

## May 4th, 2026 Meeting Minutes

The Castlewood City Council met on the above date at 6:00 p.m. with the following members present: Mayor Brian Ries, Jeanette Bohls, Heather Schmit, Chad Ries, LeeAnne Dufek, & Stef Goldhorn. Absent: Beau Schooley. Also present: Logan Ruesink, Tom MaCavoy & Ryan Kohl. Leah Aderhold joined the meeting later on.

The meeting was called to order by the Mayor and the pledge of allegiance was led by the Mayor.

A motion was made to approve the agenda with the removal of Cat's Beer License and Wellness Depot Lexy Lundberg and with the addition of gulley clean out and east of 4<sup>th</sup> avenue and inhabiting a camper by Bohls and seconded by Dufek, all members present voting aye and the motion passed.

Public Comment. Ryan Kohl was present who is running for District 4 House of Representatives. Mr. Kohl just wanted to stop by and introduce himself and what he stands for.

A motion was made to approve the April 6<sup>th</sup> and 13<sup>th</sup> meeting minutes by C. Ries and seconded by Dufek, all members present voting aye and the motion passed.

A motion was made to approve the May bills with the addition of HD Electric golf course utilities by Dufek and seconded by H. Schmit, all members present voting aye and the motion passed.

BASS SANITATION 7140.00 SANITATION SERVICES, BRIAN RIES 30.00 CELLPHONE REIMBURSEMENT, BRIANS GLASS AND DOOR LLC 880.00 WELLNESS DEPOT MIRRORS, CHESTERMAN (COKE) 734.40 GOLF COURSE POP, CITIZENS STATE BANK 20.00 ACH FEES, TWOTREES TECHNOLOGIES 284.25 MANAGED SERVICES, CORE & MAIN 190.45 CURB STOP RODS AND KEY, DAKOTA DUMPSTERS 901.57 ROLL OFF RENTAL, DELTA DENTAL 96.40 GROUP INSURANCE, DOLL DISTRIBUTING 577.30 GOLF COURE BEER, AXESS COOPERATIVE 1617.31 GOLF COURSE FUEL, FIRST PREMIER BANK 150.00 LIBRARY RENT, GREAT AMERICA 221.27 COPIER LEASE, HAMLIN COUNTY REPUBLICAN 219.48 PUBLISHING, HAMILN COUNTY AUDITOR 4225.00 POLICE CONTRACT, HD ELECTRIC 944.71 GOLF COURSE UTILITIES, HEYNER WELDING 306.51 GOLF COURSE REPAIRS, IN CONTROL INC 725.50 FIREWALL SCADA SYSTEM, ITC 836.35 UTILITIES, JOHSON BROS OF SOUTH DAKOTA 370.05 GOLF COURSE LIQUOR, KEVEES HOMETOWN GROCERY 569.65 GOLF COURSE FOOD AND POP, LL & SONS EXCAVATING, INC 4311.23 SEWER MAIN REPAIR, LOT PROS, INC. 17500.00 CRACK SEALING, MDLEODS PRINTING & OFFICE SUPP 67.07 ELECTION SUPPLIES, MENARDS 282.66 STREETS REPAIRS AND MAINT, MICHAEL TODD 1118.24 STREETS REPAIRS AND MAINT, NORHTWESTERN ENERGY 377.82 UTILITIES, OTTERTAIL 3395.41 UTILITIES, POPHAM CONSTRUCTION LLC 2920.00 STREET SWEEPING, PORTER DISTRIBUTING CO. 1302.10 GOLF COURSE BEER, PUSH PEDAL PULL 274.00 SERVICE EQUIPMENT, RIVERSIDE TECHNOLOGIES, INC. 300.00 MANAGED SERVICES WELLNESS,

SOUTH DAKOTA RURAL DEVELOPMENT 1237.00 WATER LOAN, JAN SCHIERNBECK 10.39 REIMBURSEMENT FOR BOOKS, SD ONE CALL 12.30 LOCATES, SD ASSOCIATION OF RURAL WATER 445.00 MEMBERSHIP DUES, SOUTH DAKOTA PUBLIC ALLIANCE 25443.53 INSURANCE POLICY, SIOUX RURAL WATER 8863.90 WATER PURCHASE, STACY SMITH 26.50 REIMBURSEMENT KEYS, STAR LAUNDRY 154.48 RUG RENTAL, VISA 1260.65 GOLF COURSE TOOLS, VISA 360.02 FINANE OFFICE SUPPLIES, VISA 3.28 STREETS SUPPLIES, WATERTIGHT INC 907.97 COMMUNITY CENTER SEWER CAMERA, WATERTOWN WHOLESALE 745.35 SUPPLIES WELLNESS GOLF, ZIMCO SUPPLY 8075.00 GOLF COURSE CHEMICAL, PAYROLL 17603.44 PAYROLL, SOUTH DAKOTA RETIREMENT 1064.58 RETIREMENT, HEALTH POOL OF SOUTH DAKOTA 2295.81 HEALTH INSURANCE, EFTPS 3910.61 PAYROLL TAXES

Mayor Report. None.

Finance Report. L. Ruesink provided council with the bank reconciliation for April with a zero variance in reconciled versus reported and the payroll report. L. Ruesink stated the electrician completed work at the community center and water meter building. Stacy Smith had been doing the lift station every morning. Sikkink tackled utility billing with L. Ruesink and turned on the water at the cemetery as well as moving the AED defibrillator which is now in the front entryway of the community center and always accessible. J. Schmit has been very responsive to any questions Ruesink has at or about the city shop, parks etc. during the transition period without a city maintenance superintendent. L. Ruesink would be cleaning the hall for graduation parties this weekend. Finally, L. Ruesink would like to remind the public that she has nothing to do with the mail and how long it takes to travel to Minneapolis or Fargo and back, if it even gets here at all. Residents can call L. Ruesink to check their utility balance or obtain a copy of their most recent utility bill during office hours.

Golf Report. R. Ruesink and Gerhold would be seeding certain areas of the course that needed it soon as well as applying their first chemical application. The inconsistent and cooler temperatures have slowed some progress, but R. Ruesink was still learning a lot and getting familiar with the irrigation system. R. Ruesink planned to provide a written report for all applicable council meetings instead of showing up in person.

2<sup>nd</sup> Reading Noise Ordinance 26-02. A motion was made to approve the 2<sup>nd</sup> reading of the Noise Ordinance 26-02 by H. Schmit and seconded by Bohls, all members present voting aye and the motion passed.

Facility Plan Banner April Report. Banner provided council with their April report stating that Hydro-Klean was 86% complete and would be coming back the week of May 11<sup>th</sup> to finish. Heavy cleaning culverts that needed it was discussed and the city would not be paying for heavy cleaning in the culvert by the Presbyterian church a second time.

Prairie Street Improvements. Tom MaCavoy was present to inquire as to if major street improvements would be done to Prairie Street or not as he and his in-laws cut their driveways back anticipating the road would be resurfaced and or widened. There was now a pretty substantial dip at the end of their driveways that would need to be packed with crushed concrete. Bohls found a potential grant for this project as the council anticipated this would be over \$100,000, L. Ruesink would reach out to First District for assistance with the grant. The Mayor stated the council needed to go back to the drawing board and focus their attention on this project again after the facility plan and drainage studies were completed for a potential combined project next year.

Gulley Cleanout, Berm & Camper Living. It appears as though there are still trees and debris laying in the gulley on the west side of 4<sup>th</sup> avenue, council instructed L. Ruesink to contact Gerhold Brothers to see if they can take care of it. The berm on the east side of 4<sup>th</sup> avenue in the gulley was also discussed, L. Ruesink is to contact the attorney to see if the city can knock down that berm. The Hamlin County Sherriff's Office will be contacted regarding any person living in a camper in city limits.

Fireworks 4<sup>th</sup> of July and Castlewood Days. A motion was made to approve spending \$4,000 on just the 4<sup>th</sup> of July show on Friday, July 3<sup>rd</sup> by Bohls and seconded by H. Schmit, all members present voting aye and the motion passed.

Sikkink and Benike Credit Cards. A motion was made to open credit card accounts for department heads Ryan Sikkink and Susie Benike by Dufek and seconded by C. Ries, all members present voting aye and the motion passed.

June Meeting Date Change. A motion was made to approve switching the June meeting date to Monday, June 8<sup>th</sup> at 6 p.m. by C. Ries and seconded by Dufek, all members present voting aye and the motion passed.

Hire Election Workers. A motion was made to hire election workers at \$15/hour for the June 2<sup>nd</sup>, 2026 municipal election: Lois Wiarda, Deb McEldowney and Kathy Pommer by Bohls and seconded by H. Schmit, all members present voting aye and the motion passed.

Pine Street Condition by Bus Barn. The condition of the road by the bus barn was discussed and some thought it could just be graded and leveled back out. Another option would be to dig it out and re-gravel it if that didn't work. The county would be contacted to see if they could run one of their road graters over it.

2025 Annual Report. L. Ruesink provided council with a copy of the 2025 annual report and also the 2024 published annual report for comparison. 2025 was a pretty comparable year to the prior as property taxes, investment earnings and sales taxes remained strong. Expenditures for the general fund came in a couple thousand dollars under the previous year. The enterprise

funds were all healthy and both recreation facilities put money in the bank. A motion was made to approve the 2025 annual report to be submitted to legislative audit by H. Schmit and seconded by Dufek, all members present voting aye and the motion passed.

Power Lines by City Shop & Bulk Water Tank. Discussion was held on adding a dollar or card machine to the bulk water tank at the city shop. A motion was made to raise the powerlines at the request of Ottetail by Dufek and seconded by Bohls, all members present voting aye and the motion passed.

Summer Rec Programs. Leah Aderhold joined the meeting to discuss a summer rec program she put together to give kids in grades 1-5 something else to do this summer at the community center. A motion was made to approve hiring Leah Aderhold at \$15/hour for 12 hours a week for 8 weeks, with an expense budget of \$500 by Bohls and seconded by Goldhorn, all members present voting aye and the motion passed.

Glacial Lakes Asphalt Repair Quote. Kent Popham submitted a quote to asphalt repair 13 different areas in town needing some attention. A motion was made to table the decision until new Public Works Direct Ryan Sikkink could look at the areas by Dufek and seconded by C. Ries, all members present voting aye and the motion passed.

AED/CPR Training. L. Ruesink inquired if she and all of the other department heads could take an AED/CPR training class at \$50.00 as they all had AEDs onsite. A motion was to approve all department heads taking the training at a cost of \$50.00 by Bohls and seconded by H. Schmit, all members present voting aye and the motion passed.

Force Sewer Main. L & L Son's recently patched the force sewer main with a sleeve, which had already been repaired with another sleeve, making it a top priority for our sewer facility plan. If the pipe was cast iron all the way out to the lagoons, then the city engineer would recommend replacing the whole thing. The patch job would be closely monitored and council would be updated if anything appeared to be leaking.

A motion was made to adjourn at 7:19 p.m. by H. Schmit and seconded by Goldhorn, all members present voting aye and the motion passed.

Logan Ruesink  
Finance Officer