



City of Castlewood
Meeting Agenda - City Council

Monday, April 6, 2026

6:00 PM

City Hall

1. Call to Order/Pledge of Allegiance
2. Approval of Agenda
3. Public Comment
4. Approval of Meeting Minutes
5. Approval of Bills
6. Reports

Old Business

1. American Legion Storage & TV
2. Facility Plan Banner March Report
3. Other Old Business

New Business

1. Public Hearing DeLisi Conditional Use Permit
 2. 1st Reading Noise Ordinance 26-02
 3. Golf Course Wages & New Hire
 4. City Dump Wages & Operating Hours
 5. Wellness Center
 - a. Mirror Quote
 - b. Parking
 - c. Outdoor Recreation Improvements
 6. Finance Officer School June 9-12
 7. Portable Meter Fire Dept Quote
 8. Election Ballot Name Drawing
 9. Street Sweeping Quotes
 10. Set Rates for Licenses & Permits
 11. Spring Newsletter
 12. Drinking Water Report
 13. Employee Handbook
7. Executive Session Personnel, (SDCL 1-25-2(1))
 8. Adjournment

City of Castlewood – Council Members

***Mayor – Brian Ries**

***Council Members – Ward I – Stef Goldhorn & Jeannette Bohls**

Ward II – Heather Schmit & LeeAnne Dufek

Ward III – Chad Ries & Beau Schooley



ENGINEERING REPORT

TO	City of Castlewood, SD
DATE	April 1, 2026
SUBJECT	City Engineer's Report

24504.00 Castlewood Wastewater Facility Plan (Project Manager – Christa Timmer)

Project Summary:

- Complete televising assistance and prepare a wastewater facility plan. This work includes evaluating existing conditions of the collection system and WWTF, projection of future flows and loading, an evaluation of improvements needed for ongoing use of the sanitary sewer and WWTF, and Report Preparation. This work also includes providing bidding or other documentation for the city to complete televising of their sanitary sewer system.

Project Status:

- HK Solutions out of Watertown has been contracted to complete sewer televising work.
 - 22,840 LF out of an estimated 26,500 LF (86%) of Castlewood's sanitary sewer main has been televised to date. The remaining work is on hold due to manhole access issues and root/heavy cleaning (which requires specialized equipment) coordination. Banner is working with the City and HK to address these items before HK returns to complete remaining televising.
- Banner is continuing to work on the facility plan. There are no upcoming deadlines for this work.

Project Schedule:

- Kickoff Meeting – Complete
- Finalizing televising bid documents – Complete
- Collection System Televising: Bid Opening – Complete
- Collection System Televising: Award Contract – Complete
- Collection System Televising: Notice to Proceed – Complete
- Collection System Televising: Substantial Completion – May 15, 2026
- Collection System Televising: Final Completion – June 1, 2026
- Data Collection – March 2026
- Alternative Evaluation - May 2026
- Submit Draft Facility Plan for Review – August 2026
- Submit Final Facility Plan and Present Findings to Council – September 2026
- State Water Plan Application – October 1, 2026
- Public Hearing – December 2026
- Project Funding Application – January 1, 2027

Council Action for Consideration: None at this time.

24630.00 Castlewood Drainage Study (Project Manager – Kent Johnson)

Project Summary:

- This study is intended to be a comprehensive evaluation of the existing stormwater drainage that contributes runoff within the city limits. This comprehensive overview will be completed using LiDAR data to determine general overland



flow. Locations with concentrated flow or areas with known drainage deficiencies will have a field survey performed, if determined necessary. The watershed and sub-watershed runoff flows will be determined for each delineated area within the study boundary. Localized areas, identified to have drainage issues will be evaluated further to determine options for drainage improvements. Focus will be placed on known areas of concern, including along Main St between 1st Ave and 3rd Ave and on 3rd Ave from Market St to Alice St. This plan will not effectively address private property drainage issues arising from adjacent property improvements; however, it will attempt to address public and/or street drainage that discharges through private property.

Project Status:

- Banner had a kickoff meeting with City staff on January 15th to discuss issue areas, goals, and expectations of the study.
- Existing conditions model is set up. Need to update with survey data but generally complete and able to identify issue areas. The survey crew was in town on March 31 to collect survey data on existing culverts, drainage features, and key structures. Preliminary alternatives to alleviate flooding along 3rd Ave is being investigated. We should schedule a meeting with the city within the next couple of weeks and present results so far and identify issue areas to investigate further.

Project Schedule:

- Kickoff Meeting – Complete
- Data Collection – Complete
- Stormwater Analysis – April 2026 – June 2026
- Prepare Drainage Report – July 2026 – September 2026
- Present Report findings to City staff and Council – October 2026
- Deliver Final Report – October 2026

Council Action for Consideration: None.

Pending Contracts / Proposals

None.

Banner Associates, Inc.

Tel | 605.692.6342 Toll Free | 1.855.323.6342

www.bannerassociates.com

CITY OF CASTLEWOOD
CONDITIONAL USE APPLICATION
PERMIT NUMBER _____

APPLICANT (PRINT): Brooke Clymer PHONE: 218-220-8595
ADDRESS: 45885 184th St. Castlewood, SD 57223
OWNER (PRINT): Anthony & Sherrie Delisi PHONE: 218-220-0879
612-839-5024
IF DIFFERENT THAN APPLICANT
ADDRESS: 45849 184th St. Castlewood, SD 57223

I/WE, THE UNDERSIGNED, DO HEREBY PETITION THE BOARD OF ADJUSTMENT OF THE CITY OF CASTLEWOOD SOUTH DAKOTA, TO
ISSUE A CONDITIONAL USE PERMIT FOR THE PROPERTY DESCRIBED AS:

LEGAL DESCRIPTION (Please print or type) CASTLEWOOD INDUSTRIAL PARK
Parcel # 006149 201 SOAK AVE 1st ADDN: N 100' of E2
Parcel # 003889 201 SOAK AVE Farmland: OLK Castlewood city

GENERAL AREA OR STREET ADDRESS: 201 S OAK AVE, Castlewood, SD.

EXISTING LAND USE: Storage EXISTING ZONING: Industrial

SIZE OF PARCEL: ACRES _____ LOT DIMENSIONS: WIDTH _____ LENGTH _____ DEPTH _____

SURROUNDING LAND USE

NORTH: _____
SOUTH: _____
EAST: _____
WEST: _____

PLEASE DESCRIBE WHAT YOU PROPOSE TO DO AND WHY YOU ARE SEEKING A CONDITIONAL USE PERMIT (attach a separate sheet of
paper if necessary)

Quick SERVE - Drive Through Eatery
SWEETS - COFFEE - PIZZA & ETC.

SIGNATURE OF APPLICANT

Brooke Clymer

SIGNATURE OF OWNER (IF DIFFERENT THAN APPLICANT)

Anthony Delisi & Sherrie Delisi

NOTE: A SKETCH OF PROPOSED PROPERTY SHALL ACCOMPANY THIS APPLICATION, SHOWING THE FOLLOWING:

1. NORTH DIRECTION
2. DIMENSIONS OF PROPOSED STRUCTURE
3. STREET NAMES
4. OTHER INFORMATION AS MAY BE REQUESTED
5. LOCATION OF PROPOSED STRUCTURE ON LOT
6. DIMENSIONS OF FRONT, REAR, AND SIDE YARD SETBACKS
7. LOCATION OF ADJACENT EXISTING BUILDINGS

THE BOARD OF ADJUSTMENT MAY REQUIRE THAT SUCH PLANS BE PREPARED BY A REGISTERED ENGINEER OR LAND SURVEYOR.

**PLEASE USE THE ATTACHED SKETCH INSTRUCTION SHEET FOR AN EXAMPLE.

FOR OFFICIAL USE ONLY

DATE FILED WITH ADMINISTRATIVE OFFICIAL: _____
FEE PAID (NON-REFUNDABLE): _____ YES _____ NO
DATE OF HEARING: _____
ACTION BY BOARD OF ADJUSTMENT: _____ YES _____ NO
EFFECTIVE DATE: _____
BUILDING PERMIT #: _____

CITY OF CASTLEWOOD
NOTICE OF PUBLIC HEARING BY THE BOARD OF ADJUSTMENT
ON A PROPOSED CONDINTIONAL USE PERMIT

Notice is hereby given that a Public Hearing will be held on April 6th, 2026 at 6 p.m. in the Castlewood Community Center to consider in full or in part the following proposed Conditional Use permit:

Permit No. 26-2 by Anthony & Sherrie DeLisi for a Conditional Use permit. The request, if granted would permit the applicant to use the following property:

Castlewood Industrial Park 1st Addition: N 100' of E2 Castlewood City at 201 S Oak Avenue

1. Multiuse commercial storage building with retail sales and eating establishment in the Industrial Zone

All persons interested therein may appear and be heard before the Board of Adjustment at said hearing or may file written comments with the Finance Officer at 204 E Main St Castlewood, SD 57223 prior to said hearing.

—○**BRIAN'S GLASS & DOOR, LLC**○—
PROPOSAL

VALID FOR 30 DAYS

Phone: 605-886-5328 Email: briansglass@iw.net Address: 516 3rd Ave NW, #5 – Watertown, SD 57201

CUSTOMER INFORMATION:

Name: **Castlewood Wellness Depot**

Phone: Deb 605-237-6347

Email: dmcedldowney16@gmail.com

REFERENCE:

Date: 3/30/2026

Job Name: Mirrors

Address: 111 1st Ave N – Castlewood, SD

Items included and installed

100" x 56" Mirror to be installed

-All previously installed mirrors 48" x 56"

As per conversation 2 mirrors at the 48" and 1 at 4"

Total, Installed \$880.00

Popham Construction, LLC
PO Box 227
Castlewood, SD 57223
+16057932757
pconstruction09@gmail.com

Estimate

ADDRESS

City of Castlewood
PO Box 17
Castlewood, SD 57223

SHIP TO

City of Castlewood
PO Box 17
Castlewood, SD 57223

ESTIMATE # 3169

DATE 03/24/2026

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	Sweeping - Oak Avenue one time per month including Main Street in front of businesses curb and gutter	1	150.00	150.00
SUBTOTAL				150.00
TAX				0.00
TOTAL				\$150.00

Accepted By

Accepted Date

Popham Construction, LLC
PO Box 227
Castlewood, SD 57223
+16057932757
pconstruction09@gmail.com

Estimate

ADDRESS

City of Castlewood
PO Box 17
Castlewood, SD 57223

SHIP TO

City of Castlewood
PO Box 17
Castlewood, SD 57223

ESTIMATE # 3170

DATE 03/24/2026

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	Sweeping - Spring Clean Up of all hard surface streets in Castlewood	1	2,300.00	2,300.00
	Broom grass where snow piles were - \$100 per hour	1	0.00	0.00
SUBTOTAL				2,300.00
TAX				0.00
TOTAL				\$2,300.00

Accepted By

Accepted Date

FEES

COMMUNITY HALL

\$100

WATER/SEWER APP:

\$50

CAMPGROUND RESERVATION FEE

\$25/NIGHT

DOG/CAT LICENSE

\$10 N/SP \$25 IF NOT

GOLF CART FEE

\$10

Peddler's Permit

\$10/day

Farmer's Market

\$25

City of Castlewood

Drinking Water Report

Water Quality

Last year, the City of Castlewood monitored your drinking water for possible contaminants. This report is a snapshot of the quality of the water that we provided last year. Included are details about where your water comes from, what it contains, and how it compares to Environmental Protection Agency (EPA) and state standards. We are committed to providing you with information because informed customers are our best allies.

Water Source

We serve more than 698 customers an average of 73,000 gallons of water per day. Our water is groundwater that we purchase from another water system. The state has performed an assessment of our source water and they have determined that the relative susceptibility rating for the Castlewood public water supply system is medium.

For more information about your water and information on opportunities to participate in public meetings, call (605)793-2220 and ask for Logan Kool Ruesink.

Additional Information

The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally-occurring minerals, and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in source water include:

- *Microbial contaminants*, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife.
 - *Inorganic contaminants*, such as salts and metals, which can be naturally-occurring or result from urban stormwater runoff, industrial or domestic wastewater discharges, oil and gas production, mining, or farming.
 - *Pesticides and herbicides*, which may come from a variety of sources such as agriculture, urban stormwater runoff, and residential uses.
 - *Organic chemical contaminants*, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff, and septic systems.
 - *Radioactive contaminants*, which can be naturally occurring or be the result of oil and gas production and mining activities.
-

In order to ensure that tap water is safe to drink, EPA prescribes regulations which limit the amount of certain contaminants in water provided by public water systems. FDA regulations establish limits for contaminants in bottled water which must provide the same protection for public health.

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's Safe Drinking Water Hotline (800-426-4791).

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants can be obtained by calling the Environment Protection Agency's Safe Drinking Water Hotline (800-426-4791).

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. The EPA has requested that all public water systems perform an inventory to determine those households served by a lead service line. Contact us for more information about the Lead Service Line Inventory. The City of Castlewood public water supply system is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead>.

Detected Contaminants

The attached table lists all the drinking water contaminants that we detected during the 2025 calendar year. The presence of these contaminants in the water does not necessarily indicate that the water poses a health risk. Unless otherwise noted, the data presented in this table is from testing done January 1 – December 31, 2025. The state requires us to monitor for certain contaminants less than once per year because the concentrations of these contaminants are not expected to vary significantly from year to year. Some of the data, though representative of the water quality, is more than one year old.

2025 Table of Detected Regulated Contaminants For Castlewood (EPA ID 0002)

Terms and abbreviations used in this table:

- * Maximum Contaminant Level Goal(MCLG): the level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.
- * Maximum Contaminant Level(MCL): the highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.
- * Action Level(AL): the concentration of a contaminant which, when exceeded, triggers treatment or other requirements which a water system must follow. For Lead and Copper, 90% of the samples must be below the AL.
- * Treatment Technique(TT): A required process intended to reduce the level of a contaminant in drinking water. For turbidity, 95% of samples must be less than 0.3 NTU
- * Running Annual Average(RAA): Compliance is calculated using the running annual average of samples from designated monitoring locations.

Units:

- *MFL: million fibers per liter
- *mrem/year: millirems per year(a measure of radiation absorbed by the body)
- *NTU: Nephelometric Turbidity Units
- *pCi/l: picocuries per liter(a measure of radioactivity)
- *ppm: parts per million, or milligrams per liter(mg/l)
- *ppb: parts per billion, or micrograms per liter(ug/l)
- *ppt: parts per trillion, or nanograms per liter
- *ppq: parts per quadrillion, or picograms per liter
- *pspm: positive samples per month

Substance	90% Level	Test Sites > Action Level	Date Tested	Highest Level Allowed (AL)	Ideal Goal	Units	Major Source of Contaminant
Copper	0.1	0	12/31/24	AL=1.3	0	ppm	Corrosion of household plumbing systems; erosion of natural deposits; leaching from wood preservatives.
Lead	0	0	12/31/24	AL=15	0	ppb	Corrosion of household plumbing systems; erosion of natural deposits.

Substance	Highest Level Detected	Range	Date Tested	Highest Level Allowed (MCL)	Ideal Goal (MCLG)	Units	Major Source of Contaminant
Alpha emitters	6	ND - 6	11/15/23	15	0	pCi/l	Erosion of natural deposits.
Alpha emitters *	10	ND - 10	10/20/25	15	0	pCi/l	Erosion of natural deposits.
Antimony *	0.36	0.36 - 0.00	11/03/22	6	6	ppb	Discharge from petroleum refineries; fire retardants; ceramics; electronics; solder.
Barium *	0.1180	0.1180 - 0.0879	11/03/22	2	2	ppm	Discharge of drilling wastes; discharge from metal refineries; erosion of natural deposits.
Chromium *	0.49	0.49 - 0.26	11/03/22	100	100	ppb	Discharge from steel and pulp mills; erosion of natural deposits.
Fluoride *	0.92	0.57 - 0.92	12/15/25	4	<4	ppm	Erosion of natural deposits; water additive which promotes strong teeth; discharge from fertilizer and aluminum factories.
Haloacetic Acids (RAA)	36.9		09/29/25	60	0	ppb	By-product of drinking water chlorination. Results are reported as a running annual average of test results.
Haloacetic Acids (RAA) *	52.20		10/22/25	60	0	ppb	By-product of drinking water chlorination. Results are reported as a running annual average of test results.
Nitrate (as Nitrogen) *	4.8		07/16/25	10	10	ppm	Runoff from fertilizer use; leaching from septic tanks, sewage; erosion of natural

Substance	Highest Level Detected	Range	Date Tested	Highest Level Allowed (MCL)	Ideal Goal (MCLG)	Units	Major Source of Contaminant
Selenium *	2.20	2.20 - 1.50	11/03/22	50	50	ppb	deposits. Discharge from petroleum and metal refineries; erosion of natural deposits; discharge from mines.
Total trihalomethanes (RAA)	68.0		09/29/25	80	0	ppb	By-product of drinking water chlorination. Results are reported as a running annual average of test results.
Total trihalomethanes (RAA) *	111.25		10/22/25	80	0	ppb	By-product of drinking water chlorination. Results are reported as a running annual average of test results.

Please direct questions regarding this information to Mr John Schmit with the Castlewood public water system at (605)793-2220.

* Sioux Rural Water System (0866) test result.