

Castlewood City Council
March 2, 2015

The Castlewood City Council met in regular session on the above date at 7:30 p.m. with the following members present: Mayor Paul Friske, Greg Dobbs, LeeAnne Dufek, Brian Ries, Shawn Mullaney and Jeff Shepherd. Also present: Rick Ries and Sheila Gerhold.

The meeting was called to order by the mayor.

The minutes of February 2, 2015, were approved on a motion by Dobbs and seconded by Shepherd with all members present voting and motion passed.

The following bills were presented and ordered paid on a motion by Dufek and seconded by Ries with all members present voting aye and motion passed:

GENERAL FUND: Wages 1394.88; H-D Electric, meter hookup 60.00; Electronic Federal Tax Payment, ss & wh 387.32; Richard Ries, comp time paid 6913.83; Justin Ries, wages 92.35; SD Health Pool, group ins. 1523.47; Delta Dental, group ins. 39.00; AFLAC, group ins. 96.68; SD Retirement Systems, retirement 294.16; Hamlin County Auditor, police contract 2708.33; Hamlin Co. Republican, publishing 111.01; Castlewood Building Supplies, supplies 105.00; Stein Sign Display, update sign & hookup 699.00; Ottertail, utilities 2125.19; Richard Ries, cell phone 30.00; Paul Friske, cell phone 30.00; First Premier Bank, rent 150.00; Bass Sanitation, garbage haul 13.75 ITC Communications, telephone 146.61; Gunderson, Evenson & Boyd, professional fees 255.00; Northwest Energy, natural gas 611.20; Hamlin County Highway Dept., sand salt 1011.84; H-D Electric, street light 17.20; Schuneman's Equipment, repairs 814.22; Estelline Coop Oil, gas 206.90; Office Peeps, supplies 76.31.
TOTAL GENERAL FUND DISBURSEMENTS: \$19,913.25.

BUSINESS DISTRICT FUND: Castlewood Community Golf Course, pay off debt 138,219.48; Schmucker, Paul, Nohr & Associates, engineer fees 1800.00.
TOTAL BUSINESS DISTRICT FUND DISBURSEMENTS: \$140,019.48.

MUNICIPAL STREET FUND: Schmucker, Paul, Nohr & Associates, engineers fees 3000.00.
TOTAL MUNICIPAL STREET FUND DISBURSEMENTS: \$3000.00

WATER FUND: Wages, 2589.06; Electronic Federal Tax Payment, ss & wh 764.80; SD Health Pool, group ins. 621.64; Delta Dental, group ins. 39.00; SD Retirement Systems, retirement 395.92; Department of Revenue, water testing 56.00; Ottertail, electricity 174.27; Hawkins, Inc., supplies 729.80; Rural Development, payment 1237.00.
TOTAL WATER FUND DISBURSEMENTS: \$6607.49

SEWER FUND: Ottertail, utilities 121.97. TOTAL SEWER FUND DISBURSEMENTS: 121.97

SOLID WASTE FUND: Bass Sanitation, contract 3450.00; Department of Revenue, sales tax 221.21
TOTAL SOLID WASTE FUND DISBURSEMENTS: \$3671.21.

TOTAL DISBURSEMENTS, all funds: \$173,333.40

A motion by Dobbs and seconded by Mullaney to hire American Fence to put new chain link fence on the backstop and new chain link fence 8' tall from the backstop to first base and third base at a cost of \$22,591.00 and also put 50' of 8' tall chain link fence from the backstop to first base and third base on the south softball field. All members present in favor and motion passed. The project needs to be done by April 30, 2015.

A motion by Dufek and seconded by Dobbs to waive all informalities not involving price, time, or changes in the work and to have the mayor sign the notice of award to Timmons Construction. All members present in favor and motion passed.

There were two applications presented for groundskeeper at the Castlewood Golf Course. A motion by Dufek and seconded by Mack to enter into executive session at 7:40 to discuss personnel. A motion by Dufek and seconded by Mack to return to regular session at 8:11p.m. A motion by Dufek to hire Doug Gerhold for groundskeeper at \$27,000 plus benefits with a second by Mullaney. All members present in favor and motion passed. The clubhouse manager is tabled until March 16, 2015, to write up a job description so people applying are aware of the job expectations.

The council went over several areas of the Golf Course which included rates, punch cards, purchasing a grill up to \$300, rules, mowers. A motion by Dobbs and seconded by Ries to approve all items discussed with all members present voting aye.

Mayor Friske appointed a Golf Course board consisting of LeeAnne Dufek, Greg Dobbs and Mayor Paul Friske to make minor decisions for the Golf Course. The board appointments were approved on a motion by Mullaney and seconded by Mack with all members present voting aye and motion passed.

Rick Ries has accumulated several hours of comp time. Rick has not been paid any comp time since 2011. A motion by Dufek and seconded by Dobbs to pay Rick for 350 comp hours with all members present in favor and motion passed. The council would like to pay Rick annually for some of his comp hours.

The Ducks Unlimited is holding their banquet on April 18, 2015, and would like the Golf Course to serve alcohol at the banquet. A motion by Ries and seconded by Mullaney to approve the one day liquor license with all members present voting aye and motion passed.

The Equalization Meeting is scheduled for March 16, 2015, at 7:00 p.m.

The 2014 Annual Report was presented by the Finance Officer. A motion by Dobbs and seconded by Shepherd to approve the annual report with all members present in favor and motion passed.

A letter from Bass Sanitation to increase garbage rates by \$1.25 per household. The land fill has raised their rates forcing Bass Sanitation to do the same. A motion by Mack and seconded by Mullaney to approve the increase effective April 1, 2015. All in favor and motion passed. Second reading will be held at equalization meeting 3-16-15.

A quote from Thein Well to rehabilitate water well #1 for \$12,400 was approved on a motion by Dufek and seconded by Dobbs with all members present voting aye and motion passed.

A motion by Mullaney and seconded by Mack to rent 10 acres of the Industrial Park to the Castlewood Elevator for \$1000. All in favor and motion passed.

A motion by Dobbs and seconded by Dufek to approve the General Journal entries with all members present in favor and motion passed.

Rick Ries will be taking vacation March 19th through March 23rd.

A motion by Dobbs and seconded by Mack to adjourn. The meeting adjourned at 9:05 p.m.

Sheila Gerhold
Finance Officer