

Castlewood City Council
December 7, 2015

The Castlewood City Council met in regular session on the above date at 7:30 p.m. with the following members present: Mayor Paul Friske, Jeff Shepherd, Greg Dobbs, Lucas Mack, Shawn Mullaney, Brian Ries. Absent: LeeAnne Dufek. Also present: Sheila Gerhold, Rick Ries and Doug Gerhold.

The meeting was called to order by the mayor.

The minutes of November 2, 2015 were approved on a motion by Mack and seconded by Dobbs with all members present voting aye and motion passed.

The following bills were presented and ordered paid on a motion by Mack and seconded by Dobbs with all members present voting aye and motion passed:

GENERAL FUND: Wages, 300.14; Electronic Federal Tax Payment, ss & wh 49.72; Hamlin Co. Republican, publishing 72.27; Paul Friske, cell phone 30.00; Bass Sanitation, garbage pickup 15.00; First Premier Bank, library rent, 150.00; Richard Ries, postage & cell phone 114.11; H-D Electric, utilities 19.14; Menard's, supplies 48.26; Barnes & Noble, books 135.90; Ottertail, utilities 2107.90; Estelline Coop, supplies 605.23; Gunderson, Evenson & Boyd, professional fees 170.00; Fastenal, supplies 49.26; Northwest Energy, natural gas 103.46; Northern Truck, repairs 2123.29; Hamlin County Auditor, contract 2708.33; ITC Communications, telephone 141.19; Castlewood Corner Market, supplies 48.52; Larry's Heating & Repair, generator hookup, 733.00; Demco, books 32.27; Castlewood Elevator, supplies 812.45; Titan Machinery, repairs 203.00.

TOTAL GENERAL FUND DISBURSEMENTS: \$10,772.44.

BUSINESS DISTRICT FUND: Schmucker, Paul, Nohr & Associates, engineer fees 3889.00.

MUNICIPAL STREET FUND: Rounds Construction, water & sewer repairs 2448.96; Sioux Rural Water, water repairs 5993.46; Timmons Construction, pay request #6, 2819.45.

TOTAL MUNICIPAL STREET FUND DISBURSEMENTS: \$11,261.87.

WATER FUND: Wages 1927.56; Rural Development, payment 1237.00; Electronic Federal Tax Payment, ss & wh 460.28; SD Health Pool, group ins. 618.87; Delta Dental, group ins. 39.00; SD Retirement, retirement 294.16; AFLAC, group ins. 96.68; Geri Leemhuis estate, meter refund 35.00; Gerhold Brothers, repairs 3552.00; Ottertail, utilities 100.16; SD One Call, locates 27.30.

TOTAL WATER FUND DISBURSEMENTS: \$8388.01.

SEWER FUND: Wages 2589.06; Electronic Federal Tax Payment, ss & wh 780.11; Justin Ries, wages 92.35; SD Retirement Systems, retirement 395.92; SD Health Pool, group ins. 618.87; Delta Dental, group ins. 39.00; Harry's Sewer Service, services 220.00; Menard's, Supplies 106.14; Ottertail, utilities 123.17; Larry's Heating & Repairs, generator hookups, 495.90; MVTL Laboratories, ground water testing 1390.00; Postmaster, postage 308.00.

SEWER FUND DISBURSEMENTS: \$7158.52.

SOLID WASTE FUND: Bass Sanitation, contract 3800.00; Bass Sanitation, excess garbage for 2015 2981.55; Department of Revenue, sales tax 234.60.

TOTAL SOLID WASTE FUND DISBURSEMENTS: \$7016.15

GOLF COURSE FUND: Wages, 2371.50. Electronic Federal Tax Payment, ss & wh 678.00; SD Retirement Systems, retirement 360.00; SD Health Pool, group ins. 517.87; Nivel Parts, repairs 104.40; Castlewood Elevator, supplies 83.03; Gerhold Brothers, sand & mileage 278.26; H-D Electric, utilities 275.40; Doug Gerhold, compressor rental 214.12; Castlewood Building Supplies, new window 414.68; J&L Machine, repairs 15.44; Estelline Coop, supplies 83.04; TSYS Merchant Solutions, credit card fees 64.51; Department of Revenue, sales tax 212.01; SD Department of Revenue, food service license 170.00. TOTAL GOLF COURSE FUND DISBURSEMENTS: \$5842.26.

TOTAL DISBURSEMENTS: all funds, \$54,328.25

A motion by Mack and seconded by Dobbs to authorize the mayor to pay Muth Electric for the generators when the bill is received. All in favor and motion passed.

The second reading for supplemental budget ordinance 15-6 was approved on a motion by Dobbs and seconded by Mack with all members present voting aye and motion passed.

The Ship's Inn is asking for a liquor license for the community building for the school Christmas party being held on December 18, 2015. A motion by Mullaney and seconded by Ries to approve the license with all members present voting aye and motion passed.

An agreement for the school and city to hold a joint election was presented for approval. A motion by Dobbs and seconded by Shepherd to enter into the agreement for the joint election. All members present in favor and motion passed.

Discussion was held on Christmas lights. There are approximately 18 poles from Main Street to Highway 22. An approximate cost of \$100 per pole to wire for electricity. Discussion was also held on putting lights on 4th Avenue also. A motion by Ries and seconded by Mack to table it until the next meeting. All in favor and motion passed.

A motion by Mullaney and seconded by Dobbs to approve pay request #6 to Timmons Construction in the amount of \$2,819.45. All members present in favor and motion passed.

Discussion was held on the city insurance for renewal. There were building valuations, contents and items added to the insurance that were discussed and changed.

Golf Course update was presented by Doug Gerhold. He would like to put new valves in all the golf carts this winter and also fix the cart that use to push the range ball picker.

A motion by Mack and seconded by Mullaney to transfer \$10,000 from the General Fund to the Golf Course Fund with all members present in favor and motion passed.

A motion by Dobbs and seconded by Ries to approve the General Journal entries for November with all members present in favor and motion passed.

The city has received complaints on a mobile home that has siding falling off and no skirting. The finance officer is to send a letter to the individual and also send a letter to the owner of the property.

Bass Sanitation will have garbage pickup on Saturday December 26th instead of Friday which is Christmas day.

Councilman Mack brought up putting sidewalks on the new Street Oak Avenue. Discussion followed. No action was taken.

A motion by Dobbs and seconded by Ries to adjourn. The meeting adjourned at 8:00 p.m.

Sheila Gerhold
Finance Officer