

Castlewood City Council
February 3, 2020

The Castlewood City Council met in regular session on the above date at 7:00 p.m. with the following members present: Jeanette Bohls, Michelle Barker, Heather Schmit, Mayor Brian Ries, Jeff Dahl, Shawn Mullaney and Ryman Dockter. Also present Sheila Gerhold and Rick Ries.

The meeting was called to order by the mayor.

The agenda was approved on a motion by Barker and seconded by Schmit with all members present voting aye and motion passed.

The Pledge of Allegiance was led by Mayor Ries.

The minutes of January 6th were presented for approval. A correction to the minutes on Doug Gerhold's salary. It should've read \$33,437.44. A motion by Dockter and seconded by Bohls to approve the minutes as corrected with all members present in favor and motion passed.

The following bills were approved on a motion by Mullaney and seconded by Schmit with all members present voting aye and motion passed:

GENERAL FUND: Wages \$5513.74; Ryman Dockter, snow removal 27.71; Rick Ries, comp time wages 886.50; Justin Ries, wages 55.41; SD Health Pool, group ins. 1470.94; Delta Dental, group ins. 82.40; AFLAC, group ins. 87.58; SD Retirement, retirement 916.08; Bass Sanitation, garbage haul 30.00; First Premier Bank, library rent 150.00; Brian Ries, cell phone 30.00; Rick Ries, cell phone 30.00; Hamlin County Auditor, police contract 3250.00; ITC Communications, utilities 148.26; Ottetail, utilities 2439.29; Office Peeps, supplies 151.61; Northwest Energy, utilities 476.56; Titan Machinery, repairs 874.15; First District Association, dues 808.86; Barnes & Noble, books 35.18; Janice Schiernbeck, books 18.95; Northern Truck repairs 1439.46; H-D Electric, utilities 19.18; Electronic Federal Tax Payment, ss & wh 1655.89; Visa, postage 26.07.
TOTAL GENERAL FUND DISBURSEMENTS: \$20,852.55.

BUSINESS DISTRICT FUND: Amelia Foster, Tables, new business incentive 5000.00; Glacial Lakes and Prairie Tourism, advertising 762.00.

TOTAL BUSINESS DISTRICT FUND DISBURSEMENTS: \$5,762.00.

MUNICIPAL STREET FUND: Cadwell Sanford Deibert & Garry, LLP, professional fees 1192.50; Boyd Law Firm, professional fees 232.50.

TOTAL MUNICIPAL STREET FUND DISBURSEMENTS: \$1425.00.

WATER FUND: SD One Call, locates 2.10; SD Public Health Laboratory, water testing 628.00; Ottetail, utilities 252.33; Postmaster, postage 320.00; Rural Development, payment 1237.00; Visa, postage 16.63.

TOTAL WATER FUND DISBURSEMENTS: \$2456.06.

SEWER FUND: Doug Gerhold, wages 336.77; Electronic Federal Tax Payment, ss & wh 59.67; Wells Fargo, quarterly payment 6490.99; SD Retirement, retirement 46.80; ITC Communications, utilities 38.54; Ottetail, utilities 239.83; Dakota Pump & Control, pump repairs 437.76.

TOTAL SEWER FUND DISBURSEMENTS: \$7,650.36.

SOLID WASTE FUND: Bass Sanitation, contract 3950.00; Department of Revenue, sales tax 271.88.

TOTAL SOLID WASTE FUND DISBURSEMENTS: \$4,221.88.

GOLF FUND: ITC Communications, utilities 5.27; H-D Electric, utilities 409.17; Menard's, supplies 33.66; SD Health Pool, group ins. 615.40; Delta Dental, group ins. 41.20.
TOTAL GOLF FUND DISBURSEMENTS: \$695.53.

TOTAL DISBURSEMENTS, all funds: \$43,472.55.

No one appeared for public comments.

The mayor did not have a report.

The finance officer informed the city council that the auditor from the Department of Legislative Audit finished the audit.

No building permits were issued for January.

The finance officer received a complaint on sidewalks in town not being cleaned. She is to put an ad in the paper reminding residents to clean their sidewalks. The mayor received a complaint of the city tractor cleaning out a councilman's driveway. Councilman Dockter apologized for cleaning Shawn Mullaney's driveway with the city tractor. He offered to return his pay for snow removal but no action was taken on that.

Travis Everson and Bernie Hupf's terms expired for the recreation board. An ad was put in the paper but the finance officer did not receive a response from anyone interested in the recreation board. A motion by Bohls and seconded by Barker to put Travis Everson and Bernie Hupf on the board for another term. All in favor and motion passed.

Discussion was held on the Castlewood Recreation Committee account. The mayor asked the council for a motion to close the account and put the remaining funds in the city's account. A motion by Dahl and seconded by Bohls to close the account with all members present in favor and motion passed.

The snow plow that is surplus property was discussed. According to the auditor the city has to receive \$1350 for the truck. If you advertise on Big Iron you cannot put a dollar amount on it. Councilman Mullaney is going to check on advertising with PurpleWave.

Discussion was held on Community Building and Clubhouse rental rates. The fee for ½ day is \$25 and all day is \$50. A \$100 deposit is required to ensure the buildings are clean and all tables and chairs are returned to their proper place. A motion by Dockter and seconded by Barker to approve the fees with all members present voting aye and motion passed.

A motion by Barker and seconded by Dahl to go into executive session at 7:20. The mayor declared the board out of executive session at 7:50 p.m.

A motion by Dahl and seconded by Barker to pay Sheila Gerhold for 77 hours at \$10 per hour for clubhouse wages. All members in favor and motion passed.

A motion by Bohls and seconded by Barker to approve general journal entries for January and closing entries for December 2019. All in favor and motion passed.

A motion by Schmit and seconded by Dockter to adjourn. The meeting adjourned at 7:53 p.m.

Sheila Gerhold
Finance Officer