

February 7, 2022, Meeting Minutes

The Castlewood City Council met on the above date at 7 pm with the following members present: Mayor Brian Ries, Jeanette Bohls, Jeff Shepherd, Heather Schmit, Chad Ries, and Michelle Barker. Also Present: Cassidy Borer, LeeAnne Dufek, and Doug Gerhold. Absent: Jenny Olson.

The meeting was called to order by the mayor. The agenda was presented by the mayor and a motion to approve was made by Shepherd and seconded by Schmit. All members present voting aye and motion passed.

The pledge of allegiance was led by the mayor.

No public comments were made.

Approval of meeting minutes for January 3, 2022, were presented for council approval. A motion was made by Bohls and seconded by C. Ries. All members present voting aye and motion passed.

The following bills were presented for approval. A motion to approve was made by C. Ries and seconded by Barker. All members present voting aye and motion passed.

GENERAL FUND: Wages, 2261.38. Jan Schiernbeck, reimbursement 34.92. Brian Ries, cell phone 30.00. First District, services and fees 858.12. SD Association of Towns & Townships, services 324.50. Wilkinson and Schumacher, services 900.00. SDML Workmen's Comp, insurance 581.70. Connecting Point, equipment 2568.50. SDRS, retirement 457.56. SD Health Pool, insurance 1883.97. SD One Call, services 18.90. Hamlin Co. Republican, 1139.52. First Premier Bank, rental 150.00. Popham Construction, services 800.00. W.W. Tires, supplies 130.00. Mac's Hardware, supplies 79.98. Mac's Watertown, supplies 427.97. Christian Book Distribution, supplies 104.53. Office Peeps, supplies 88.35. Visa, supplies 98.15. Estelline Coop, supplies 730.82. J&L Machine 793.72. Castlewood Corner Market, supplies 17.86. Castlewood Elevator, supplies 45.40. Auto Parts, supplies 139.97. Corporate Warehouse, supplies 489.85. Bass Sanitation, utilities 30.00. ITC, utilities 229.77. Northwestern Energy, utilities 1181.60. Ottertail, utilities 2342.00.
TOTAL GENERAL FUND DISBURSEMENTS: 19,209.04.

GOLF FUND: SD Health Pool, insurance 1471.97. SDML Workmen's Comp, insurance 713.30. ITC, utilities 5.86. HD Electric, utilities 740.93. Heyner Welding, services 454.09. American Carpet Care, services 393.75.
TOTAL GOLF FUND DISBURSEMENTS: 3,779.90.

SEWER FUND: SDML Workmen's Comp, insurance 594.15. Ottertail, utilities 216.11.
TOTAL SEWER FUND DISBURSEMENTS: 810.26.

SOLID WASTE FUND: Dept of Revenue, fees 389.75. Bass Sanitation, services 4950.00.
TOTAL SOLID WASTE FUND DISBURSEMENTS: 5,339.75.

WATER FUND: Wages, 3287.05. SD Health Pool, insurance 795.45. SDML Workmen's Comp, insurance 594.15. SDRS, retirement 465.60. Mueller, services 1029.00. Banner, services 10800.00. Winwater, supplies 747.08. DENR, services 110.00. Dakota Supply Group, supplies 353.71. Ottertail, utilities 247.46
TOTAL WATER FUND DISBURSEMENTS: 18,429.50.

TOTAL DISBURSEMENTS ALL FUNDS: 47, 568.45

General Journal entries were presented. A motion to approve was made by Barker and seconded by Bohls. All members present voting aye and motion passed.

Mayor's report.

Finance Officer Report.

Maintenance Report: None

Golf Course report: None.

Building Permits: None.

Old Business: Discussion from January's meeting regarding drivers and their speed on Gerhold street was continued. Issues are still occurring. Mayor Ries stated he would make a few calls to the county sheriff's office to see what can be done.

Sioux Rural Water. Heath from SDRWS met with council to discuss next plan of action on their end before council will make a decision. They will need to check the pressure of the West metering pit and then discuss further about the city and their plans for a secondary one. Currently there is one to the east on Doug and Sheila Gerhold's property. Updates will be brought to us as soon as the weather warms up enough for them to go out and run some tests.

Main Street Sidewalk Removal Discussion was continued. Council has decided to continue paying Popham's through the end of the winter and in the fall of this year we will rediscuss how we would like to move forward with hiring and payment.

Industrial Lots. The elevator has expressed interest in purchasing the two remaining lots. We will discuss further at the next meeting if they wish to move forward.

Audit- 2019 and 2020. Grant and Williams out of Sioux Falls has sent a price for a two-year audit that will need to take place this summer. Price is an estimated \$24,000. A motion to approve hire was made by Bohls and seconded by C. Ries. All members present voting aye and motion passed.

Baseball Field Scoreboard. The baseball field is in need of a new scoreboard as the current one no longer works. Borer received quotes from Daktronics and presented them to a few coaches for Castlewood teams. Council was presented with the current quote of \$25,886.00 for all supplied and equipment needed. A motion to approve purchase was made by C. Ries and seconded by Barker. All members present voting aye and motion passed.

1st Reading - Ordinance 22-01 Finance Officer Position. This position will be moved from an appointed to a hired position. The second reading will take place in March. A motion to approve was made by Barker and seconded by Bohls. All members present voting aye and motion passed.

Resolution 22-02 - Gareth Hamen Trust. Resolution was presented to remove Hamen Trust from city limits. A motion to approve was made by Schmit and seconded by Shepherd. All members present voting aye and motion passed.

RESOLUTION 22-02

A RESOLUTION EXCLUDING OR REMOVING TERRITORY IN MUNICIPALITY OF CASTLEWOOD, SOUTH DAKOTA

BE IT RESOLVED by the City Council of the City of Castlewood that:

WHEREAS, Gareth and Sharla Hamen Family Trust, being the owners of the real property herein described have petitioned the Mayor and City Council of the City of Castlewood, Hamlin County, South Dakota, to exclude territory in the municipality; and

WHEREAS, notice by publication has been given in the manner and method provided by law; and

WHEREAS, the City Council for the City of Castlewood has considered the petition at a public meeting; and

WHEREAS, the City Council for the City of Castlewood has determined that the territory is one-half mile from the city and is not laid out into lots and blocks and there are no residences or individuals living on the described property; and

WHEREAS the City Council for the City of Castlewood, Hamlin County, South Dakota, has declared by a two-thirds vote that the territory being considered is hereby excluded from the city limits; now therefore,

IT IS HEREBY RESOLVED by the City Council for the City of Castlewood that it does hereby declare that the territory be excluded or removed from the city limits as set forth in the petition by the owners of all the real property being legally described as:

The Northwest Quarter of the Southwest Quarter, Section 35,

Range 115, Township 52, Hamlin County, South Dakota,

less the property owned by the City of Castlewood described

as Outlot 1 and Outlot 2 of Outlot N. Outlot M and Outlot L of the Plat of Outlot L and Outlot M in the West half of the Southwest Quarter of Section 35, Township 115 North, Range 52 West, in Castlewood City. Outlot "N of the subdivision entitled "Outlot N, O, P & Q, Castlewood, South Dakota", platted out of the Southwest Quarter (SW1/4) of Section Thirty-five (35), Township One Hundred Fifteen (115) North, Range Fifty-two (52) West of the 5th P.M., Hamlin County, South Dakota, except Outlot and 1 and Outlot 2 of said Outlot N, according to the recorded plats.

IT IS FURTHER HEREBY RESOLVED that this resolution shall be duly published and upon taking effect, then a transcript of this Resolution duly certified by the city finance officer shall be filed and duly recorded in the office of the Hamlin County Register of Deeds.

Dated this 7th of February, 2022.

CITY OF CASTLEWOOD

Brian Ries, Mayor

ATTEST:

Cassidy Borer, Finance Officer

Resolution 22-03- City Ward Redistricting. After the last census, voter wards were in need of rezoning. The proposed map was presented to council. A motion to approve was made by Bohls and seconded by Barker. All members present voting aye and motion passed.

Resolution #22-03

RESOLUTION OF INTENT TO ADOPT MUNICIPAL WARD BOUNDARIES BASED ON THE 2020 CENSUS

WHEREAS, the 2020 federal decennial census has been completed; and

WHEREAS, the City Council will hold a first reading and hearing at its regular meeting in _____ of 2022 to adopt an ordinance amendment and shall change the boundaries of voting wards in order that each ward shall be as regular and compact in form as practicable and contain as near as possible an equal number of residents; therefore

BE IT RESOLVED by the City Council of the City of Castlewood, South Dakota that "Chapter 1-2-2: Wards" adopted by Resolution #22-03 of the Municipal Code of Castlewood be amended to change the following stricken language and add the language in bold and underlined font:

1-1-2: Wards.

The City of Castlewood, Hamlin County, South Dakota, is hereby divided into three wards:

Ward No. 1: all that portion of the City of Castlewood lying East of Fourth Avenue and North of Main Street; and that portion South of Main Street and North of Market Street and East of Fourth Avenue and West of Sixth Avenue; and that portion South of Pearl Street and East of Third Avenue and North of Alice Street; and

Ward No. 2: all that portion of the City of Castlewood lying North of Pearl Street and West of Fourth Avenue; and that portion North of Alice Street and West of Third Avenue; and that portion North of Main Street and West of Pine Street; and that portion West of Elm Avenue; and

Ward No. 3: all that portion within the corporate city limits remaining not included in the first or second wards.

Terminate Elevator Lease. In order to move forward in selling the Industrial Lots, our current lease with the elevator will need to be terminated. A motion to approve was made by Barker and seconded by Schmit. All members present voting aye and motion passed.

Golf Course Clubhouse Manager and Asst. Manager. This position will be open for internal applicants. Borer stated she believes based on past years, that hiring of the Manager and Asst. Manager should take place next month and then hire golf course employees at the first meeting in April in case of an early season. Those applications will be accepted at a later time. Borer will reach out to all previous employees to inform them of the process if they would like to be considered for any position. No application will be needed, just a brief letter of interest.

Water Project - Information from Banner. A public meeting will be held on Wednesday, February 23, from 4:30 pm to 6:30 pm at Tables. Anyone is welcome to come and see the current plans for the water project and bring up any questions or concerns.

City Facilities- 2022 Rent Prices. No change in rent prices.

Castlewood Fire District - \$900

Castlewood Ambulance District - \$300

Ravens baseball - \$300

Monarchs baseball - \$300

Castlewood School – (Golf Range) - \$1200

A motion to approve was made by C. Ries and seconded by Barker. All members present voting aye and motion passed.

A motion to adjourn was made by C. Ries and seconded by Schmit. All members present voting aye and motion passed. Meeting adjourned at 8:10 p.m.

Cassidy Borer
Finance Officer