

Castlewood City Council
January 5, 2015

The Castlewood City Council met in regular session on the above date at 7:30 p.m. with the following members present: Mayor Paul Friske, Brian Ries, LeeAnne Dufek, Shawn Mullaney, Lucas Mack, Jeff Shepherd and Greg Dobbs. Also present: Sheila Gerhold, Rick Ries and Travis Prohl.

The mayor called the meeting to order.

The minutes of December 1, 2014, were approved on a motion by Dobbs and seconded by Dufek with all members present voting and motion passed.

The following bills were presented and ordered paid on a motion by Dufek and seconded by Dobbs with all members present voting aye and motion passed:

GENERAL FUND: Wages 3849.78; Justin Ries, wages 133.91; SD Retirement Systems, retirement 670.36; Delta Dental, group ins. 78.00; SD Health Pool, group ins. 2145.11; Gunderson, Evenson & Boyd, professional fees 150.00; Paul Friske, cell phone 30.00; First Premier Bank, library rent 150.00; Bass Sanitation, garbage haul 13.75; Ottertail, utilities 3978.23; ITC Communications, telephone 139.11; Hamlin County Republican, publishing 64.35; Personel Concepts, labor poster 25.90; Gerhold Brothers, repairs 676.00; Lonny's Service, repairs 90.00; H-D Electric, street lighting 8.60; Northwest Energy, natural gas 568.31; Richard Ries, supplies & certification fees 416.40; Applied Software, anti-virus program, 39.00; Castlewood Corner Market, supplies 59.18; Schneider Electric, supplies 96.68; Menard's, supplies 227.16; Citizen's State Bank, safe deposit box rent 30.00; Sheila Gerhold, supplies & mileage 125.39; Castlewood Machine & Welding, supplies 95.00; Hamlin County Auditor, police contract 2545.83; Castlewood Building Supplies, supplies 53.00; Estelline Coop Oil, supplies 462.66; W.W. Tire, repairs 336.60; Hamlin County Highway Department, gravel, & sand, salt, 4635.48; Electronic Federal Tax Payment 1125.84.

TOTAL GENERAL FUND DISBURSEMENTS: \$23,019.63.

WATER FUND: Rural Development, payment 1237.00; Forest Excavating, water line repair 2313.72; Ottertail, utilities 202.51; Department of Revenue, water testing 26.00; Gerhold Brothers, repairs, new valve & installation, 3011.40.

TOTAL WATER FUND DISBURSEMENTS: \$6790.63

SEWER FUND: Ottertail, utilities 207.46.

SOLID WASTE FUND: Bass Sanitation, contract 3450.00; Department of Revenue, sales tax 217.84.

TOTAL SOLID WASTE FUND DISBURSEMENTS: \$3667.84.

2014 TOTAL DISBURSEMENTS, all funds: \$33,685.56.

2015 DISBURSEMENTS: Avera Heart Hospital, defibrillator 1119.00; SD Public Assurance Alliance, property, vehicle, liability, \$7512.96; Board of Operator Certification, certification fees 24.00; SD Department of Environment, wastewater fee 50.00. TOTAL 2015 DISBURSEMENTS: \$8705.96

The finance officer attended an election workshop and learned that she needed to make sure the City Council was aware in the agreement with the Castlewood School that the school appointed the election workers. Discussion followed.

The specifications for the Castlewood Golf Course Second Addition road were presented to the city council. Tim Popham is asking for a building permit for the first lot to build a new home. A motion by Mack and seconded by Dobbs to issue a building permit. Roll Call Vote: Aye: Ries, Dobbs, Dufek, Mack. Nay: Mullaney, Shepherd. Majority in favor and motion passed.

The finance officer attended the Historical Society's meeting and approached the council about what they would like to see done in Castlewood. The Historical Society would like the city's participation in some of the Main Street upgrades. Discussion followed on doing something on Main Street like they have in uptown Watertown with the older street lights with benches and flower pots.

Discussion was held on the Golf Course's financial situation. The golf course board asked Councilman Dobbs to approach the city council about paying off the debt, which is approximately \$126,000, and the city would have ownership to own and run the Castlewood Golf Course. The consensus of the council was that no one wanted to see the course close down so the city would consider it. The stockholders will be holding a meeting January 24, 2015 to see if they want to sell it and if so, the city council will hold a public meeting January 29, 2015 to discuss purchasing the golf course with residents. No action was taken.

A letter from SD Game Fish & Parks concerning the Land & Water Conservation Grant was read. The City applied for the grant for new fencing at the baseball field and our project was not selected to be funded.

An agreement for an annual inspection and cleaning of the lift station from K-P Pump Repairs was presented. A motion by Dobbs and seconded by Mullaney to sign the agreement for one year. All in favor and motion passed.

The change order for the bridge on Second Avenue was presented. A motion by Dufek and seconded by Ries to approve the change order with all members present voting aye and motion passed.

The SD Public Assurance Alliance had changes in their insurance so a new intergovernmental contract was presented to the city council. A motion by Ries and seconded by Shepherd to allow Mayor Friske to sign the agreement. All in favor and motion passed.

A motion by Dobbs and seconded by Dufek to transfer the contingency fund to Police Fund \$1100; Street Fund \$2000 and Solid Waste Fund \$1800. All in favor and motion passed.

A motion by Dobbs and seconded by Mullaney to approve the investment report for the last quarter of 2014. All in favor and motion passed.

A motion by Dobbs and seconded by Ries to publish the following city monies with all members present voting aye:

GENERAL FUND	\$462,338.30
WATER FUND	\$359,541.92
WATER RESERVE FUND	\$ 23,532.40
SEWER FUND	\$148,861.69
SEWER RESERVE FUND	\$ 23,532.41
SOLID WASTE FUND	\$ 3,343.99
BUSINESS DISTRICT FUND	\$298,307.70
MUNICIPAL STREET FUND	\$271,303.69
RECREATION FUND	\$ 19,881.86
TOTAL FUNDS	\$1,610,643.96

A motion by Dufek and seconded by Ries to approve the General Journal entries will all members present voting aye and motion passed.

A motion by Dufek and seconded by Dobbs to approve the following 2015 Salary Resolution which gives Rick Ries and Sheila Gerhold a 3% cost of living raise with all members present and motion passed:

2015 SALARY RESOLUTION

Mayor - \$2100 a year plus \$50 a meeting if in attendance

Councilman - \$1200 a year plus \$50 a meeting if in attendance

Rick Ries - \$3199.42 per month plus single rate paid on insurance, plus \$50 a meeting if in attendance, plus \$50 a weekend for on call services.

Sheila Gerhold - \$2451.46 per month plus \$50 a meeting if in attendance, plus single rate paid on insurance.

Janice Schiernbeck - \$325 a month for librarian

Mayor - Cell phone allowance \$30.00

Maintenance Man - Cell phone allowance \$30.00

Mileage – same as state rate

Meals-Breakfast – same as state rate

It was brought to the council's attention that the school is considering building a new football field.

A motion by Dobbs and seconded by Mack to adjourn. The meeting adjourned at 8:35 p.m.

Sheila Gerhold
Finance Officer