March 2nd, 2026 Meeting Minutes

The Castlewood City Council met on the above date at 6:00 p.m. with the following members present: Mayor Brian Ries, Jeanette Bohls, Heather Schmit, Chad Ries & Beau Schooley, LeeAnne Dufek, & Stef Goldhorn. Also present: Logan Ruesink, John Schmit, Doug Gerhold, Ryan Ruesink, Harry Boner of the American Legion, Dayton Knecht and Russel Mack.

The meeting was called to order by the Mayor and the pledge of allegiance was led by the Mayor.

A motion was made to approve the agenda by H. Schmit and seconded by C. Ries, all members present voting aye and the motion passed.

There was no public comment.

A motion was made to approve the February meeting minutes by Goldhorn and seconded by Dufek, all members present voting aye and the motion passed.

A motion was made to approve the March bills by Dufek and seconded by Bohls, all members present voting aye and the motion passed.

BANNER 14729.86 ENGINEERING FEES, BASS SANITATION 7140.00 SOLID WASTE COLLECTION, BRIAN RIES 30.00 CELLPHONE REIMBURSEMENT, C & R FIRE SUPPRESSION 40.00 WELLNESS FIRE INSPECTION, CITIZENS STATE BANK 20.00 ACH FEES, TWOTREES TECHNOLOGIES 284.25 MANAGED SERVICES FINANCE, TWOTREES TECHNOLOGIES 99.00 COMPUTER SOFTWARE, DELTA DENTAL 99.80 GROUP INS, AXESS COOPERATIVE 72.87 STREETS SUPPLIES, FIRST PREMIER BANK 5.00 TRANSFER FEE, FIRST PREMIER BANK 150.00 LIBRARY RENTALS, GREAT AMERICA 329.85 COPIER LEASE, HAMLIN COUNTY REPUBLICAN 200.22 PUBLISHING, HAMILN COUNTY AUDITOR 4225.00 POLICE CONTRACT, HD ELECTRIC 495.42 GOLF COURSE UTILITIES, HYDRO-KLEAN LLC 45263.55 TELEVISING PROJECT, ITC 477.92 UTILITIES, JAN SCHIERNBECK 87.41 LIBRARY SUPPLIES, J & M SOLUTIONS 166.51 GOLF COURSE REPAIRS, KEVEES HOMETOWN GROCERY 6.29 STREETS SUPPLIES, NB GOLF 421.80 GOLF COURSE SUPPLIES, NORHTWESTERN ENERGY 887.65 UTILITIES, OTTERTAIL 2582.42 UTILITIES, P/3 ELECTRIC 1268.00 GOLF COURSE HEATER, POPHAM CONSTRUCTION LLC 3270.00 SNOW REMOVAL, RIVERSIDE TECHNOLOGIES, INC. 300.00 WELLNESS MANAGED SERVICES, SOUTH DAKOTA RURAL DEVELOPMENT 1237.00 WATER LOAN, SD DEPT REVENUE 450.85 SANITATION SALES TAX, SD DEPT REVENUE 307.23 WELLNESS SALES TAX, SIOUX RURAL WATER 6672.20 WATER PURCHASE, STAR LAUNDRY 271.36 RUG RENTAL, UPFRAME CREATIVE 440.00 WEBSITE HOSTING AND DOMAIN, VISA 455.57 FINANCE OFFICE SUPPLIES, VISA 7.55 STREETS SUPPLIES, VISA 38.54 GOLF COURSE SUPPLIES, VISA 130.94 WELLNESS SUPPLIES, PAYROLL 16012.67 PAYROLL, SOUTH DAKOTA RETIREMENT 1412.64 RETIREMENT, HEALTH POOL OF SOUTH DAKOTA 3283.35 HEALTH INSURANCE, EFTPS 3839.51 PAYROLL TAXES

Mayor Report. None.

Finance Report. L. Ruesink reported that the auditors will be coming towards the end of the month, that utility billing and payroll will be completed this week and gave a reminder about the equalization meeting on Monday, March 16th at 6 p.m. Ruesink also provided council with the bank reconciliation which was an accurate representation of the accounting software, with no variance in what was reconciled versus reported.

Maintenance Report. J. Schmit reported that the televising project lead by Hydro-Klean was paused for now as temperatures needed to warm up to complete the project as some manholes were still frozen. The contract price included heavy cleaning and Hydro-Klean didn't have to do any yet other than jetting the culvert by the First Presbyterian Church at the request of J. Schmit which only cost the city $300.00. J. Schmit stated that so far, the project showed some infiltration and tree roots coming through some piping, which were also contracted to be cut out if found.

Golf Report. Gerhold reported that nearly all of the tee marker advertisements were filled for the golf course and that he was waiting on one more business on if they were going to participate or not. P/3 Electric also put a heater in the shop at the golf course. Gerhold and R. Ruesink would get started on some training when the temperatures were favorable as they would be working to get mowers going and the grass heights set.

Noise Ordinance. A new ordinance and a policy were discussed again regarding music on Main Street. The new ordinance would be a rewrite of the current ordinance prohibiting music to be played on Main Street that is routine, recurring or ongoing play, but the document stated that a qualifying special event could allow for music to be played on a particular day. The policy put restrictions on the recurring play of amplified music such as volume limits, genre types, duration of use and prohibited commercials, podcasts, and spoken commentary or spoken word programs. A motion was made to start the process for a new ordinance by H. Schmit and seconded by Dufek. Roll call vote Dufek yay, H. Schmit yay, Schooley nay, Bohls yay, Goldhorn yay, C. Ries nay, motion passed 4-2. A first and second reading of this new ordinance would have to happen, followed by a notice of adoption and publishing requirement before this new ordinance takes effect.

Facility Plan Banner February Report. Banner provided council with their February report highlighting that the City received their requested grant of $24,850.00 from East Dakota Water Development District, leaving only $24,850.00 left on the cost of the facility plan. Banner stated that the televising project was roughly 86% complete as 22,840 linear feet of pipe was recorded. Some issues that Banner is seeing already is active inflow and infiltration, excess debris, as well as multiple bends and fittings in the sewer lines. This project is to be completed in full by June

2026 where Banner will then provide a report of issues and recommended resolutions for said issues.

Farmer's Market Policy. A motion was made to approve the farmer's market policy discussed at the previous meeting with a $25/fee per year that was separate from the $10 permit needed for Castlewood Days by Bohls and seconded by Schooley. All members present voting aye and the motion passed.

American Legion Storage & Hall Use. Harry Boner of the American Legion was present and took council on a tour of the large gathering room of the Community Center to explain some of the recently added items that occupied the space. Boner requested that a cart of card tables be brought back to the premises to occupy additional space. Boner again requested a 10x12 shed to place behind the community center adjacent to the alley and a large television to occupy the south wall mainly for Bingo but stated it would be for everyone's use. Dufek stated that the initial goal meeting with the Legion was to declutter the space and that some of these recently added items and requests defeated that purpose. The council would make a decision on the requests at a later date.

Other Old Business. None.

Wellness Depot Prairie Lakes 2026 Lease. A motion was made to execute the 2026 lease agreement with Prairie Lakes Healthcare System by Bohls and seconded by Goldhorn, all members present voting aye and the motion passed.

1st Reading Industrial District Uses Ordinance 26-01. Council discussed the first reading of ordinance 26-01 which would allow for multi uses in addition to storage in the industrial district as well as adding retail sales and eating establishments as conditional uses in the industrial zone. A motion was made to approve the 1st reading of industrial district uses ordinance 26-01 by Dufek and seconded by Bohls, all members present voting aye and the motion passed. The public hearing on ordinance 26-01 was set for Monday, March 16th at 6 p.m. and if approved council would have the second reading.

Crack & Chip Seal Quotes. J. Schmit provided a package quote from Midwest Coatings Company, Inc at a unit price of $.97 linear feet for crack sealing and a unit price of $3.47 per square yard for chip sealing. A quote was provided by Lot Pros, Inc. for approximately 20 blocks in the amount of $17,500.00. A quote was also provide by Bituminous Paving Inc. at a unit price of $3.15 per square yard for chip sealing. A motion was made to approve both quotes by Lot Pros, Inc. in the amount of $17,500.00 for approximately 20 blocks of crack sealing and Bituminous Paving, Inc. at a unit price of $3.15 per square yard for chip sealing by H. Schmit and seconded by Goldhorn. All members present voting aye and the motion passed.

2025 Audit Engagement. A motion was made to approve the 2025 Audit Engagement by ELO CPAS in the amount of $16,500 by Schooley and seconded by H. Schmit, all members present voting aye and the motion passed.

Drainage and Culverts. Dufek mentioned the water still frozen in the ditch on third avenue and wondered if it could be pumped to the south side of Main Street so that it could flow out of town more easily. J. Schmit stated the culvert was lower than the ditch and so some water was trapped but he could pump this trapped water specifically across Main Street as a one-time deal when it thawed as it just wasn't feasible to start pumping water across every street in town to get water to moving more quickly every time it rained. Council gave J. Schmit permission to instruct Hydro-Klean to do more heavy cleaning in culverts that needed it throughout town when they come back to finish the televising and cleaning project.

Hydro-Klean Pay Request #1. A motion was made to approve Hydro-Klean Pay Request #1 in the amount of $45,263.55 by Schooley and seconded by C. Ries. All members present voting aye and the motion passed.

Golf Course Credit Card Addition. A motion was made to approve a credit card for golf course superintendent Ryan Ruesink by Bohls and seconded by C. Ries. All members present voting aye and the motion passed.

2026 Bridge Inspection Resolution. A motion was made to approve the 2026 Bridge Inspection Resolution 26-02 with Banner as the city's engineer by Dufek and seconded by H. Schmit. All members present voting aye and the motion passed.

Citizen's CD Maturing on 03/04. A motion was made to approve rolling CD 210640 into another 5-month special by Bohls and seconded by Schooley. Roll Call vote Bohls yay, Schooley yay, H. Schmit abstained, Dufek yay, C. Ries yay, Goldhorn yay. Motion passed 5-0.

Building Permits. A building permit for a remodel of 203 E Pearl St. with an unchanged footprint was approved by the finance officer.

A motion was made to enter executive session for personnel (SDCL 1-25-2(1)) at 7:06 p.m. by Schooley and seconded by Bohls, all members present voting aye and the motion passed.

The Mayor declared council out of executive session at 7:35 p.m.

A motion was made to accept John Schmit's resignation effective 03/31/26 by Dufek and seconded by Bohls. Roll call vote Dufek yay, Bohls yay, H. Schmit abstain, Schooley yay, C. Ries yay, Goldhorn yay, motion passes 5-0.

A motion was made to advertise for hire of the full-time city maintenance superintendent position by Bohls and seconded by C. Ries, all members present voting aye and the motion passed.

A motion was made to pay Doug Gerhold $35.00/hr for training by Schooley and seconded by C. Ries, all members present voting aye and the motion passed.

A motion was made to adjourn at 7:42 p.m. by H. Schmit and seconded by Goldhorn, all members present voting aye and the motion passed.

Logan Ruesink
Finance Officer