

May 2 Meeting Minutes

The Castlewood City Council met on the above date at 7 pm with the following members present: Mayor Brian Ries, Jeanette Bohls, Jeff Shepherd, Heather Schmit, Chad Ries, Jenny Olson, and Michelle Barker. Also Present: Cassidy Borer, LeeAnne Dufek, Stef Goldhorn, and Dustin Beebe.

The meeting was called to order by the mayor. The agenda was presented by the Mayor with the addition of Elevator Extension and Sewer/Water Application. A motion to approve was made by Bohls and seconded by Schmit. All members present voting aye and motion passed.

The pledge of allegiance was led by the mayor.

No public comments were made.

April 4th and April 18th minutes were presented for approval. A motion to approve was made by C. Ries and seconded by Barker. All members present voting aye and motion passed.

The following bills were presented for approval. A motion to approve was made by Shepherd and seconded by C. Ries. All members present voting aye and motion passed.

GENERAL FUND: Wages, 6734.28. Brian Ries, council wages 2793.66. Jeanette Bohls, council wages 1962.47. Chad Ries, council wages 1916.29. Heather Schmit, council wages, 1749.97. Michelle Barker, council wages 2024.00. Jeff Shepherd, council wages 2162.53. Jenny Olson, council wages 1931.65. SD One Call, services 2.10. Dakota Supply Group, supplies 27.56. Bass Sanitation, utilities 30.00. Castlewood Corner Market, supplies 31.03. Ship's Inn, election 37.00. Watertown Wholesale, supplies 87.85. Office Peeps, supplies 119.27. Castlewood Building Supplies, supplies 119.90. Kathleen Pommer, election 132.00. Donna Holman, election 132.00. Roxanne Bass, election 132.00. First Premier Bank, utilities 150.00. Menards, supplies 178.07. Visa, supplies 323.84. Estelline Coop, supplies 571.19. Northwestern, utilities 696.69. Hamlin Co. Republican, publishing 765.56. Colonial Research Chemical, supplies 850.07. Connecting Point, equipment 1573.61. SDRS, retirement 2370.80. Health Pool of SD, insurance 2686.12. Ottertail, utilities 2551.86. Hamlin Co Auditor, services 3358.33.

TOTAL GENERAL FUND DISBURSEMENTS: 38,201.70.

GOLF FUND: Wages, 4545.07. Estelline Coop, supplies 26.82. Delta Dental, insurance 42.70. Nivel Parts, supplies 75.98. Ottertail, utilities 111.25. Castlewood Corner Market, food 168.78. Dakota Portable Toilets, utilities 195.00. Castlewood Locker, food 210.43. ITC, utilities 225.60. Watertown Wholesale, supplies 388.00. SDRS, retirement 1110.60. Zimco, supplies 2190.25. SD Health Pool, insurance 800.05. Doug's Service and Marine, supplies 4936.42.

TOTAL GOLF FUND DISBURSEMENTS: 15,026.95.

SEWER FUND: Northwestern, utilities 27.29. Ottertail, utilities 136.55. Colonial Research Chemical, supplies 317.15.

TOTAL SEWER DISBURSEMENTS: 480.99.

SOLID WASTE FUND: Bas Sanitation, services 4950.00.

TOTAL SOLID WASTE DISBURSEMENTS: 4950.00.

WATER FUND: SD Dept of Health, services 28.00. SD Rural Water, services 420.00. Hawkins, supplies 633.23. SDRS, retirement 1389.60. Banner, services 3600.00.

TOTAL WATER DISBURSEMENTS: 6070.83.

TOTAL DISBURSEMENTS ALL FUNDS: 64,730.47.

General Journal entries were presented. A motion to approve was made by Bohls and seconded by Schmit. All members present voting aye and motion passed.

Mayor Report. None.

Finance Office Report. None.

Building Permits were presented. One for a fence for Jennifer Roedocker.

Sewer and Water application for Keith Miller. Motion to approve was made by Olson and seconded by Bohls. All members present voting aye and motion passed.

Playground Move. Grow Castlewood will be paying to move the playground. Its new place will be located between the softball fields in the East corner. A motion to approve was made by C. Ries and seconded by Olson. All member present voting aye and motion passed.

Old Business. None.

Oaths of Office. Stephan Goldhorn in Ward 1 for a two-year term. LeeAnne Dufek appointed in Ward 2 for a one-year term. Dustin Beebe appointed in Ward 3 for a one-year term.

Nomination for President and Vice President. C. Ries was nominated for President and Schmit was nominated for Vice president.

Appointments. There are a few vacant spots on some of the Boards and Committees. Mayor Ries is looking to add a few members to the Golf Board. If anyone is interested, they are to reach out to the Golf Board or the Finance Office.

Elevator Extension. The elevator would like to expand their approach on Marker St and make the base about 30 feet wide to accommodate for the large equipment that comes in and out. A motion to approve the expansion was made by Beebe and seconded by Dufek. C. Ries abstained from voting. All members present voting aye and motion passed.

Summer Rec Concessions. Vicki Strait will be stepping down so the Board will need to fill the position. An ad will be put in the paper.

Baseball Sound System. City will need to look into a cost for an electrician to install the sound system. Timeframe is roughly 2 weeks out. Also concerns with the crow's nest leaking and needing repairs. Those will need to be addressed at a later date. A motion to approve the purchase of a new sound system was made by Goldhorn and seconded by C. Ries.

4th of July Fireworks. July 1st will be the firework show put on by the fire department. The city will look at increasing the donation amount in the June meeting after some price research is done.

Prairie Street. The road dips to the center and creates many issues with drainage. Banner can include the project in the water project, but AARPA Funds would not match that portion. The overlay cost would roughly be \$30,000. Council agreed to table discussion until June.

Popham Street Sweeping. A motion to approve was made by Dufek and seconded by C. Ries. All members present voting aye and motion passed.

Cat's Alcohol Beverage License. A motion to approve was made by Bohls and seconded by Beebe. Goldhorn abstained from voting. All members present voting aye and motion passed.

Industrial Park- Sewer and Water. A new business in town has come to the city wanting to purchase an Industrial Lot. Sewer has been a topic, and this particular business has offered to pay a portion of the price for a sewer lift. It would solve all sewer issues for all Industrial Lots. Banner can come take a look and draft up a plan and proposal for \$2,000. A motion to approve Banner to come in at their cost was made by Dufek and seconded by C. Ries. All members present voting aye and motion passed.

Industrial Park Open Lots. Chad Schooley has opted out of purchasing the S. lot from the city. The elevator would like to use that space for test plots. We would charge \$500 a year for rent. A motion to approve was made by Dufek and seconded by Beebe. All members present voting aye and motion passed.

Castlewood Days- Porta Potty and Liability Insurance. The city will pay for porta potties on Main St and provide liability insurance. A motion to approve was made by C. Ries and seconded by Bohls. All members present voting aye and motion passed.

Police Contract. The Sheriff's department will have another meeting and present a new contract with updated pricing. Borer will present to council when the contract is received.

A motion to enter Executive Session was made by C. Ries and seconded by Schmit.

Council was out of Executive Session at 9:23.

New Hires. Leah Aderhold as a golf course employee for \$10 an hour. Kelly Alexander, and Steph Pilatzke, Dallas Sikkink, Craig Horn, and Cory Akin for summer rec coaches. \$450 for coaches and \$425 if they join Watertown League.

Advertise for PT Finance Office Job. A motion was made by Schmit and seconded by Bohls. All members present voting aye.

A motion to adjourn was made by C. Ries and seconded by Dufek. All members present voting aye. Meeting adjourned at 9:27 pm.

Cassidy Borer

Finance Officer