

Castlewood City Council
April 5, 2021

The Castlewood City Council met in regular session on the above date at 7:00 p.m. with the following members present: Jeff Shepherd, Heather Schmit, Jeanette Bohls, Jenny Olson, Michelle Barker, Brian Ries. Chad Ries attended the meeting via zoom. Also present: Sheila Gerhold, Rick Ries, Rich and Lois Wiarda, LeeAnne Dufek, Jerry McPartland and Dan Platz.

The meeting was called to order by the mayor.

The agenda was presented for approval. A motion by Schmit and seconded by Olson to approve the agenda with all members present voting aye and motion passed.

The Pledge of Allegiance was led by Mayor Ries.

The minutes of March 1, and March 15, 2021 were approved on a motion by Shepherd and seconded by Bohls with all members present voting aye and motion passed.

The following bills were presented and ordered paid on a motion by Bohls and seconded by Barker with all members present voting aye and motion passed:

GENERAL FUND: Wages 5760.43; SD Retirement Systems, retirement 830.62; Delta Dental, group ins. 82.40; SD Health Pool, group ins. 1519.34; AFLAC, group ins. 87.58; First Premier Bank, library rent 150.00; Brian Ries, cell phone 30.00; Richard Ries, cell phone 30.00; Bass Sanitation, inc., garbage haul 30.00; Castlewood Building Supplies, supplies 13.45; Kibble Equipment, repairs 220.58; Ottertail utilities 2499.59; ITC Communications, utilities 147.32; Hamlin Co. Republican, publishing 132.84; Heyner Welding, supplies 213.10; Office Peeps, supplies 244.65; Colonial Research Chemical, supplies 260.50; Hamlin County Auditor, police contract 3358.33; Barnes & Noble, books 138.86; Northwest Energy, natural gas 574.76; Estelline Coop, supplies 101.30; Postmaster, postage 326.00; Code Enforcement Specialists, services and fees 1500.00; H-D Electric, utilities 19.18; Electronic Federal Tax Payment, ss & wh 1558.20.

TOTAL GENERAL FUND DISBURSEMENTS: \$19,829.03.

BUSINESS DISTRICT FUND: Castle Arts, services & fees 260.00; MAS Media, website maintenance 440.00.

TOTAL BUSINESS DISTRICT FUND DISBURSEMENTS: \$700.00.

WATER FUND: Rural Development, payment 1237.00; Visa, postage 9.60; Hamlin Co. Republican, publishing 258.64; Ottertail, utilities 163.01; SD Public Health Laboratory, water testing 308.00; Winwater, supplies 522.86.

TOTAL WATER FUND DISBURSEMENTS: \$2499.11.

SEWER FUND: Marc Lewno, wages 138.53; Electronic Federal Tax Payment, ss & wh 22.95; ITC Communications, utilities 40.02; Ottertail, utilities 255.13; Hydro Klean, jet sewer lines 820.00.

TOTAL SEWER FUND DISBURSEMENTS: \$1276.63.

SOLID WASTE FUND: Bass Sanitation, Inc., contract 4950.00; Department of Revenue, sales tax 342.68.

TOTAL SOLID WASTE FUND DISBURSEMENTS: \$5292.68.

GOLF FUND: Wages 3437.44; Electronic Federal Tax Payment, ss & wh 938.67; SD Retirement, retirement 516.60; SD Health Pool, group ins. 635.64; Delta Dental, group ins. 41.20; Coca Cola, pop 175.00; Dakota Tobacco, tobacco 398.38; Hamlin Co. Republican, advertising 20.00; Watertown Wholesale, candy 219.30; ITC Communications, utilities 5.27; J&L Machine, repairs 97.34; Menard's, supplies 64.01; Castlewood Corner Market, supplies 48.00; NB Golf Cars 11500.00; Ellwein Brothers, beer 284.00; Porter Distributing, beer 55.10; H-D Electric, utilities 247.76; VGM Financial, cart lease 420.30.

TOTAL GOLF FUND DISBURSEMENTS: \$23,213.11

TOTAL DISBURSEMENTS, all funds: \$52,910.56.

No one appeared for public comments.

The mayor reported the city was approved for a \$800,000 loan for water tower and water distribution improvements project at 1.875%. The council will discuss this at the next meeting.

The Finance Officer reported on the golf course opening and also a \$100 check from Eric Solsaa was received for the use of the bleachers.

Building permits for March were Jeff Sikkink, addition on garage; Tony Larson, 2 stall garage, Lowell Laue reissued permit for new home. The mayor stated that the city ordinance reads you must begin construction within 90 days of the permit and have one year to finish the project.

Discussion was held on the football field construction. Jerry McPartland stated the surveyor says the football field must be raised 12 inches for drainage. 140 loads of fill must be hauled in. The school will be opening bids for the lights. Jeff Shepherd was concerned about the city streets with the truck traffic on them. Discussion was held on route should be used to haul the fill in. Jerry also stated that they did not need to move the playground at this time. A motion by Olson and seconded by Bohls to allow Mayor Ries to sign the bill of sale for the Castlewood Community Foundation to take ownership of the property. All in favor and motion passed.

Rich and Lois Wiarda, representing the Castlewood Historical Society, were present to discuss a small park that would be built east of Strait Insurance. They are looking to beautify that area to improve the city's uptown appearance. Chad Ries suggested tabling this until the May meeting so all councilman can take a look at the project. A motion by C. Ries and seconded by Schmit to table this until May. All in favor and motion passed.

Dan Platz was present to discuss the drainage problem on his property due to the water running off Main Street. He would like to see his ditch dug down six inches so it can drain. He had obtained a quote from Mack Landscaping in the amount of \$2985. A motion by Barker and seconded by Shepherd to approve the quote from Mack Landscaping and have the city pay to have the project done. All in favor and motion passed.

Brian Ries, representing the Castlewood Days Committee, gave an update on the event which will be held August 13, 14 and 15th. He stated they would need a noise and dance permit. He also asked if the city was paying for the port a potties and the insurance for the event. A motion by Bohls and seconded by Barker to approve the permits and to pay for the port a potties and the insurance. All members present in favor and motion passed.

The pickle ball court and canopies were discussed. After some discussion it was decided to apply for a grant for the canopies. Approximate cost of the canopies is \$17,400 and the grant would cover 50% of the cost if approved. A motion by Bohls and seconded by Barker to approve the following resolution 12-2 with all members present voting aye and motion passed.

RESOLUTION OF THE CITY OF CASTLEWOOD
RESOLUTION #12-2

WHEREAS, the United States of America and the State of South Dakota have authorized the making of grants from the Land and Water Conservation Fund (LWCF) to public bodies to aid in financing the acquisition and/or construction of specific public outdoor recreation projects;

NOW; THEREFORE, BE IT RESOLVED:

1. That Brian Ries is hereby authorized to execute and file an application on behalf of the City of Castlewood with the National Park Service, U.S. Department of the Interior, through the State of South Dakota, Department of Game, Fish and Parks, Division of Parks and Recreation, for an LWCF grant to aid in financing Memorial Park Canopies for the City of Castlewood South Dakota and its Environs.
2. That Brian Ries, Mayor, is hereby authorized and directed to furnish such information as the above mentioned federal and/or state agencies may reasonably request in connection with the application which is hereby authorized to be filed.
3. That the City of Castlewood shall provide a minimum of 50% of the total cost of the project; and will assume all responsibility in the operation and maintenance of the project upon completion of construction, for the reasonable life expectancy of the facility.

CERTIFICATION OF RECORDING OFFICER

The undersigned duly qualified and acting Finance Officer of the City of Castlewood does hereby certify: that the attached Resolutions Is a true and correct copy of the Resolution, authorizing the filing of application with the Nation Park Service as regularly adopted at a legally convened meeting of the City of Castlewood duly held on the 5th day of April, 2021, and further that such Resolution has been fully recorded in the journal of proceedings and records in my office.

IN WITNESS WHEREOF, I have hereunto set my hand this 5th day of April, 2021.

Recording Officer Signature: Sheila Gerhold
Title: Finance Officer

Seal (City)

An update on recreation was given. Registrations have begun. Most activities will be held in July because the school is redoing floors. Brian Ries' term is up on the recreation board.

A quote for street sweeping was obtained in the amount of \$2400 for the whole town by Popham Construction. A motion by Barker and seconded by Schmit to approve the quote. All members present in favor and motion passed.

A quote from Highway Improvement, Inc. out of Sioux Falls gave a quote for crack sealing all streets in Castlewood in the amount of \$10,932.24. A motion by Schmit and seconded by Olson to approve the quote for crack sealing with all members present in favor and motion passed.

Discussion was held on the mosquito sprayer. The sprayer is not working and the cost to replace it is \$3800. If we were to take the nozzles off the old sprayer and purchase an air compressor that would cost would be approximately \$1200. The finance officer is to email the state and see if they would cover a portion of the new sprayer. A motion by C. Ries and seconded by Olson to purchase a new sprayer. All in favor and motion passed.

The Lake Poinsett Tour Guide is coming out for publication. The golf course and the city usually advertise in the magazine at a cost of \$200 for the golf course and \$400 for the city. A motion by Schmit and seconded by Barker to advertise in the magazine again with all members present in favor and motion passed.

Discussion was held on clean up days for the city. They discussed on parking a dumpster out there all summer again. Prices are to obtained for the dumpsters to sit out there for the summer.

Update on the FEMA flood maps. Letters were sent to the land owners that the new flood map is affecting and the city did not receive any responses back from them.

Robert Kirkoff and Jerry Gerberding applied for the \$5000 housing grant. A motion by Schmit and seconded by Shepherd to approve one \$5000 grant because it is one residential building and one building permit was obtained. All in favor and motion passed.

The 2020 annual report was presented. A motion by Bohls and seconded by Barker to approve the annual report with all members present in favor and motion passed.

The first reading for Supplemental Budget Ordinance 21-1 was approved on a motion by Schmit and seconded by Olson with all members in favor and motion passed.

The investment report for the first quarter of 2021 was presented and approved on a motion by Barker and seconded by Bohls. Schmit abstained from voting. Majority in favor and motion passed.

The general journal entries for March were presented and approved on a motion by Barker and seconded by Shepherd with all members present in favor and motion passed.

A motion by Schmit and seconded by Olson to enter into executive session at 8:25 to discuss Personnel SDCL 1-25-2(1). The mayor declared the board out of executive session at 8:38 and returned to regular session.

A motion by Schmit and seconded by Shepherd to adjourn. The meeting adjourned at 8:39 p.m.

Sheila Gerhold
Finance Officer