00 per hour. The city is paying for 25 hours per week at \$25.00 per hour now. The city will continue with 25 hours per week in January, 2016.

A Golf course update was presented. Men's night was discussed because some men wanted men's night changed to Wednesday night and some wanted it to stay on Thursday. The council decided men's night would stay on Thursday night. A bill from Miller Tax Service was presented for payment and the council felt the city should request the Golf Course records. The hours for men and ladies night were discussed concerning how late the course should stay open.

A quote for Dust Control for Warrior Road, Garvin Road and the Park road was presented. The quote was for \$1478.90. A motion by Dufek and seconded by Ries to hire Dust Control to do these roads. All in favor and motion passed.

Discussion was held on the Oak Avenue road project. There is \$30,000 of the Agri-Business grant that is not being used because the bids came in lower than expected. If the City can use the grant money to go further with construction on Oak Avenue, for an additional \$70,000 of City funds, we could do Oak Avenue all the way to the township road. A motion by Mack and seconded by Dobbs to do the additional \$70,000. All in favor and motion passed.

The malt beverage license for Cat's Corner Convenience was presented. A motion by Ries and seconded by Dufek to approve the license and allow the mayor to sign the operating agreement. All members present in favor and motion passed.

Discussion was held on Castlewood Days. The committee asked to close Main Street from 1st Avenue to 2nd Avenue for a street dance. A motion by Mullaney and seconded by Dufek to approve the closing of Main Street for a street dance. All in favor and motion passed.

A golf cart for dragging the field was found by NB Golf Cars in Hendricks, MN, at a cost of \$1250.00. A motion by Dufek and seconded by Ries to purchase the cart. All in favor and motion passed.

Discussion was held on Lucas Mack filling in his ditch. If he were to fill them in, culverts and a drain would need to be put in and he also would need to get approval from neighbors. The council felt he shouldn't fill them in because drainage in town isn't that good in several areas of town that the council wouldn't let those people fill their ditches in.

A sand volleyball field was discussed. The city had purchased a volleyball net several years ago and there are the permanent stands in the grass by the south playground equipment that can be used. The net is housed at the Community Building for anyone that wants to use it.

The road at the softball field was discussed. The city has spent several dollars this year already so any other improvements need to wait for next year.

A motion by Dobbs and seconded by Mack to adjourn. The meeting adjourned at 9:07 p.m.

Sheila Gerhold
Finance Officer