



City of Castlewood
Meeting Agenda - City Council

Monday, May 4, 2026

6:00 PM

City Hall

1. Call to Order/Pledge of Allegiance
2. Approval of Agenda
3. Public Comment
4. Approval of Meeting Minutes
5. Approval of Bills
6. Reports

Old Business

1. 2nd Reading Noise Ordinance 26-02
2. Facility Plan Banner April Report
3. Prairie Street Improvements
3. Other Old Business

New Business

1. Fireworks 4th of July and Castlewood Days
 2. Summer Rec Programs
 3. Sikkink and Benike Credit Cards
 4. June Meeting Date Change
 5. Hire Election Workers- Wiarda, McEldowney, Pommer
 6. Pine Street Condition by Bus Barn
 7. 2025 Annual Report
 8. Power Lines by City Shop & Bulk Water Dispenser
 9. Glacial Lakes Asphalt Pothole Repair Quote
 10. AED/CPR Training
 11. Force Sewer Main
 12. Cat's Beer License Renewal
 13. Wellness Depot Lexy Lundberg
8. Adjournment

City of Castlewood – Council Members

***Mayor – Brian Ries**

***Council Members – Ward I – Stef Goldhorn & Jeannette Bohls**

Ward II – Heather Schmit & LeeAnne Dufek

Ward III – Chad Ries & Beau Schooley

ORDINANCE NO. 26-02

An Ordinance Amending Section 5-1-9 of Ordinance #25-2 Entitled the Castlewood City Ordinance Establishing an Ordinance Regulating Playing of Music on Main Street.

Whereas, The City of Castlewood seeks to preserve a pleasant, safe, and orderly environment for residents, business, and visitors within the downtown area; and

Whereas, The City Council finds that the regular or ongoing playing of music on Main Street may create disturbances, interfere with nearby businesses and residences, and complicate enforcement; and

Whereas, The City Council recognizes that music may be appropriate on a limited basis when associated with legitimate special events hosted by businesses;

NOW, THEREFORE, BE IT ORDAINED by the City of Castlewood, South Dakota:

Section 1. Purpose. The purpose of this ordinance is to prohibit the routine or recurring playing of music on Main Street from 1st Ave to 3rd Ave while allowing music only in connection with qualifying special events.

Section 2. Definitions. For purposes of this ordinance:

- A. **Main Street** means the public right-of-way, sidewalks, and public spaces along Main Street within the City of Castlewood.
- B. **Music** means amplified or non-amplified sound consisting of musical content, including but not limited to live performances, recorded music, or sound transmitted through speaker systems.
- C. **Regular Basis** means music that is played routinely, continuously, or on recurring or predictable schedule, including music associated with normal business operations.
- D. **Special Event** means a temporary, infrequent activity or occurrence hosted or sponsored by a business located on or adjacent to Main Street that:
 - 1. Occurs outside of the business's normal day-to-day operations; and
 - 2. Is conducted for a defined and limited duration, not to exceed one calendar day; and
 - 3. Is not held on a recurring or regularly scheduled basis, including daily, weekly, or monthly occurrences; and
 - 4. Is conducted for a specific purpose such as a promotion, celebration, grand opening, anniversary, holiday observance, or community gathering.

A special event shall not include routine business activities, background or promotional music, or any activity that functions as a substitute for regularly playing music on Main Street.

Section 3. Prohibition of Regular Music. Music shall not be played on Main Street from 1st Ave. to 3rd Ave. on a regular basis. The routine, recurring, or ongoing playing of music in the Main Street from 1st Ave to 3rd Ave is hereby prohibited. It shall be unlawful for any person to make, continue or cause to be made or continued any loud or unusual noise so as to disturb the peace of the public within the limits of the City. The following acts are declared to be in violation of this ordinance: (1) any private residence or business within the limits of the City may not operate any musical instrument, radio, stereo, television or other device or machine for the production of reproduction of sound in such a manner as to be plainly audible at 50 feet for such device or machine during the house of any day of the week between 10:00p.m. and 6:00 a.m. of the next day; (2) any vehicle within the limits of the City may not operate any musical instrument, radio, stereo, television, or other device or machine for production or reproduction of sound in such a manner as to be plainly audible at 50 feet for such device or machine during the hours of any day of the week from 10:00 p.m. to 6:00 a.m. the next day. The City Council may issue a Special Permit to exceed allowable sound levels within the limits of the City. It shall be required of any applicant for a Special Permit to meet with the City Council about the event. Applications for a Special Permit shall be completed and approved no later than 10 days prior to the proposed event. The Special Permit will only be active during the days and times established by the City Council. Emergency vehicles using a warning audio device and the city's siren system, and firecrackers or fireworks permitted by Ordinance 5-1-5 are exempt from this ordinance.

Section 4. Special Event Exception; Compliance with Noise Ordinance. Music may be played on Main Street **only** in connection with a qualifying special event as defined in this ordinance. Nothing in this section shall be construed to permit music that is otherwise prohibited by the City's noise regulations.

Section 5. Enforcement and Presumption.

- A. This ordinance shall be enforced by the City of Castlewood or its authorized representatives.
- B. For purposes of enforcement, music played on Main Street from 1st Ave to 3rd Ave. shall be presumed to be played on a regular basis and not in connection with a special event if any of the following apply:
 - 1. Music is played by the same business or at the same location on more than one day within a seven-day period; or

2. Music is played on a recurring or predictable schedule, regardless of how the activity is described or labeled; or
 3. Music is played in a manner consistent with normal business operations, including background or promotional music intended to attract customers; or
 4. Music continues beyond the defined duration of the claimed special event.
- C. This presumption may be rebutted by evidence demonstrating that the music was played solely in connection with a qualifying special event as defined in this ordinance.

Section 6. Severability. If any section, subsection, clause, or provision of this ordinance is held invalid or unconstitutional, such decision shall not affect the validity of the remaining portions.

Dated this ____ day of April 2026.

First Reading: _____

Second Reading: _____

Published: _____

CITY OF CASTLEWOOD, SOUTH DAKOTA

Brian Ries- Mayor

ATTEST:

Logan Kool- Finance Officer



ENGINEERING REPORT

TO	City of Castlewood, SD
DATE	April 29, 2026
SUBJECT	City Engineer's Report

24504.00 Castlewood Wastewater Facility Plan (Project Manager – Christa Timmer)

Project Summary:

- Complete televising assistance and prepare a wastewater facility plan. This work includes evaluating existing conditions of the collection system and WWTF, projection of future flows and loading, an evaluation of improvements needed for ongoing use of the sanitary sewer and WWTF, and Report Preparation. This work also includes providing bidding or other documentation for the city to complete televising of their sanitary sewer system.

Project Status:

- HK Solutions out of Watertown has been contracted to complete sewer televising work.
 - 22,840 LF out of around 26,500 LF (86%) of Castlewood's sanitary sewer main has been televised to date.
 - The work remaining to be televised was on hold due to manhole access issues and root/heavy cleaning (which requires specialized equipment) coordination. It is anticipated that HK will return to televise the remaining sewer one of the first two weeks of May.
- Banner is continuing to work on the facility plan. Banner will work with the city to obtain additional information as disused in an email in April. Banner will coordinate again in early May for additional information.

Project Schedule:

- Kickoff Meeting – Complete
- Finalizing televising bid documents – Complete
- Collection System Televising: Bid Opening – Complete
- Collection System Televising: Award Contract – Complete
- Collection System Televising: Notice to Proceed – Complete
- Collection System Televising: Substantial Completion – May 15, 2026
- Collection System Televising: Final Completion – June 1, 2026
- Data Collection – March 2026
- Alternative Evaluation - May 2026
- Submit Draft Facility Plan for Review – August 2026
- Submit Final Facility Plan and Present Findings to Council – September 2026
- State Water Plan Application – October 1, 2026
- Public Hearing – December 2026
- Project Funding Application – January 1, 2027

Council Action for Consideration: None at this time.



24630.00 Castlewood Drainage Study (Project Manager – Kent Johnson)

Project Summary:

- This study is intended to be a comprehensive evaluation of the existing stormwater drainage that contributes runoff within the city limits. This comprehensive overview will be completed using LiDAR data to determine general overland flow. Locations with concentrated flow or areas with known drainage deficiencies will have a field survey performed, if determined necessary. The watershed and sub-watershed runoff flows will be determined for each delineated area within the study boundary. Localized areas, identified to have drainage issues will be evaluated further to determine options for drainage improvements. Focus will be placed on known areas of concern, including along Main St between 1st Ave and 3rd Ave and on 3rd Ave from Market St to Alice St. This plan will not effectively address private property drainage issues arising from adjacent property improvements; however, it will attempt to address public and/or street drainage that discharges through private property.

Project Status:

- Banner had a kickoff meeting with City staff on January 15th to discuss issue areas, goals, and expectations of the study.
- Banner had a meeting on April 16th with Mayor Ries to discuss drainage issues and past rainfall events.
- Existing conditions model is set up and adjusted based on Mayor Ries comments. Preliminary alternatives to alleviate flooding along 3rd Ave are being investigated.

Project Schedule:

- Kickoff Meeting – Complete
- Data Collection – Complete
- Stormwater Analysis – April 2026 – June 2026
- Prepare Drainage Report – July 2026 – September 2026
- Present Report findings to City staff and Council – October 2026
- Deliver Final Report – October 2026

Council Action for Consideration: None.

Pending Contracts / Proposals

None.

Banner Associates, Inc.

Tel | 605.692.6342 Toll Free | 1.855.323.6342

www.bannerassociates.com

ANNUAL REPORT FOR CITY OF CASTLEWOOD
AS OF AND FOR THE YEAR ENDED December 31, 2025

GOVERNMENTAL FUNDS--MODIFIED CASH BASIS	
---	--

	General Fund	1% CENT SALES TAX Fund	MUNICIPAL STREET-2 Fund	Total Governmental Funds
Beginning Balance	761,898.23	631,754.05	683,244.53	2,076,896.81
Revenues and Other Sources:				
Taxes:				
Property Taxes	348,353.57	0.00	0.00	348,353.57
General Sales and Use Taxes	0.00	156,895.57	156,560.94	313,456.51
Penalties and Interest on Delinquent Taxes	711.89	0.00	0.00	711.89
Licenses and Permits	3,226.42	0.00	0.00	3,226.42
Intergovernmental Revenues:				
Federal Grants	0.00	0.00	0.00	0.00
State Grants	588.00	0.00	0.00	588.00
State Shared Revenue	50,903.35	0.00	0.00	50,903.35
County Shared Revenue:	4,446.61	0.00	0.00	4,446.61
Other Intergovernmental Revenue	0.00	0.00	0.00	0.00
Charges for Goods and Services:				
General Government	40.00	0.00	0.00	40.00
Sanitation	88,430.77	0.00	0.00	88,430.77
Culture and Recreation	9,163.20	0.00	0.00	9,163.20
Fines and Forfeits:				
Court Fines and Forfeits	57.85	0.00	0.00	57.85
Other	30.00	0.00	0.00	30.00
Miscellaneous Revenue and Other Sources:				
Investment Earnings	87,861.36	12,393.56	0.00	100,254.92
Rentals	4,260.00	0.00	0.00	4,260.00
Other Revenues	8,244.30	19,934.00	0.00	28,178.30
Total Revenue and Other Sources	606,317.32	189,223.13	156,560.94	952,101.39

Expenditures and Other Uses:				
Legislative	16,908.11	0.00	0.00	16,908.11
Financial Administration	128,419.65	0.00	0.00	128,419.65
Other General Government	83,356.88	0.00	0.00	83,356.88
Police	44,299.00	0.00	0.00	44,299.00
Highways and Streets	208,985.57	0.00	82,718.61	291,704.18
Sanitation	101,940.41	0.00	0.00	101,940.41
Health	1,812.08	0.00	0.00	1,812.08
Recreation	18,788.83	0.00	0.00	18,788.83
Parks	16,173.15	0.00	0.00	16,173.15
Libraries	7,952.95	0.00	0.00	7,952.95
Economic Development and Assistance	0.00	84,985.91	0.00	84,985.91
Capital Outlay	37,031.58	0.00	0.00	37,031.58
Other Expenditures	2,604.32	0.00	0.00	2,604.32
Total Expenditures and Other Uses	668,272.53	84,985.91	82,718.61	835,977.05
Transfers In (Out)	0.00	0.00	0.00	0.00
Special Item (specify)	0.00	0.00	0.00	0.00
Extraordinary Item (specify)	0.00	0.00	0.00	0.00

Increase/Decrease in Fund Balance	(61,955.21)	104,237.22	73,842.33	116,124.34
-----------------------------------	-------------	------------	-----------	------------

Ending Balance:				
Nonspendable	0.00	0.00	0.00	0.00
Restricted	(24,158.53)	735,991.27	757,086.86	1,468,919.60
Committed	0.00	0.00	0.00	0.00
Assigned	0.00	0.00	0.00	0.00
Unassigned	724,101.55	0.00	0.00	724,101.55
Total Ending Fund Balance	699,943.02	735,991.27	757,086.86	2,193,021.15

Governmental Long-term Debt	0.00
-----------------------------	------

PROPRIETARY FUNDS--MODIFIED CASH BASIS		
--	--	--

	Water Fund	Sewer Fund	Golf Fund	Wellness Fund	Fund
Beginning Balance	128,972.92	667,824.83	123,343.46	0.00	0.00
Revenues	197,537.17	109,790.82	369,701.14	86,372.02	0.00

ANNUAL REPORT FOR CITY OF CASTLEWOOD
AS OF AND FOR THE YEAR ENDED December 31, 2025

GOVERNMENTAL FUNDS--MODIFIED CASH BASIS	
---	--

	General Fund	1.5% CENT SALES TAX Fund	MUNICIPAL STREET-2 Fund	Total Governmental Funds	
Expenses	180,478.62	106,776.11	354,177.65	67,400.00	0.00
Transfers In (Out)	0.00	0.00	0.00	0.00	0.00
Ending Balance:					
Restricted for:					
Revenue Bond Debt Service	23,536.34	23,536.36	0.00	0.00	0.00
Other purposes	2,300.00	0.00	0.00	0.00	0.00
Unrestricted	120,195.13	647,303.18	138,866.95	18,972.02	0.00

Enterprise Long-term Debt	170,316.84
---------------------------	------------

The preceding financial data does not include fiduciary funds or component units. Information pertaining to those activities may be obtained by contacting the municipal finance officer at XXX-XXXX.

Municipal funds are deposited as follows:

Depository	Amount
Citizen's State Bank	931,891.12
Fire Premier Bank	2,235,630.14

ANNUAL REPORT FOR CITY OF CASTLEWOOD
AS OF AND FOR THE YEAR ENDED December 31, 2024

GOVERNMENTAL FUNDS--MODIFIED CASH BASIS

	General Fund	1ST Cent Sales Tax - 213 Fund	Municipal Street - 218 Fund	Total Governmental Funds
Beginning Balance	741,993.71	561,672.01	681,544.99	1,985,210.71
Revenues and Other Sources:				
Taxes:				
Property Taxes	326,678.39	0.00	0.00	326,678.39
General Sales and Use Taxes	0.00	126,402.58	126,402.72	252,805.30
Penalties and Interest on Delinquent Taxes	2,139.89	0.00	0.00	2,139.89
Licenses and Permits	8,655.46	0.00	0.00	8,655.46
Intergovernmental Revenues:				
Federal Grants	0.00	0.00	0.00	0.00
State Grants	0.00	0.00	0.00	0.00
State Shared Revenue	34,818.53	0.00	0.00	34,818.53
County Shared Revenue:	20,154.37	0.00	0.00	20,154.37
Other Intergovernmental Revenue	0.00	0.00	0.00	0.00
Charges for Goods and Services:				
General Government	0.00	0.00	0.00	0.00
Sanitation	68,800.28	0.00	0.00	68,800.28
Culture and Recreation	8,805.86	0.00	0.00	8,805.86
Fines and Forfeits:				
Court Fines and Forfeits	28.72	0.00	0.00	28.72
Miscellaneous Revenue and Other Sources:				
Investment Earnings	85,284.09	12,983.14	0.00	98,267.23
Rentals	5,999.93	0.00	0.00	5,999.93
Liquor Operating Agreement Income	0.00	0.00	0.00	0.00
Other Revenues	42,057.42	63,475.22	0.00	105,532.64
Total Revenue and Other Sources	603,422.94	202,860.94	126,402.72	932,686.60
Expenditures and Other Uses:				
Legislative	17,684.82	0.00	0.00	17,684.82
Elections	660.04	0.00	0.00	660.04
Financial Administration	133,102.18	0.00	0.00	133,102.18
Other General Government	54,539.65	0.00	0.00	54,539.65
Police	49,775.88	0.00	0.00	49,775.88
Fire	0.00	0.00	0.00	0.00
Highways and Streets	154,935.66	0.00	124,703.18	279,638.84
Sanitation	74,559.10	0.00	0.00	74,559.10
Health	2,533.01	0.00	0.00	2,533.01
Recreation	29,115.19	0.00	0.00	29,115.19
Parks	46,762.43	0.00	0.00	46,762.43
Libraries	7,258.20	0.00	0.00	7,258.20
Economic Development and Assistance	0.00	132,778.90	0.00	132,778.90
Capital Outlay	12,592.26	0.00	0.00	12,592.26
Total Expenditures and Other Uses	583,518.42	132,778.90	124,703.18	841,000.50
Transfers In (Out)	0.00	0.00	0.00	0.00
Special Item (specify)	0.00	0.00	0.00	0.00
Extraordinary Item (specify)	0.00	0.00	0.00	0.00
Increase/Decrease in Fund Balance	19,904.52	70,082.04	1,699.54	91,686.10
Ending Balance:				
Nonspendable	0.00	0.00	0.00	0.00
Restricted	(16,564.52)	631,754.05	683,244.53	1,298,434.06
Committed	0.00	0.00	0.00	0.00
Assigned	0.00	0.00	0.00	0.00
Unassigned	778,462.75	0.00	0.00	778,462.75
Total Ending Fund Balance	761,898.23	631,754.05	683,244.53	2,076,896.81

ANNUAL REPORT FOR CITY OF CASTLEWOOD
AS OF AND FOR THE YEAR ENDED December 31, 2024

GOVERNMENTAL FUNDS--MODIFIED CASH BASIS

	General Fund	1ST Cent Sales Tax - 213 Fund	Municipal Street - 218 Fund	Total Governmental Funds
Governmental Long-term Debt				0.00

PROPRIETARY FUNDS--MODIFIED CASH BASIS

	Water Fund	Sewer Fund	GOLF Fund
Beginning Balance	393,977.30	628,085.43	86,559.13
Revenues	157,862.49	107,684.76	331,180.98
Expenses	422,866.87	67,945.36	294,396.65
Transfers In (Out)	0.00	0.00	0.00
Ending Balance:			
Restricted for:			
Revenue Bond Debt Service	23,536.34	23,536.36	0.00
Other purposes	2,200.00	0.00	0.00
Unrestricted	103,236.58	644,288.47	123,343.46

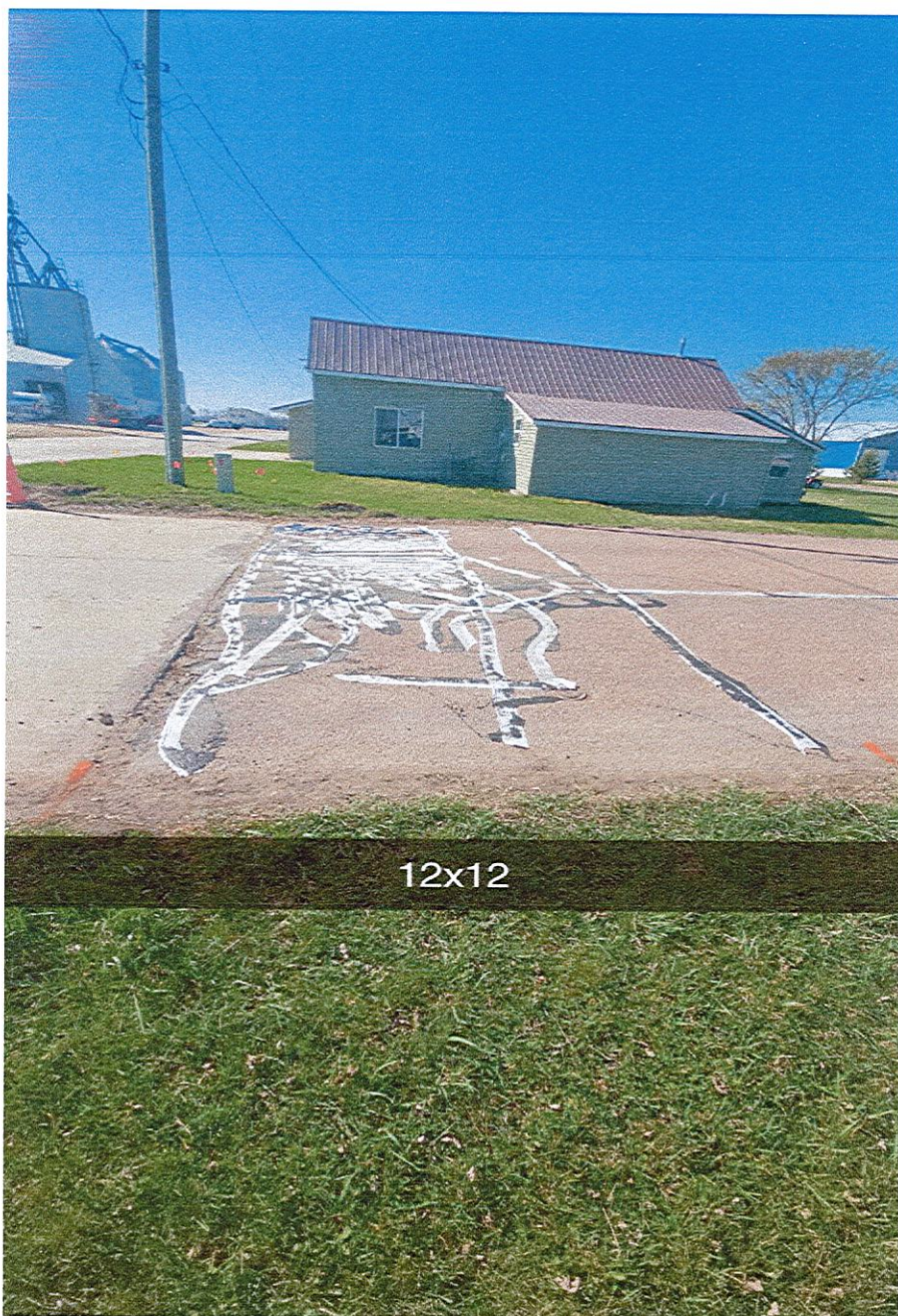
Enterprise Long-term Debt

The preceding financial data does not include fiduciary funds or component units. Information pertaining to those activities may be obtained by contacting the municipal finance officer at XXX-XXXX.

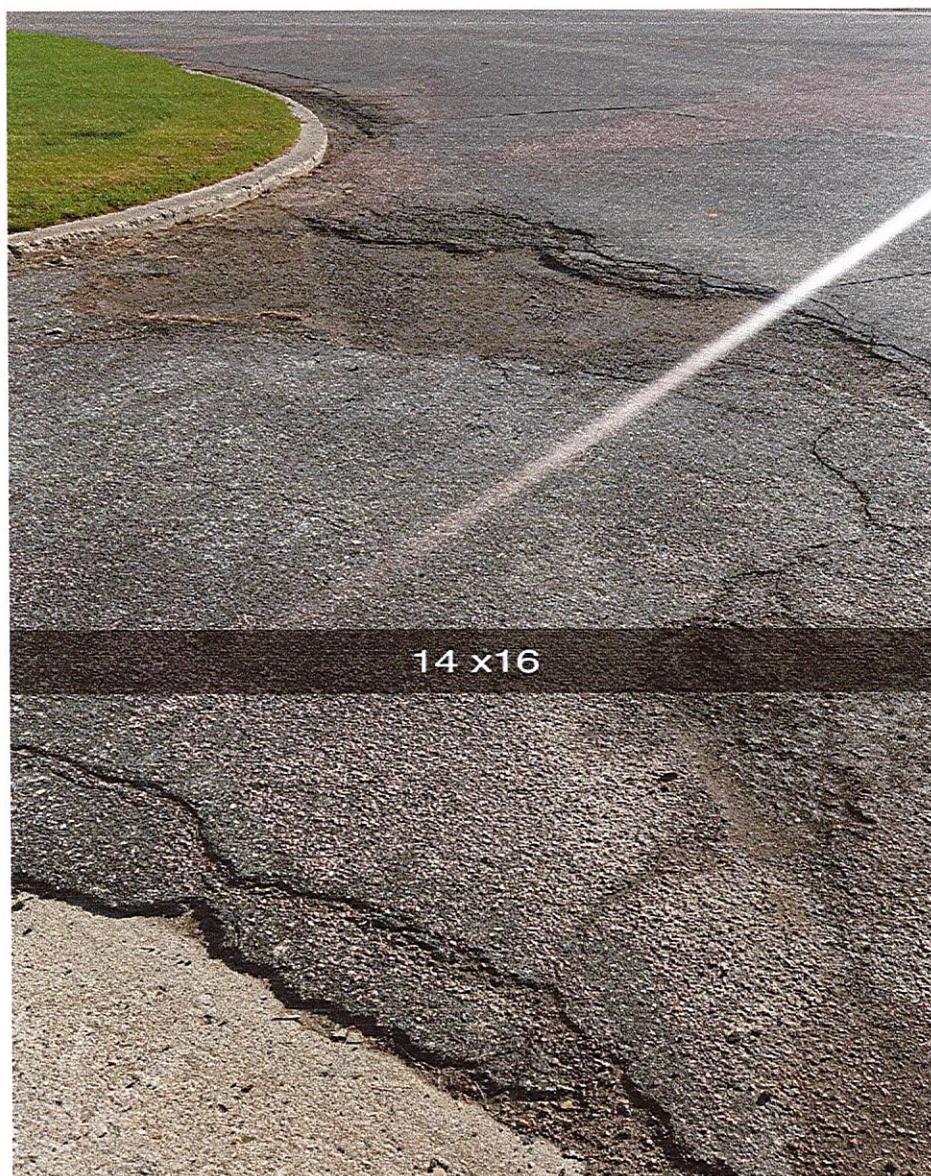
Municipal funds are deposited as follows:

Depository	Amount
Citizen's State Bank	532,586.22
First Premier Bank	2,467,189.62

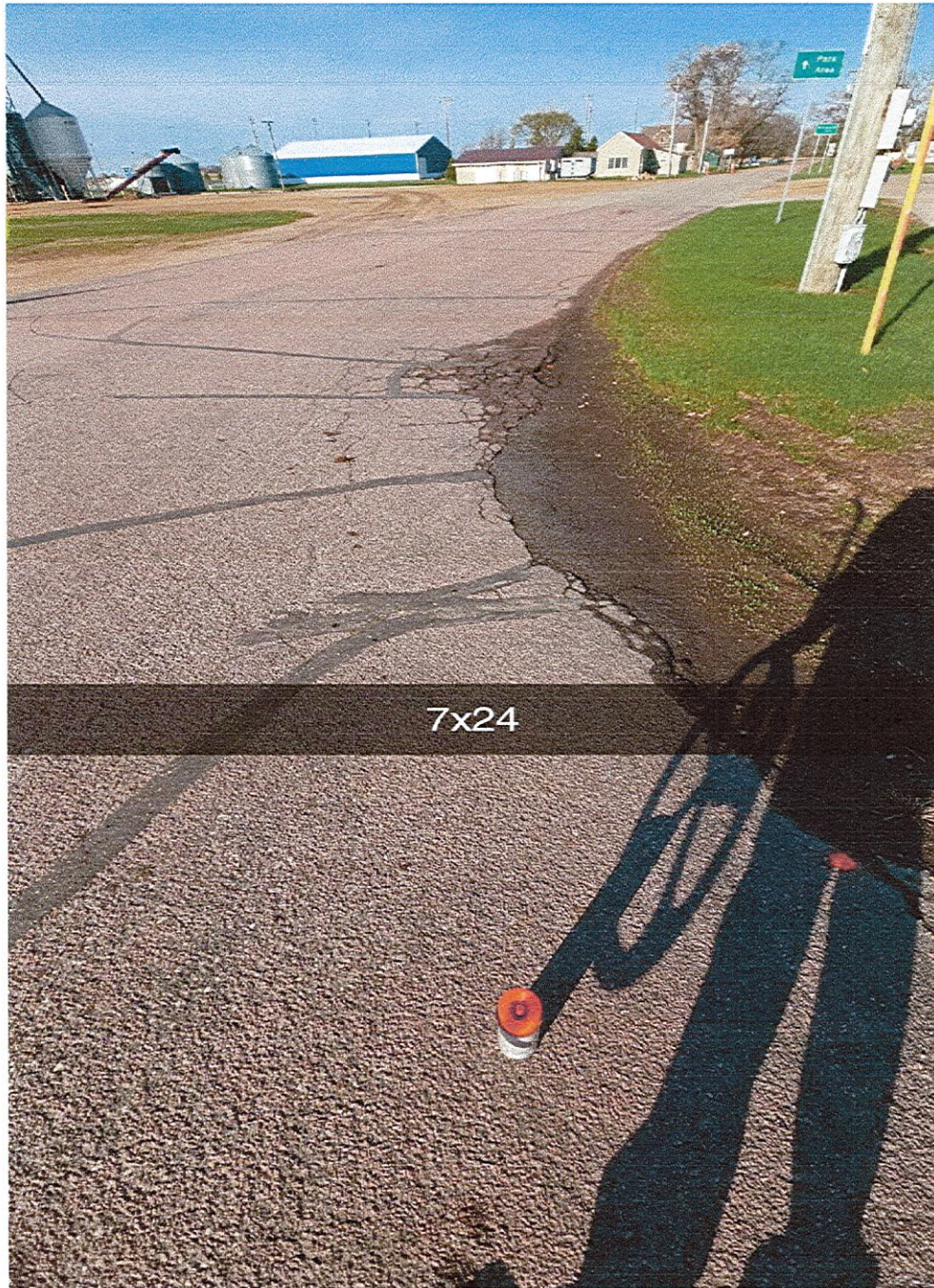
Oak Ave & Main St



Main St & Well-House



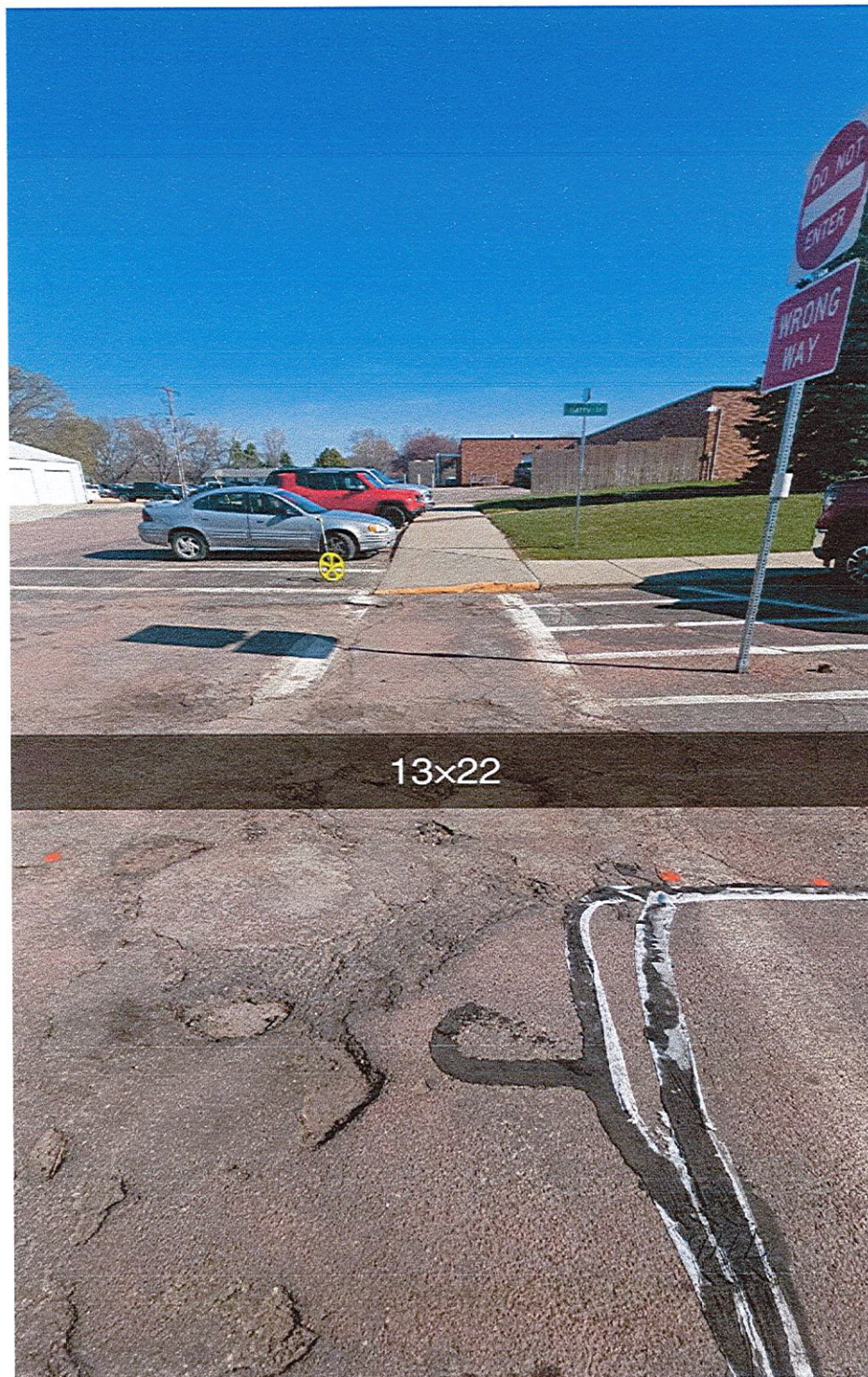
Main St & Well-House



3rd Ave Harry St looking South

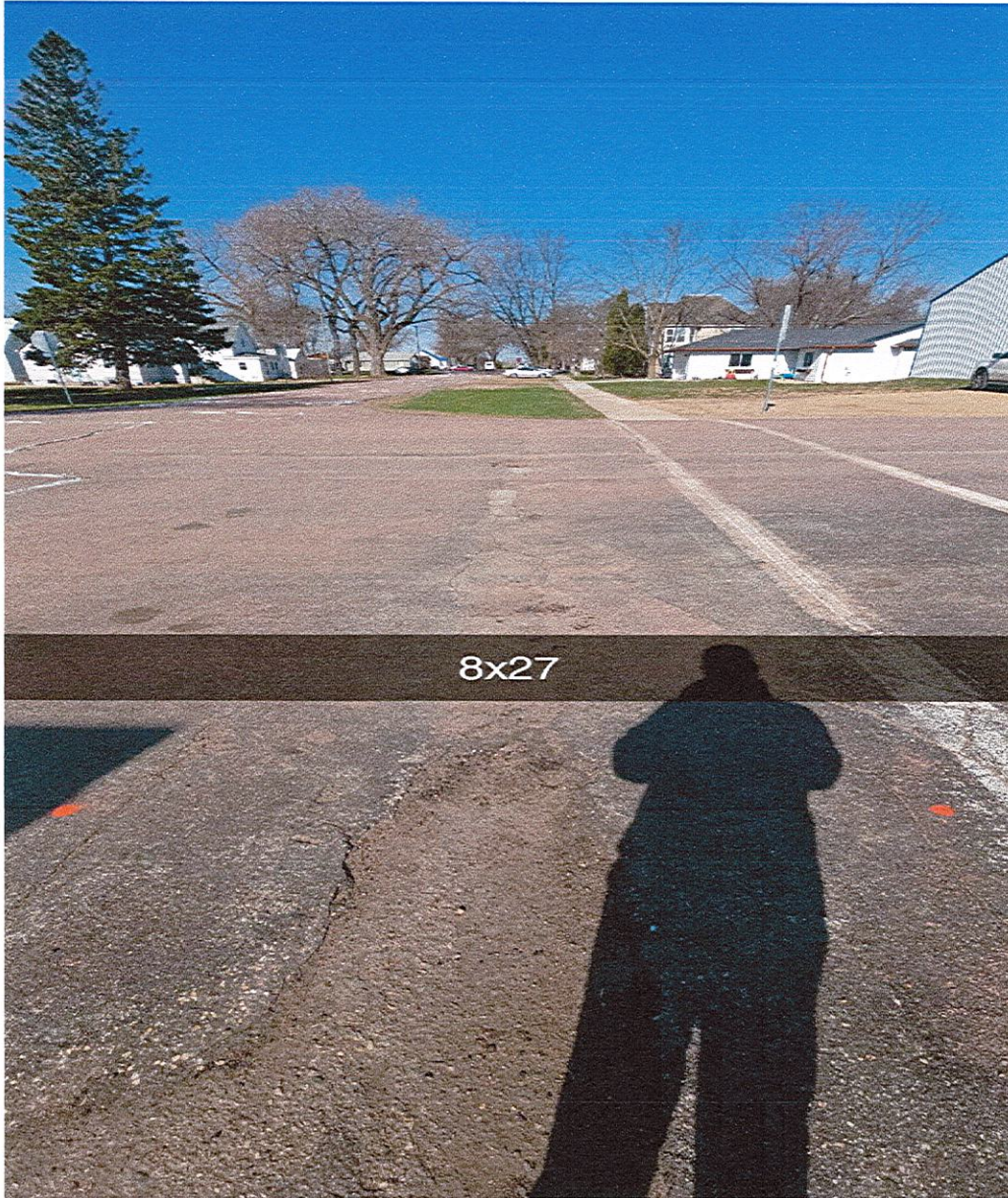


3rd Ave Harry St looking north



13x22

3rd Ave Harry St looking west

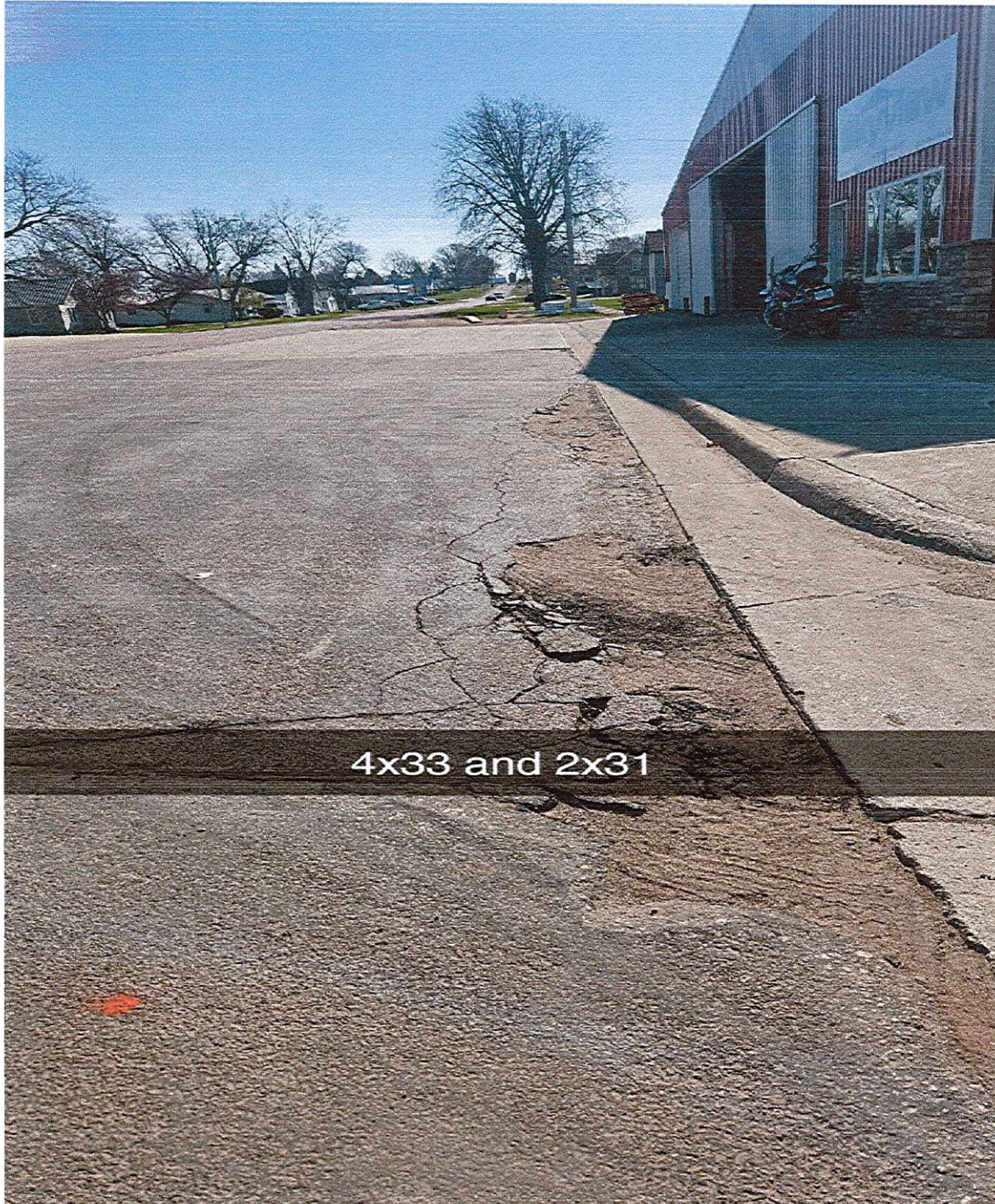


Pearl St & 2nd Ave

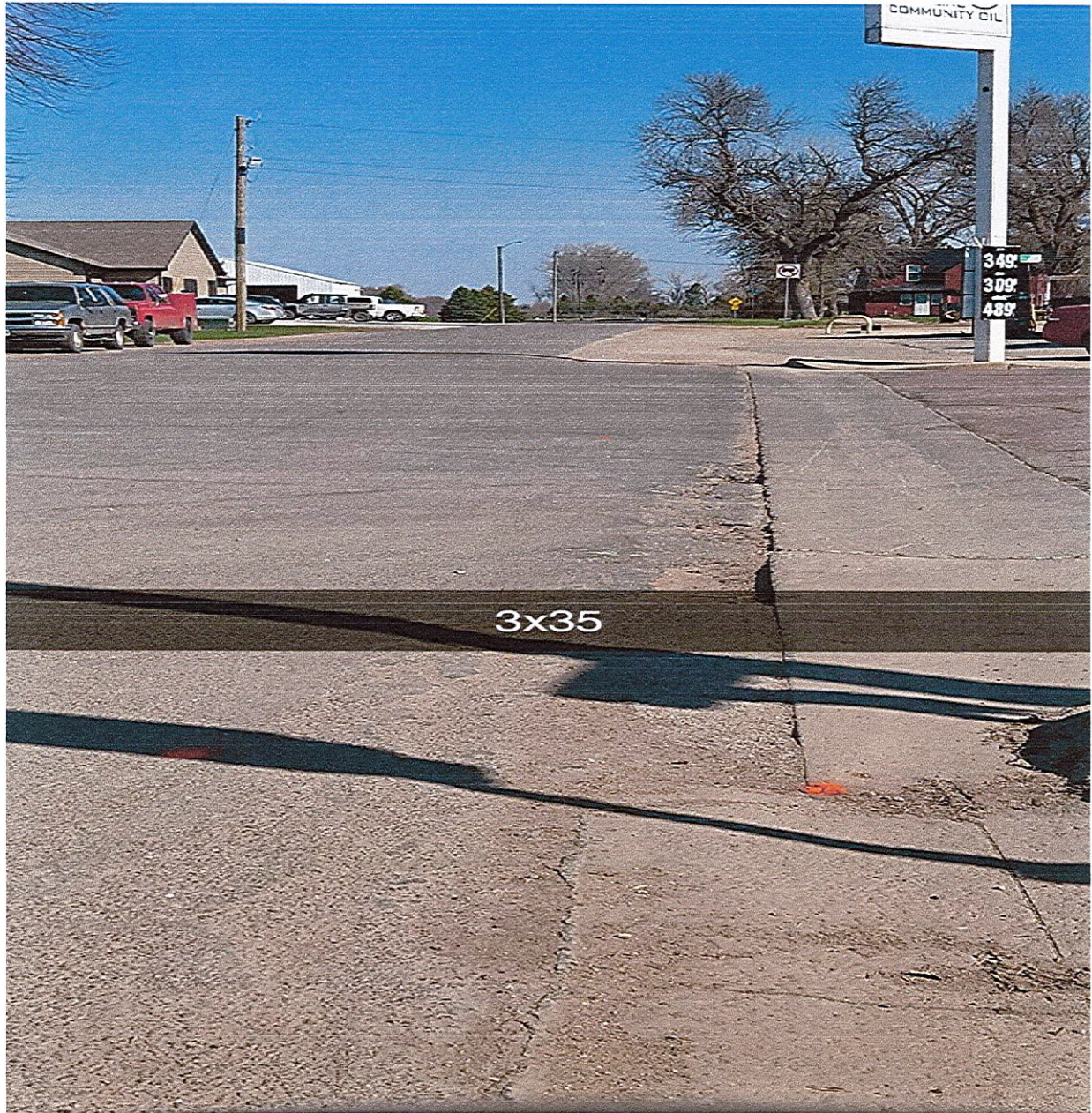


410 6th Ave





West End Of Main Water-way



Maintenance Shop

