

September 7, 2022 Meeting Minutes

The Castlewood City Council met on the above date at 6:30 pm with the following members present: Mayor Brian Ries, Jeanette Bohls, Heather Schmit, Chad Ries, Stef Goldhorn, Beau Schooley, and LeeAnne Dufek. Also present: Cassidy Borer, Marc Lewno, and Joey Barrett.

The meeting was called to order by the mayor. The agenda was presented with the addition of golf course register voids and a moving permit. A motion to approve was made by Schmit and seconded by Dufek. All members present voting aye and the motion passed.

The pledge of allegiance was led by the mayor.

No public comments were made.

August meeting minutes were presented. A motion to approve was made by C. Ries and seconded by Bohls. All members present voting aye and the motion passed.

The following bills were presented. A motion to approve was made by Dufek and seconded by Goldhorn. All members present voting aye and the motion passed.

GENERAL FUND: Wages 7857.22. Brian Ries, cell phone 30.00. SD Health Pool, insurance 1888.57. Hamlin County Republican, publishing 279.30. Innovative Office Solutions, supplies 366.02. Office Peeps, supplies 121.45. Visa, supplies 56.35. Bass Sanitation, utilities 4980.00. ITC, utilities 245.68. Ottertail utilities 2457.44. Northwestern, utilities 29.66. First Premier, other 10.00. Hamlin County, police contract 3358.33. Popham Construction, maintenance 150.00. Titan, repairs 17099.14. Auto Value, supplies 45.97. Castlewood Building Supplies, supplies 331.45. Estelline Coop, supplies 2328.68. Kibble, supplies 310.25. Menards, supplies 90.49. Dept of Revenue, sales tax 331.63. JW Roll Off, services 815.46. Dakotascapes, supplies 15125.00. Green Apple Septic, repairs 300.00. Dakota Portable Toilets, rental 893.75. First Premier Bank, rental 150.00.

GENERAL FUND DISBURSEMENTS: 59,651.85

WATER FUND: SD Health Pool, insurance 797.55. Banner, services 13544.50. SD One Call, services 13.65. Hawkins, supplies 1580.56. SD Public Health, supplies 342.00. Winwater, supplies 500.87. Ottertail, utilities 197.80. Via, supplies 123.00. SD Rural Development, loan 1237.00.

TOTAL WATER FUND DISBURSEMENTS: 18,336.93.

SEWER FUND: Ottertail, utilities 357.51.

TOTAL SEWER FUND DISBURSEMENTS: 357.51.

GOLF FUND: Wages 11416.52. Delta Dental, insurance 42.70. SD Health Pool, insurance 800.05. NB Golf, services 784.46. SD Dept of Revenue, taxes 467.72. TSYS, fees 1813.88. VGM, services 420.30. Ferguson, repairs 1063.08. Gerhold Brothers, repairs 1220.94. Castlewood Building Supplies, supplies 309.70. Castlewood Elevator, supplies 215.99. Corner Market, supplies 485.45. Dakota Portable Toilets, supplies 195.00. Doug's Service and Marine, supplies 114.27. Estelline Coop, supplies 95.34. Menards, supplies 37.97. Nivel, supplies 523.05. Office Peeps, supplies 107.48. Ron's Saw Shop, supplies 338.98. Visa, supplies 631.78. Watertown Wholesale, supplies 537.20. Winsupply, supplies 276.37. Locker, 369.690. Ellwein, beer 1933.60. Porter, beer and liquor 912.10. Chesterman, pop 150.00. City of Castlewood,

liquor 184.53. Johnson Brothers, liquor 320.75. Republic National, liquor 283.43. Souther Glaziers, liquor 221.58. Watertown Wholesale, candy 1136.45. City of Castlewood, utilities 30.00 HD Electric, utilities 1025.38. ITC, utilities 165.27. Hamlin County Republican, publishing 175.00. SD Dept of Revenue, sales tax 9536.56.

TOTAL GOLF DISBURSEMENTS: 38,342.57.

TOTAL ALL FUNDS DISBURSEMENTS: 116,682.86

Golf Course Register Voids were presented. A motion to approve was made by Schmit and seconded by Goldhorn. All members present voting aye and motion passed.

Mayors Report. The finance is open full time, Deb is done. Audit is not complete due to an illness with our auditor and staff turn over from last year. The audit fees have a potential to be waived due to these circumstances, so a letter will be written and sent to the state.

Finance report. None

Maintenance report. Council may want to start thinking about Christmas lights for main street if they would like to purchase. We would roughly need 8. Marc will try and obtain some quotes.

Golf report. The course is still busy. There will be 4 tournaments this month.

Joey Barrett plat. A motion to approve was made by C. Ries and seconded by Goldhorn. All members present voting aye and the motion passed.

New council member. Beau Schooley was appointed to city council.

Moving permit. Karen Schooley filed a permit to move in a new garden shed. A motion to approve was made by Dufek and seconded by Schmit. Schooley abstained. All members present voting aye and motion the passed.

Building permits: A fence for Robert Raasch and building for Shawn Mullaney.

Sioux Rural Water. The treatment plant is capable of taking on Castlewood. SRW would install a 10-inch main at their expense. The upgrades to the metering pits would be at the expense of the city. Having 2 metering pits could help balance out pressure on the east side of town up the hill, and there is also a line that runs on the northeast side of town that would help with future development in that area. The city would go with bulk water, which could help with our water rates. This will be a discussion at a future date. If the switch happens, Marc will have to flush all the lines to clear them of the water from the wells to remove the manganese build up. A full switch could take roughly 12 months.

Water project bid. Permission to move forwards. A motion to approve was made by Bohls and seconded by C. Ries. All members present voting aye and motion passed.

Playground mulch. A bit for both playgrounds came in for \$15,125.00. grow Castlewood still needs to put the boarder around the playground before mulch is brought it. Marc will spread it once it is here. A motion to approve the purchase was made by Goldhorn and seconded by C. Ries. All members present voting aye and the motion passed.

Baseball field trees and batting cages. We will discuss moving the batting cages and purchasing trees to October.

Ken Schooley easement request. Council decided to deny the easement request. A motion was made by Dufek and seconded by Schmit. Schooley abstained from voting. All members present voting aye and the motion was denied.

Expired building permits. Borer will follow up with the city attorney to see if there is some sort of letter we can send to individuals with expired permits and how we can move forward. Any sort of demolition, building, or structural change REQUIRES a building permit. If there are questions the finance office can provide information on whether or not a specific action requires a permit. The city does have the ability to fine per day if one is not obtained.

Tornado clean up. We will not open the dump for a second round of clean up.

Executive session. A motion to enter executive session was made by C. Ries and seconded by Schmit. All members present voting aye.

A motion to adjourn was made by C. Ries and seconded by Schmit at 9:04 pm. All members present voting aye and meeting was adjourned.

Cassidy Borer

Finance Officer