

Castlewood City Council
October 5, 2015

The Castlewood City Council met in regular session on the above date at 7:00 p.m. with the following members present: Mayor Paul Friske, Greg Dobbs, Shawn Mullaney, Lucas Mack, Jeff Shepherd and Lee Anne Dufek. Absent: Brian Ries. Also present: Joe Schroeder, Ryan Ruesink, Rick Ries, Sheila Gerhold, and Doug Gerhold.

The meeting was called to order by the mayor.

The minutes of September 8, 2015, were approved on a motion by Dobbs and seconded by Shepherd with all members present voting aye and motion passed.

The following bills were presented and ordered paid on a motion by Mack and seconded by Dobbs with all members present voting aye:

GENERAL FUND: Wages 2914.06; Arlington Insurance Agency, insurance 165.00; Electronic Federal Tax Payment, ss & wh 514.52; SD Retirement Systems, retirement 395.92; Delta Dental, group ins. 39.00; SD Health Pool, group ins. 618.87; First Premier Bank, library rent 150.00; Paul Friske, cell phone 30.00; Bass Sanitation, garbage haul 15.00; Ottertail, utilities 1934.58; Northwest Energy, natural gas 42.56; Gerhold Brothers, valley gutter 2611.20; Hamlin County Auditor, police contract 2708.33; ITC Communications, telephone 139.59; J&L Machine & Welding, repairs 33.32; Hamlin County Republican, publishing 351.81; Schneider Electric, electrical for sign 2860.01; F.J. McLaughlin, seal coating 18,697.95; Heiman Fire Equipment, fire extinguishers & inspection 311.75; Estelline Coop Oil, gas 286.17; Popham Construction, sweep streets 1499.88; Roy's Sport Shop, supplies 289.94; Menard's, supplies 47.26; Strait Insurance, bond insurance 156.00; H-D Electric, utilities 19.14; Schuneman's Equipment, repairs 5.56; Mac's Inc., supplies 389.22; Demco, books 49.43; Jan Schiernbeck, books 50.40; Gunderson, Evenson & Boyd, professional fees 150.00.

TOTAL GENERAL FUND DISBURSEMENTS: \$37,451.61.

BUSINESS DISTRICT FUND: Schmucker, Paul, Nohr & Associates, professional fees 25,528.98; Gunderson, Evenson, & Boyd, professional fees 105.00.

TOTAL BUSINESS DISTRICT FUND DISBURSEMENTS: \$25,633.98.

MUNICIPAL STREET FUND: Timmons Construction, Oak Avenue construction, \$248,841.81.

WATER FUND: Wages 1624.46; Electronic Federal Tax Payment, ss & wh 425.36; Rural Development, payment 1237.00; SD Health Pool, group ins. 947.09; SD Retirement Systems, retirement 294.16; SD One Call, locates 23.10; Postmaster, postage 98.00; Brittany Sik, meter deposit refund 100.00; Justin Ries, wages 92.35; AFLAC, group ins. 96.68; Delta Dental, group ins. 39.00; Ottertail, utilities 82.37; Richard Ries, cell phone & postage 36.88; Department of Revenue, water testing 181.00.

TOTAL WATER FUND DISBURSEMENTS: \$5277.45.

SEWER FUND: Ottertail, utilities 286.01.

SOLID WASTE FUND: Bass Sanitation, contract 3800.00; Department of Revenue, sales tax 237.42.

TOTAL SOLID WASTE FUND DISBURSEMENTS: \$4037.42.

GOLF FUND: Ellwein Brothers, beer 975.80; US Foods, food 116.36; National Republic, liquor 107.55; Department of Revenue, sales tax 1451.52; Doug Gerhold, wages 2371.50; Larry Goens, wages 748.03; Canyon Ching, wages 78.50; Preston Goldhorn, wages 143.14; Erin Ruesink, wages 135.06; Dave Sogge, wages 556.48; Chelsea Ruesink, wages 114.29; Kristie Sikkink, wages 359.48; SD Retirement Systems, retirement 360.00; SD Health Pool, group ins. 517.87; H-D Electric, utilities 783.41; Castlewood Locker, food 186.78; Variety Foods, food 301.34; Coca Cola, pop 102.75; Queen City Wholesale, food 369.26; Johnson Brothers, liquor 157.80; Dakota Portable Toilets, port a pot 195.00; Zimco Supply, supplies 315.88; Reel Sharp, plug greens 1185.00; Castlewood Corner Market, food 115.61; ITC Communications, telephone 143.94; Bass Sanitation, garbage haul 210.00; Hamlin County Treasurer, ½ taxes 3139.64.
TOTAL GENERAL FUND DISBURSEMENTS: \$16,448.55.

TOTAL DISBURSEMENTS, all funds: \$337,976.83.

The second reading for Supplemental Budget 15-5 was approved on a motion by Dufek and seconded by Dobbs with all members present voting aye and motion passed.

A pay request #4 in the amount of \$248,841.81 for Timmons Construction doing work on Oak Avenue was approved on a motion by Mack and seconded by Dufek with all members present voting aye and motion passed.

Al Gallisath requested buying a small portion of Gerhold Street to do some landscaping and plant trees. After some discussion the request was denied on a motion by Dufek and seconded by Mullaney because the street is used for piling snow and at some point, new housing could develop west of the street which would require that portion of the street to be used for access to the new housing. All members present in favor and motion passed.

Two moving permits for storage sheds were presented for approval, one request from Mark Ramsey and the other from Tim Popham. A motion by Mullaney and seconded by Mack to approve the moving permits. All in favor and motion passed.

The finance officer presented prices for a Main Street Business picture taken by Castle Woodworks to be put on canvas. A motion by Dufek and seconded by Dobbs to have the picture put on a 24 x 36 canvas at a price of \$215.00. All in favor and motion passed.

Doug Gerhold presented a golf course update and asked the council to approve purchasing a new window for maintenance shed at a cost of \$375.00. The other window is rotten and falling out. A motion by Dobbs and seconded by Dufek to approve the purchase of the window with all members present voting aye and motion passed.

Ryan Ruesink was present to discuss the Oak Avenue project. He was wondering if the grass on his property would be replaced and also would like some of the salvage gravel for his business. The council said that the grass would be a question for the engineer and also the city is not sure what the salvage gravel will be used for at this time.

The investment report was presented for approval. A motion by Mullaney and seconded by Mack to approve the investment report. All in favor and motion passed.

The General Journal entries were approved on a motion by Dobbs and seconded by Dufek with all members present in favor and motion passed.

Councilman Dufek brought up purchasing Christmas decorations for the 8-10 poles on Second Avenue. Prices will be obtained for the November meeting.

Joe Schroeder, project engineer for Schmucker, Paul, Nohr & Associates, was present to discuss the Oak Avenue project with the city council. The salvage pile of gravel that is there is for the city to use wherever needed and the city will buy the 78 tons of gravel left at \$9.65 per ton. At 28 days after it is poured the cement should be at 4000 psi. There is approximately 150' of the concrete that is not testing up to the DOT standards so it may have to be tore up and redone. The contractor has the option of doing core samples to see if it will test up to DOT standards.

The mayor, finance officer, engineers and Rick Ries will meet with Richard Grys on Friday to talk about him about possibly giving the city an easement to install a drainage ditch across his property. That would extend the drainage ditch that is on the elevator property to divert the water to the river.

A motion by Dufek and seconded by Shepherd to enter into executive session at 7:40 to discuss personnel. The board returned to regular session at 8:40. A motion by Dobbs and seconded by Mullaney to pay Sheila Gerhold \$6000 for the extra bookkeeping, payroll, cashing out till and managing that is associated with the Golf Course. Also pay her for the hours she worked in the clubhouse at a rate of \$9 per hour. All members in favor and motion passed.

Discussion was held on the fence for the outfield of the baseball field. Quotes are to be obtained for the November meeting.

A motion by Dufek and seconded by Dobbs to adjourn. The meeting adjourned at 7:50.

Sheila Gerhold
Finance Officer